



SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
School Board Policy Executive Summary
 Form D

Policy Number:	7110
Title of Policy:	Student Accommodation
Cabinet Member:	Ms. Susan Hann
Purpose of Revisions:	This policy is being revised to update strategies and terminology to be consistent with Policy 5121.
Tentative Schedule:	<ul style="list-style-type: none"> • Cabinet – 4/11/22 (Have to Legal by the week prior to Cabinet) • Work Session – 5/24/22 • Rule Development Workshop (Public Hearing) – 6/14/22 • School Board Meeting Information – 6/14/22 • School Board Meeting Approval – 6/28/22 • Effective Date – upon approval
Summary of Proposed Policy Revisions:	<ul style="list-style-type: none"> • The proposed revision modifies the threshold for implementing strategies to balance enrollment and capacity from 90% design capacity to 95% total capacity • These proposed revisions [do not] encompass the suggested language from NEOLA.
Specific Authority:	<i>F.S. 1001.41, F.S. 1013.37, F.S. 1013.45</i>
Next Steps:	<ul style="list-style-type: none"> • Revisions to internal procedures • Training for BPS employees regarding revisions to policy and revised procedures

**Current
Version**

7110 - STUDENT ACCOMMODATION

- A. The Board recognizes the need to define the criteria for implementation of strategies for student housing when student enrollment exceeds the total capacity of a school or falls below a minimum acceptable threshold.

B. Definitions

For purposes of this policy, the following definitions apply:

1. **Florida Inventory School Houses (FISH) Capacity**

The Florida Inventory of School Houses (FISH) is the database used by the Department of Education for all spaces in Florida public educational facilities. FISH capacity is the number of students that may be housed in a facility at any given time, based upon the number of existing satisfactory student stations multiplied by a utilization factor. The FISH includes both permanent student stations and relocatable student stations, referred to as total capacity.

2. **Student Enrollment**

The number of students enrolled at the school during the Full-Time Equivalent (FTE) survey in October of the current school year.

C. Strategies

1. If student enrollment is projected to be greater than ninety percent (90%) of design capacity, the following individual strategies or a combination of strategies may be used:
- "Freeze" the school to incoming Education Location Option (ELO) students (see Policy [5121](#) for exceptions).
 - Controlled Open Enrollment Program offerings at the school may be modified, transferred to a school with available total capacity, or eliminated. (See policy 5121)
2. If student enrollment is projected to be greater than 100% of total capacity, the following individual strategies or a combination of strategies may be used to adequately accommodate the students:
- Provide relocatable classrooms.
 - "Freeze" the school to ELO students except for students of employees based at the school (Policy [5121](#)).
 - Modify, transfer, or eliminate existing program offerings at the school.

- d. Create new attendance boundaries to redistribute students to schools with available total capacity.
 - e. Plan, budget, design and construct new capacity.
3. The Board does not consider year-round schedules as an appropriate strategy to address school capacity issues. Double session schedules may be used as a strategy on a temporary basis while new capacity is being constructed.
4. Schools may be considered for closure for reasons of efficiency or financial necessity.

D. Implementation Flexibility

The Superintendent shall develop administrative procedures to implement this policy. The Board provides to the Superintendent flexibility in the implementation of this policy and the administrative procedures due to extenuating circumstances, subject to Board approval. The Board expects recommendations relative to this policy to be brought forward on an annual basis as a part of a student accommodation plan for the next school year.

Revised 7/15/03
Revised 4/12/05
Revised 4/22/08
Revised 4/8/14
Revised 7/14/20

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Legal F.S. 1001.41
 F.S. 1013.37
 F.S. 1013.45

Neola Template

NEOLA Template

7110 - STUDENT ACCOMMODATION

The School Board recognizes the need to define the criteria for implementation of alternatives for student housing when funding for new facilities, including additions, is limited or not available.

For purposes of this policy, the following definitions apply:

A. Design Capacity

The maximum number of students eligible to be housed at the school based upon State of Florida standards applied to permanent, on-site facilities scheduled on a traditional calendar.

B. Enrollment Statistic

The enrollment statistic used to determine percent capacity at a particular school is based upon actual SBBC students enrolled in December of the current school year whose address specifies attendance at the school in question.

Elementary Schools

- A. The design capacity of elementary schools shall be 964 students.
- B. At 100% of design capacity, if students cannot be adequately housed in the permanent, on-site facilities, students in impacted grades are assigned and transported (if eligible) to other schools with space available in the specified grades; and/or, new boundary lines (attendance zones) are drawn redistributing students to schools with space available; and/or, temporary classrooms are provided within the constraints of available District inventory.
- C. At 120% of design capacity, or when the ratio of temporary classrooms to permanent classrooms exceeds .33, the elementary school will be scheduled for year round effective the next school year and all portables directly supporting classroom instruction will be relocated from the campus to address overcrowding at other campuses.
- D. At 100% of design capacity (on a year round schedule), if students cannot be adequately housed in the permanent, on-site facilities, students in impacted grades are assigned and transported (if eligible) to other year round elementary or other schools with space available in the specified grades; and/or, new boundary lines (attendance zones) are drawn redistributing students to year round elementary or other schools with space available; and/or, temporary classrooms are provided within the constraints of available District inventory.
- E. At 120% of design capacity on the year round schedule, or when the ratio of temporary classrooms to permanent classrooms exceeds .33, the elementary school will be scheduled for double sessions effective the next school year and all portables directly supporting classroom instruction will be relocated from the campus to address overcrowding at other campuses.

INTERMEDIATE/MIDDLE/JUNIOR HIGH SCHOOLS AND HIGH SCHOOLS

- A. The design capacity of intermediate/middle/junior high schools shall be 1186 students and the design capacity of the high schools shall be 2295 students (9-12).
- B. At 100% of design capacity, if students cannot be adequately housed in the permanent, on-site facilities, students in impacted grades are assigned and transported (if eligible) to other schools with space available in the specified grades; and/or, new boundary lines (attendance zones) are drawn redistributing students to schools with space available; and/or, students are scheduled for an extended day; and/or, temporary classrooms are provided within the constraints of available District inventory, or, if inadequate numbers of temporary classrooms are available, within the constraints of available resources until those resources are exhausted.
- C. The Board does not consider year round nor double session schedules as reasonable alternatives for schools with these grade levels (7-12).

- D. Schools whose full-time equivalent student population falls below 500 in grades 9-12 for two (2) consecutive Fall FTE counts will be scheduled to close the next school year.

IMPLEMENTATION FLEXIBILITY

The Board provides to the Superintendent flexibility in the implementation of this policy due to extenuating circumstances subject to Board approval. The Board expects recommendations relative to this policy to be brought forward on an annual basis as a part of a student accommodation plan for the next school year.

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F.S. 1013.37

F.S. 1013.45

**New
Policy
Redline
Draft**

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2. Student Enrollment

The number of students enrolled at the school during the Full-Time Equivalent (FTE) survey in October of the current school year.

C. Strategies

1. If student enrollment is projected to be greater than ninety ~~five~~ percent (9~~5~~%) ~~of design total~~ capacity, the following individual strategies or a combination of strategies may be used:
 - a. "Freeze" the school to new incoming Education Location Option (ELO) students (see Policy 5121 for exceptions).
 - b. Controlled Open Enrollment Program offerings at the school may be modified, transferred to a school with available total capacity, or eliminated. (See policy 5121)
2. If student enrollment is projected to be greater than 100% ~~of~~ total capacity, the following individual strategies or a combination of strategies may be used to adequately accommodate the students:
 - a. Provide relocatable classrooms.
 - b. "Freeze" the school to new incoming ELO students except for students of employees based at the school (Policy 5121).
 - c. Modify, transfer, or eliminate existing program offerings at the school.

- d. Create new attendance boundaries to redistribute students to schools with available total capacity.
 - e. Plan, budget, design and construct new capacity.
3. The Board does not consider year-round schedules as an appropriate strategy to address school capacity issues. Double session schedules may be used as a strategy on a temporary basis while new capacity is being constructed.
 4. Schools may be considered for closure for reasons of efficiency or financial necessity.

D. Implementation Flexibility

The Superintendent shall develop administrative procedures to implement this policy. The Board provides to the Superintendent flexibility in the implementation of this policy and the administrative procedures due to extenuating circumstances, subject to Board approval. The Board expects recommendations relative to this policy to be brought forward on an annual basis as a part of a student accommodation plan for the next school year.

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Revised 4/12/05
Revised 4/22/08
Revised 4/8/14
Revised 7/14/20
Revised 03/16/22

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**New
Policy
Clean
Version**

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2. **Student Enrollment**

The number of students enrolled at the school during the Full-Time Equivalent (FTE) survey in October of the current school year.

C. Strategies

1. If student enrollment is projected to be greater than ninety five percent (95%) total capacity, the following individual strategies or a combination of strategies may be used:
- a. "Freeze" the school to new incoming Education Location Option (ELO) students (see Policy [5121](#) for exceptions).
 - b. Controlled Open Enrollment Program offerings at the school may be modified, transferred to a school with available total capacity, or eliminated. (See policy 5121)
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