

Educational Administrator with a wide range of teaching and administrative experiences in public and non-public schools.

Education and Certification

EdD Candidate (currently in progress)

Master's of Arts in School Building Leadership (SBL Certification completed)

Bachelor's of Science Degree in Secondary Education

SDL Certification Program

Manhattanville College

New York University

New York University

Bankstreet GSE

Current Certification

- School District Leadership
- School Building Leader (New York and New Jersey)
- New York Teacher Certification for Secondary Education grades 7-12 (English concentration)
- New Jersey Certificate of Eligibility with Advanced Standing grades 7-12
- Completed the Emerging Leaders Program through New Leaders
- Columbia University Teacher College: Completion of the Writer's Workshop, Coaching Institute and Phonics Institute
- Harvard University Certificate of Completion: Learning to Talk by Talking Online Workshop 2018
- Harvard University Certificate of Completion: Datawise

Work Experience

Director of Secondary Education-Promotion

6/5/2022-Present

Poughkeepsie City School District

- Implemented and developed the Dual Language Program, starting with Pre-K and Kinder, which is expected to go through 5th grade over time.
- Grant writing, applied for the Employment Preparation Education Grant for ESL and HEC (GED) classes as well as working with Title funding, grant funding, and researching independent grants for the district
- Implemented key district initiatives to support district goals (Dual language/bilingual programming, credit recovery, programming for an equitable music program districtwide)
- Manage and oversee completion of secondary team goals and objectives as well as overseeing team members, including the Supervisor of Secondary and ENL coordinator
- 6-12 staff development in content areas and program assessment in content areas
- Represented and presented to the district at relevant local Dutchess BOCES and NYSED meetings
- Participated and collaborated with stakeholders in the screening, interviewing, and hiring process
- Designed and delivered professional development and conducting classroom observations to promote teacher effectiveness
- Provided budgetary input regarding secondary instructional needs
- Continue to develop, analyze and monitor data dashboard to monitor and project graduation data and student progress
- Continue to worked with the Assistant Superintendent to achieve District and School Goals
- Continue to develop and implemented after school and Saturday programming in collaboration with other stakeholders
- Continue to develop partnerships with CBO's and organizations to support the needs of the district

Supervisor of Secondary Education

7/6/2021-6/5/2022

Poughkeepsie City School District

- Developed, analyzed and monitored data dashboard to monitor and project graduation data and student progress
- Worked with the Assistant Superintendent to achieve District and School Goals
- Developed and implemented after school and Saturday programming in collaboration with other stakeholders
- Develop partnerships with CBO's and organizations to support the needs of the district
- Collaborated in curriculum studies, articulation and mapping to support curriculum development and dissemination
- Collaborated with the curriculum committee to preview, evaluate, recommend and adapt education materials for the secondary classrooms
- Coordinated with all stakeholders to determine 6-12 professional development needs and provide content expertise and leadership
- Collaborated with principals to support teachers
- Collaborated with principals to plan, conduct and facilitate program design, grade/department level meetings, and data cycles

English Teacher

Fall 2020-7/2021

Hastings on the Hudson

- Taught 7th and 8th grade ELA
- Developed standards aligned lesson plans, units and curricular resources for a hybrid learning environment
- Taught a section of an ICT and ENL class
- Differentiated instruction to meet the needs of all learners

Director of Curriculum (ELA)

7/16/2018-Summer 2020

Capital Preparatory Charter Schools

- Coach and support teachers K-12 in Bridgeport, CT and Harlem, NY
- AP coordinator-developed, implemented and coordinated the first AP course in our Harbor Upper School for AP 2020 Language and Composition, and working on implementing Pre-AP as of January 2020, collaborated on all things AP including curriculum development
- Managed partnerships with outside organizations including NYU Teacher residency
- Analyze data to support and build data driven instruction (State test -both NY and SBAC, MAP data, tech program data, and in house/classroom data)
- Identify, attend, and utilize information gained through professional development
- Provide teachers with curricular materials resources K-12 in ELA
- Support Social Justice teachers to incorporate literacy skills into the classroom
- Communicate with key stakeholders, superintendent of schools, principals, and academic deans regarding teachers pedagogy, data, needs, and work
- Collaborate with stakeholders to determine next steps
- Developed an in-house research based newsletter to share best practices across our network
- Technology utilization: IReady, IXL, Edulastic, Powerschool, Skedula, Teachboost, Lumos Learning

Assistant Principal (Leave Replacement)

Selden Middle School, Centereach, NY

8/21/2017-7/16/2018

- Oversee Arts in Education programming
- Collaborate with the other AP to oversee all discipline
- Provide teachers with ongoing feedback, observations, and evaluations
- Provide coverages anytime a staff member is absent
- Scheduling and matching of school aides for students with special needs
- Program, participate and run SST meetings to provide students with supports as needed
- Work with our PPS services to ensure students are receiving proper supports
- Participate in Administrative Cabinet meetings and Consultation meetings with PPS staff
- Attend Board meetings and PTA meetings
- Work with PTA to support various initiatives and fundraising

Assistant Principal

2/30/2016-8/20/17

Bronx Early College Academy (6-12), Bronx, NY

- Supported the principal and school to achieve renewal goals. The school moved to become a Rise school the following year. Developed supports to ensure students growth improved on the state tests and allowed us to move off the Renewal list.
- Provided Teachers with ongoing actionable feedback, both evaluative and non-evaluative
- Leveraging deep knowledge of curriculum, instruction, and assessment
- Fostering a culture of excellence through personal leadership
- Supported programming for the Middle School
- Follow through and develop key initiatives to support the growth of a positive academic culture in the school (ie. Use of IReady, Saturday Academy, conferencing with students to help decrease suspension rates)
- Program and supervision of summer school
- Support, implement, and supervise renewal goals and incentives

Education Administrator- Senior Achievement Manager- Instructional Specialist (Bronx Borough ELA Instructional Lead)

8/31/2015- 2/29/2016

- Oversaw the development and design of standards-based ELA instructional guidance, and professional development in support of a comprehensive standards-based K-12 ELA instruction program for field-based centers, school leaders, and teacher leaders.
- Served as a leader and facilitator of ELA instructional content, with high-level expertise and responsibility for all grades.
- Conducted needs assessments and analyzes student and other data at key points in the year, to determine ELA instruction areas requiring emphasis and support.
- Developed and delivered professional development events and resources that reflect the latest research, standards and policy in ELA instruction.

- Worked collaboratively with representatives from partnering institutions to oversee and facilitate the implementation and management of ELA initiatives, including the implementation of the ELA/ CCLS or other standards and range of related curriculum options in NYC Public Schools, as well as the NYSED core curriculum options and CCLS Scope and Sequence in English Language Arts.

8th Grade Literacy Department Chair, Teacher, Mentor

8/2010-8/2015

Mott Hall V, Bronx, NY

- Oversaw the Literacy Department, data talks, curriculum and CCLS alignment for grades 6-8 in Literacy and small group writing classes
- Developed my own leadership through the participation in the New Leaders: Emerging Leadership Program
- Implemented a new literacy CCLS aligned curriculum: Expeditionary Learning
- Mentored New Teachers, provided evaluations, observations, and feedback to teachers
- Started extracurricular Activities-Poetry Club, Careers Elective
- Member of the School Building Safety Team
- Implemented Career Day and other community based activities
- Created and implemented daily, weekly, monthly and yearly plans for book clubs for leveled readers and writing tutorials
- Incorporated and planned backwards design model into the curriculum planning through backwards planning, multi-genres reading curriculum into thematic units, and reader's and writer's workshop model into planning and daily lessons
- Facilitated Literacy Best Practices PD, CPT PD, CCLS alignment PD, and Reading on Level Running Records PD to colleagues

7th Grade English, Teacher, Specialist and Instructor

8/2008- 7/2010

James M. Kieran Middle School 123, Bronx, NY

- Taught curriculum aligned with district and state standard to 20+ students
- Facilitated Development Workshop to peers on the Teacher Evaluation process
- Presented a Homework Implementation Workshop to academic team
- Incorporated nonfiction reading in all content area classes and preformed educational training
- Incorporated the TC reader's and writers workshop model into daily lessons

Related Work Experience

Educators 4 Excellence (E4E)

2011-2016

Active Member of this Non- Profit Organization

Published: *Principals Matter: Principal Evaluations from a Teacher Perspective Policy Paper*, March 2012

Publications and Presentations Given

Consultant research writer on a case study with NYU Metro Center 2019

Published two poems in the International Library of Poetry