

Request for Board Approval of Out-of-State Field Trip

Documents/information needed by Secondary Leading and Learning:

- Sponsor's application for permission to plan an off-campus field trip/activity (approved by the principal) – **SINCE THIS DOCUMENT IS INCLUDED IN THE BOARD AGENDA ITEM, IT MUST BE TYPED.**
- Name of group/club requesting approval
 - Heritage High A Cappella Choirs
- Name of activity/conference the students are participating in
 - Semi-finals of the International Competition for High School A Cappella
- Copy of invitation and/or letter stating team qualifies to participate in activity/conference
 - Sent in email attachment on 1/24/2020
- Date of activity/conference (to include date and time of departure and return)
 - Semi-final Competition on Saturday, March 7, 2020
 - Depart: Friday, March 6, 2020 at 8:00 am
 - Return: Sunday, March 8, 2020 at 10:00 pm
- Location of conference
 - Douglasville, GA
- Reason for trip and educational benefits
 - Students will perform for a panel of judges and receive feedback on their performance.
 - Students will get to observe eight other A Cappella Choirs who also qualified for this competition.
 - Students will visit the Civil Rights Museum, CNN Studios, and the World of Coca Cola.
- Transportation (provided by)
 - Option 1: If only one of Heritage High's A Cappella qualifies for the Semi-finals
 - Caravan of Private vehicles driven by four BPS staff and three Registered Volunteers (*six vehicles*)
 - BPS Employees will drive mini-vans rented from Enterprise
 - Registered Volunteers will drive their personal vehicles that meet the BPS guidelines for Student travel.
 - Option 2: If both of the Heritage High Show Choirs qualify for the Semi-finals
 - BTM Coaches
- Accommodations (name and address)
 - Springhill Suites by Marriott Six Flags, 960 Bob Arnold Blvd, Lithia Springs, GA 30122
- Number of student participants
 - Option 1: If only one of Heritage High's A Cappella qualifies for the Semi-finals

- 28 students
 - Option 2: If both of the Heritage High Show Choirs qualify for the Semi-finals
 - 50 students
- Number of chaperones
 - Seven
- Names of chaperones – If male and female students participating, there must be male and female chaperones. Are the chaperones fingerprinted?
 - Jennifer Rock, Choral Director, Heritage High
 - Katie Campbell, BPS Employee
 - Sharon Farides, BPS Employee
 - Ron Hipwell, Registered Volunteer
 - Bonnie Hipwell, Registered Volunteer
 - Caroline Luna, BPS Employee
 - Richard Mannarino, Registered Volunteer
- Cost per participant? What portion of the cost is the student responsible for?
 - Option 1: If only one of Heritage High's A Cappella qualifies for the Semi-finals
 - \$229
 - Option 2: If both of the Heritage High Show Choirs qualify for the Semi-finals
 - \$272
 - We will hold both Group and Individual fundraisers to help off-set the cost of this trip for the students. Group fundraisers will reduce the cost for all students. Individual fundraisers will reduce cost for the individual students who participate.
 - Students will be responsible to cover portions not covered by our fundraisers.
- What does the cost include? (transportation, lodging, food, admissions, etc.)
 - Transportation (van rental/gas/charter bus), Lodging (Springhill Suites), Food, and Admissions (Civil Rights Museum, CNN Studio, World of Coca Cola)
- Is there student fundraising to cover cost of trip? If yes, what type of fundraising?
 - Yes, will hold both Group and Individual fundraisers to help off-set the cost of this trip for the students. Group fundraisers will reduce the cost for all students. Individual fundraisers will reduce cost for the individual students who participate.
 - Group Fundraiser: Valentine Show, February 11, 2020 at 5:30 and 7:00 pm
 - Group Fundraiser: GoFundMe page
 - Individual Fundraiser: Krispy Kreme sales February 10-21
 - Individual and Group fundraiser: We will seek out Business sponsorships both as a whole group and on an individual basis.
 - Individual and Group fundraiser: Funtown Spirit Night (*waiting on date confirmation*). Students can pre-sell tickets to earn towards their individual fundraising goal. Any tickets bought from Ms. Rock will go towards the whole group.
 - Individual and Group fundraiser: Dinner Show (*waiting on date confirmation*). Students can pre-sell tickets to earn towards their individual fundraising goal. Any tickets bought from Ms. Rock or at the door will go towards the whole group.

- Will there be any cost to the district?
 - No

- Please provide a detailed itinerary for the trip (including date/time of departure and return to school)
 - Friday, March 6
 - 8:00 am – Depart Heritage High School
 - 10:15 am – stop at Marion County Rest area, Ocala, FL
 - 12:45 pm – Lunch stop in Valdosta, GA at the Valdosta Mall
 - 4:00 pm – Rest area 22, I-75 Forsyth, GA
 - 6:00 pm – Dinner in Lithia Springs, GA
 - 7:30 pm – Check into hotel
 - 8:00 pm – Rehearsal
 - 10:30 pm – Lights out, all students in hotel rooms
 - Saturday, March 7
 - 7:30 am – Breakfast at hotel
 - 8:30 am – Depart for Civil Rights Museum
 - 9:00 am – Tour the Civil Rights Museum
 - 12:00 pm – Lunch
 - 1:30 pm – Report to New Manchester High School
 - Welcome meeting followed by Sound Checks
 - 5:00 pm – Dinner
 - 7:00 pm – Semi-final competition
 - 10:00 pm – return to hotel
 - 11:00 pm – Lights out, all students in hotel rooms
 - Sunday, March 8
 - 7:30 am – Breakfast at hotel
 - 8:30 am – Depart for CNN Studios and World of Coca Cola
 - 9:00 am – Tour the CNN Studios
 - 10:00 am – Tour World of Coca Cola
 - 12:00 pm – Depart Atlanta
 - 1:30 pm – Lunch stop in Macon, GA
 - 4:30 pm – Rest stop in Valdosta, GA at the Valdosta Mall
 - 6:45 pm – Dinner stop in Ocala at the Paddock Mall
 - 10:00 pm – Arrival at Heritage High

- Dates students will be absent from school
 - Friday, March 6, 2020

- Copy of brochure/flyer regarding conference/event
 - Sent in email attachment on 1/24/2020