

**HEAD START GOVERNING BOARD AND POLICY COUNCIL MONTHLY REPORT:
FEBRUARY 2021**

ENROLLMENT

Month	Head Start Enrollment	Funded Enrollment	Attendance
July 2020	<i>The program is not operational during the month of July.</i>		
August 2020	332	624	97.76%
September 2020	388	624	91.95%
October 2020	421	624	92.59%
November 2020	452	624	86.19%
December 2020	470	624	89.15%
January 2021	492	624	87.27%
February 2021	508	624	91.05%
March 2021		624	
April 2021		624	
May 2021		624	

TOTAL MEALS SERVED

Month	Breakfasts	Lunches	Snacks
July 2020	<i>The program is not operational during the month of July.</i>		
August 2020	<i>School started 8.31.2020, meals counts will be provided in the Sept 2020 report.</i>		
September 2020	5,992	5,612	6,239
October 2020	7,246	7,274	7,499
November 2020	5,576	5,622	5,819
December 2020	4,763	4,935	5,031
January 2021	6,778	6,750	6,991
February 2021	10,167	10,204	10,251
March 2021			
April 2021			
May 2021			

FISCAL YEAR 2021 (INCLUDES P-CARD EXPENSES) – Head Start Grant Year 4

Cost Category	Amended Budget	Actuals		Balance of Grant Award
		Feb-21	YTD	
Payroll	\$3,180,035.55	\$237,845.54	\$1,842,593.25	\$1,337,442.30
Fringe	\$1,075,702.00	\$90,337.26	\$648,449.09	\$427,252.91
Supplies	\$169,583.00	(\$9,446.94)	\$37,545.01	\$132,037.99
Equipment	\$5,000.00	\$0.00	\$4,595.00	\$405.00
Travel *	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$479,563.45	\$4,725.00	\$143,570.48	\$335,992.97
Other	\$119,157.00	\$12,283.17	\$33,422.64	\$85,734.36
Indirect Cost	\$253,815.00	\$29,879.75	\$138,817.20	\$114,997.80
TTA (includes Travel)	\$59,010.00	\$985.00	\$8,667.51	\$50,342.49
Supplement COVID-19	\$548,376.00	\$72,182.13	\$103,237.44	\$445,138.56
Totals	\$5,890,242.00	\$438,790.91	\$2,960,897.62	\$2,929,344.38

CONTENT AREA SPECIALIST REPORT: FEBRUARY 2021

EARLY CHILDHOOD DEVELOPMENT, TEACHING AND LEARNING

The following standards are highlighted this month:

- 1302.31 (b) (iii) Teaching and the Learning Environment

1302.31 (b)(iii) Teaching and the Learning Environment

Four presentations on two CLASS dimensions; *Regard for Student Perspective* and *Instructional Learning Formats*, were completed with 59 staff participating in the training.

The health supervisor developed a graphic presentation to illustrate oral health data. This reflects each school's progress to ensuring all students have a dental home/exam.

The behavior analyst provided feedback to teachers regarding elements of the Tier 1 Pre-K Checklist and offered behavior analytic consultation on way to redirect, engage, transition, and interact with students in a positive manner.

The ESE specialist supported Head Start sites with disability and mental health information and attended parent meetings as needed. *(1302.45 Child Mental Health & Social Emotional Well-Being, 1302.60 Additional Services for Children with Disabilities)*

Thirty-seven students (7.4% of enrollment) with Individual Education Plans (IEP's) are enrolled in the program and receiving services. *(1302.60 Additional Services for Children with Disabilities)*

Nine students are receiving Kinder Consulting services. Four children are in the initial meeting phase. *(1302.45 Child Mental Health and Social and Emotional Well-Being)*

EARLY CHILDHOOD HEALTH AND WELLNESS

The following standards are highlighted this month:

- 1302.41 Collaboration and Communication with Parents
- 1302.42 Child Health Status

1302.42 Child Health Status

An agreement with the Florida Department of Health Dental Clinic will provide dental exams for Head Start children who do not have dental insurance or a dental home. Collaboration with Eastern Florida State College's dental program will lead to an oral education presentation for our students. This will be done via ZOOM with a pre-recorded video.

1302.41 Collaboration and Communication with Parents

Dental hygiene worksheets and activities for parents to do with their children were sent home.

PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE)

Applications are available to all interested families via the Head Start website, email or by U.S mail. *(1302.13 Recruitment)*

The program has developed and implemented a process to review vacant seats on a weekly basis. Selections continue to be made from the waiting list that ranks children according to the program selection criteria. *2021-22 Selection Criteria is included in this monthly report. (1302.14 Selection Process)*

Family advocates participated in preparing for *Pre-K to Kindergarten* transition meetings and activities. *(1302.41 Collaboration and Communication with Parents)*

Family advocates continue to conduct parent meetings via ZOOM. The next section of *Conscious Discipline* training was offered to parents. Advocates were able to give donated books to families again in February. A link to attend a ZOOM meeting focused on issues for Black/African American parents was offered. *(1302.51 Parent Activities to Promote Learning and Development, 1302.41 Collaboration and Communication with Parents)*

PROFESSIONAL DEVELOPMENT

The following standard is highlighted this month:

- 1302.92(a)(c)(4)(iii) Training and Professional Development

1302.92(a)(c)(4)(iii) Training and Professional Development

The two new coaches continued training with their mentor coaches. Emphasize this month was on how to put together a training presentation, how to facilitate the training and how to document the staff attending the training.

Family advocates received training from Brevard CARES via ZOOM. This month's topic was Encouraging Father Involvement. A guest speaker from the "INSPIRE" program was featured. Also presenting this month was the Head Start health supervisor who discussed dental health. A monthly team meeting for all advocates and the family services manager is held virtually.


The behavior analyst provided written training materials for instructional assistants. Additional trainings will be added weekly during consultations.

The leadership team meets weekly to provide classroom updates, problem solve and provide support to the teaching staff. The training presentation topics for March, April and May were decided on. Details to be provided as the trainings take place.

The health supervisor attending the monthly dental task force meeting, the monthly Early Learning Coalition board meeting, the family advocate meeting, the School Health meeting and a meeting to discuss hiring a dental hygienist for the program.

INFORMATION AND GUIDANCE FROM THE OFFICE OF HEAD START

Program Instruction, [ACF-PI-HS-21-02](#) released March 19, 2021 states: By August 1, 2021, each Head Start program must provide at least 1,020 annual hours of planned class operations over the course of at least 8 months per year for at least 45 percent of Head Start center-based funded enrollment or submit a request for a waiver of this requirement. Our program exceeds this requirement.

PARENTAL SITUATION (May Select One)					
Foster Parent of applicant	20	()	BPS HEAD START 2021-2022 SELECTION CRITERIA 		
Guardian other than natural parent	8	()			
Single Parent	6	()			
Two Parents	4	()			
ELIGIBILITY TYPE (May Select One in Categorically Eligible and Income Eligible, if applicable)					
Categorically Eligible			ADDITIONAL CONSIDERTATIONS DUE TO COVID-19:		
__ Homeless (<i>McK V Def</i>)	20	()			
__ Foster Care	20	()			
__ SSI	-	()			
__ TANF	20	()			
___ Income eligible (<i>100 – 0% below poverty guideline</i>)	20	()			
AGENCY CONSIDERATIONS					
ESE: Diagnosed Disability (child has an IEP, check AS400 or parent presents at eligibility)	20	()	Family member with diagnosed mental illness (i.e., depression, anxiety, schizophrenia)	10	()
Parent is employed and/or attending school/vocational training	20	()	Child is Limited English Proficient	10	()
Homeless- living in a shelter, car, campground, transitional housing, etc...	20	()	Family referred by professional or agency (i.e. Child Find, DCF, Yellow Umbrella, etc.)	10	()
Child is transitioning from EHS or BPS Teen Parent Program	15	()	Death in household within the last 12 months	10	()
Homeless living with a relative or friend	10	()	Applicant has incarcerated parent	10	()
Child receives Medicaid	10	()	Parent suffers chronic* health problems or disability	10	()
Teen Parent at time of child's birth	10	()	Abuse issues at home (i.e., Child, spousal, drug, alcohol)	10	()
Child has participated in Early Head Start / Head Start	10	()	Parent / Guardian on military deployment	10	()
Child currently has a sibling in BPS HS	10	()			