

**SCHOOL BOARD OF BREVARD COUNTY, FLORIDA**

**BOARD AGENDA ITEM – August 9, 2022**

**PROCUREMENT SOLICITATION RFP #19-804-P-JE Emergency Response & Disaster Recovery Services  
Renewal and Price Increase**

<input type="checkbox"/> (ITB) Invitation To Bid	<input type="checkbox"/> (ITN) Invitation To Negotiate	<input type="checkbox"/> (PB) Piggyback
<input checked="" type="checkbox"/> (RFP) Request For Proposal	<input type="checkbox"/> (RFQ) Request For Qualifications	<input type="checkbox"/> (SC) State Contract
<input type="checkbox"/> (SS) Sole Source		

**REQUESTOR:** Plant Operations & Maintenance                      **Legal Review Required:**  Yes     No  
**Standard Template Used with No Changes:**  Yes     No  
**Standard Template Type:**    **Renewal Letter**

VENDOR NAME	AMOUNT AWARDED	REQUIRED PRODUCTS/SERVICES
Custom Tree Service, Inc.	Variable	Emergency Response & Disaster Recovery Services
<b>Total</b>	Variable	

<input checked="" type="checkbox"/> <b>Contract Renewal w/Increase</b>	<b>Current Contract Amount</b>	Variable
<input type="checkbox"/> <b>Recurring Contract</b>	<b>Previous Contract Amount</b>	Variable
<input type="checkbox"/> <b>New Contract</b>	<b>Variance</b>	\$0.00

**PRICE INCREASE / DECREASE EXPLANATION:**

Vendor operating costs have increased due to the rising prices of gas and labor. The General Terms & Conditions of the contract allow for a rate adjustment on the basis of “extraordinary and unusual changes in the costs of operation.” The vendor provided appropriate documentation for a 9.2%% increase in costs, based on the Consumer Price Index. This contract is used for emergency response. There is no budget impact unless/until the contract is used for emergency response services.

**DISCUSSION:**

This contract is for Emergency Response & Disaster Recovery Services which include, but are not limited to, debris removal, mold remediation, flood damage restoration and fire damage restoration.

The standard renewal letter template has been used, which does not require legal review.

**CONTRACT TERM:**

The initial contract term commenced August 14, 2019 and will continue until August 13, 2024.

**RECOMMENDATION:**

It is the recommendation of Susan Hann, PE, Assistant Superintendent of Facilities Services and James Ross, Director of Plant Operations & Maintenance to approve the attached renewal/price increase with Custom Tree Service, Inc.

**AUTHORITY FOR ACTION:**

Florida Administrative Code 6A-1.012