

**SCHOOL BOARD OF BREVARD COUNTY, FLORIDA**

**BOARD AGENDA ITEM – March 7, 2023**

**PROCUREMENT SOLICITATION**

**RFP 23-214-P-DR – Digital Drug & Alcohol Testing**

<input type="checkbox"/> <b>(ITB)</b> Invitation To Bid	<input type="checkbox"/> <b>(ITN)</b> Invitation To Negotiate	<input type="checkbox"/> <b>(PB)</b> Piggyback
<input checked="" type="checkbox"/> <b>(RFP)</b> Request For Proposal	<input checked="" type="checkbox"/> <b>(RFQ)</b> Request For Qualifications	<input type="checkbox"/> <b>(SC)</b> State Contract
<input type="checkbox"/> <b>(SS)</b> Sole Source		

**REQUESTOR:** Labor Relations

**Legal Review Required:**  **Yes**  **No**

**Standard Template Used with No Changes:**  **Yes**  **No**

**Standard Template Type:** **Agreement**

<b>VENDOR NAME</b>	<b>AMOUNT AWARDED</b>	<b>REQUIRED PRODUCTS/SERVICES</b>
Edge Information Management, Inc.	Variable	Digital Drug and Alcohol Testing Services
<b>Total</b>	Variable	

<input type="checkbox"/> <b>Contract Renewal</b>	<b>New Contract Amount</b>	Variable
<input type="checkbox"/> <b>Recurring Contract</b>	<b>Previous Contract Amount</b>	Variable
<input checked="" type="checkbox"/> <b>New Contract</b>	<b>Variance</b>	N/A

**PRICE INCREASE / DECREASE EXPLANATION:** N/A

**DISCUSSION:**

The district issued a Request for Proposal for Digital Drug and Alcohol Testing Services on December 5, 2022. With the three (3) year term of the current agreement with Workforce QA, LLC expiring soon, the district deemed it necessary to go through the RFP process to seek a new agreement for electronic drug and alcohol testing services. Seven respondents submitted proposals and through the committee evaluation process, the services are being recommended for award to Edge Information Management, Inc.

The standard agreement template has been used however, at the request of Edge Information Management, additional language was added. The modifications were approved by Human Resources on February 8, 2023 and Legal Services on February 16, 2023.

**CONTRACT TERM:**

The initial contract term shall commence March 8, 2023 and continue until March 7, 2026 with an optional one (1) two (2) year renewal period.

**RECOMMENDATION:**

It is the recommendation of Karyle Green, Ed.D., Interim Chief Human Resources Officer, and Katey Benne, Employment Manager, to approve the attached agreement with Edge Information Management, Inc. in the amount of Variable.

**AUTHORITY FOR ACTION:**

Florida Administrative Code 6A-1.012