

**SCHOOL BOARD OF BREVARD COUNTY, FLORIDA  
BOARD AGENDA ITEM – April 11, 2023**

**PROCUREMENT SOLICITATION**

**RFP 21-575-P-JE Interpreter Services- Amendment “I”**

<input type="checkbox"/> <b>(ITB)</b> Invitation To Bid	<input type="checkbox"/> <b>(ITN)</b> Invitation To Negotiate	<input type="checkbox"/> <b>(PB)</b> Piggyback
<input type="checkbox"/> <b>(RFQ)</b> Request For Qualifications	<input type="checkbox"/> <b>(SC)</b> State Contract	
<input type="checkbox"/> <b>(SS)</b> Sole Source	<input checked="" type="checkbox"/> <b>(RFP)</b> Request For Proposal – Amendment “I”	

**REQUESTOR:** Student Services

**Legal Review Required:**  Yes  No

**Standard Template Used with No Changes:**  Yes  No

**Standard Template Type:** Amendment

VENDOR NAME	AMOUNT AWARDED	REQUIRED PRODUCTS/SERVICES
Cirrus Inc. d/b/a ComUnity	Variable	<b>Interpreter Services</b>
<b>Total</b>	Variable	

**PRICE INCREASE / DECREASE EXPLANATION:** N/A

**DISCUSSION:**

This contract amendment is to modify the scope of services (Exhibit A) which will allow Brevard Public Schools the opportunity to hire Sign Language Interpreter services to satisfy the needs of our ESE students. This is a critical shortage area, therefore must be amended.

The standard Amendment template has been used, which does not require legal review.

**CONTRACT TERM:**

The initial contract term commenced on December 15, 2021 and will continue until December 14, 2024, with an option to renew for one (1) additional two (2) year period.

**RECOMMENDATION:**

It is the recommendation of Dr. Tracy Webley, Assistant Superintendent, Student Services, and Dr. Kimberly Bias, Director, ESE Program Support to approve the attached amendment with the above vendor.

**AUTHORITY FOR ACTION:**

Florida Administrative Code 6A-1.012



Agreement #: 21-575-P-JE  
Approval Date: \_\_\_\_\_

**Amendment "I"**  
**To Agreement Between**  
**The School Board of Brevard County, Florida**  
and  
**Cirrus Inc**  
**RFP # 21-575-P-JE Interpreter Services**

**THIS AMENDMENT** (hereinafter referred to as "Amendment") to the agreement identified above (referred to as the "Agreement") by and between The School Board of Brevard County, Florida, a political subdivision of the State of Florida, located at 2700 Judge Fran Jamieson Way, Viera, Florida 32940, more commonly known as Brevard Public Schools (hereinafter referred to as "BPS") and **Cirrus Inc DBA ComUnity** whose business address is 7 Arenta Street, St. Augustine, FL 32084, (hereinafter referred to as "Contractor"), is made as follows:

**WITNESSETH:**

**WHEREAS**, pursuant to the terms of the Agreement, the parties may amend the Agreement upon mutual written consent; and

**WHEREAS**, BPS and Contractor wish to amend the Agreement to modify the Scope of Service Exhibit "A" through this Amendment;

**NOW, THEREFORE**, in consideration of the mutual covenants and provisions contained herein, the parties hereto agree as follows:

1. Modify the Scope of Service: By adding the following clause to the agreement: For Interpreters placed at Gardendale Separate Day School:
  - The School Board will provide the Contractor a twenty-four (24) hour advance notice of cancellation for requested services. Failure by The School Board to provide the advance notice will result in The School Board being invoiced for the hours reserved at the agreed upon rate.
  - Interpreters assigned by the Contractor will be trained in CPI verbal de-escalation techniques to be provided by The School Board.
2. The above recitals are true and correct and are hereby incorporated by reference.
3. Except as expressly modified herein, the terms and conditions of the Agreement remain unchanged. In the event of a conflict between the terms of this Amendment and those of the Agreement, BPS and Contractor agree that the terms of this Amendment shall prevail and control.

**SIGNATURE PAGE TO FOLLOW**

**IN WITNESS WHEREOF**, BPS has made and executed this Amendment and Contractor has made and executed this Amendment on the day and year below written.

**CIRRUS INC DBA COMUNITY**

By:  \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Representative Signature

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Matt Susin, Board Chairperson