

SCHOOL BOARD OF BREVARD COUNTY, FLORIDA

BOARD AGENDA ITEM – March 23, 2021

PROCUREMENT SOLICITATION

PB 19-371-PB-WH - Mutualink - Renewal

<input type="checkbox"/> (ITB) Invitation To Bid	<input type="checkbox"/> (ITN) Invitation To Negotiate	<input checked="" type="checkbox"/> (PB) Piggyback
<input type="checkbox"/> (RFP) Request For Proposal	<input type="checkbox"/> (RFQ) Request For Qualifications	<input type="checkbox"/> (SC) State Contract
<input type="checkbox"/> (SS) Sole Source		

REQUESTOR: District & School Security

Legal Review Required: Yes No

Standard Template Used with No Changes: Yes No

Standard Template Type: Piggyback Renewal

VENDOR NAME	AMOUNT AWARDED	REQUIRED PRODUCTS/SERVICES
Mutualink, Inc.	\$113,527.08	Mutualink Panic Button Application and Associated Services
Total	\$113,527.08	

<input checked="" type="checkbox"/> Contract Renewal	New Contract Amount	\$113,527.08
<input type="checkbox"/> Recurring Contract	Previous Contract Amount	\$290,950.00
<input type="checkbox"/> New Contract	Variance	(\$177,422.92)

PRICE INCREASE / DECREASE EXPLANATION: The previous contract was for the initial two years and this is for a third-year extension.

DISCUSSION:

This is a renewal of the existing piggyback agreement originally approved by the Board on December 11, 2018.

Pricing is based on The School Board of Seminole County, Florida RFP 16170008P-RC.

State Board of Education Rule 6A-1.012(6) allows school districts to make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, other district school boards, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements, when the proposer awarded a contract by another entity will permit purchases by a district school board at the same terms, conditions, and prices (or below such prices) awarded in such contract, and such purchases are to the economic advantage of the district school board.

The standard piggyback agreement template has been used, which does not require legal review.

CONTRACT TERM:

The renewal term shall commence April 5, 2021 and continue until April 4, 2022.

RECOMMENDATION:

It is the recommendation of Robin Novelli, Chief Operating Officer and Major Brandon Lanza, Director of District & School Security to approve the attached renewal with Mutualink, Inc. in the amount of \$113,527.08.

AUTHORITY FOR ACTION:

Florida Administrative Code 6A-1.012(6)

School Board of Brevard County
2700 Judge Fran Jamieson Way
Viera, FL 32940-6601
Mark W. Mullins, Ed.D., Superintendent



February 17, 2021

Dawn Odams
Sr. Director - Sales Operations
Mutualink, Inc.
1269 South Broad Street
Wallingford, CT 06492

RE: BID PIGGYBACK RENEWAL REQUEST
The School Board of Seminole County RFP 16170008P-RC

Dear Ms. Odams:

Our current piggyback contract with your firm expires on April 4, 2021. Pending Board approval, we would like to renew the piggyback of the above-mentioned solicitation that was awarded to your firm by The School Board of Seminole County. Upon Board approval, the term of the renewal shall be from April 5, 2021 through April 4, 2022.

If you are agreeable to renewing the contract, please sign electronically below and return to the email listed below by February 19, 2021 so we may ensure the contract continues uninterrupted.

Please contact Wil Henzmann at 321-633-1000, ext. 11623 or by email at henzmann.william@Brevardschools.org if you should have any questions. Thank you for your past services, and we look forward to working with you in the future.

Sincerely,

Rodriguez.Kristine
@Procurement and Distribution Services
Digitally signed by Rodriguez.Kristine@Procurement and Distribution Services
Date: 2021.02.17 11:25:10 -05'00'

Kristine Rodriguez, MBA, CPPO, CPPB
Director of Procurement & Distribution Services

Mutualink, Inc. agrees to a one year renewal of 19-371-PB-WH until April 4, 2022. The terms and conditions of the Bid remain in full force and effect except for the term, which is renewed by this letter.



Signature

Mark Hatten, CEO/Chairman

Printed Name and Title

2/17/21

Date

Accepted:
The School Board of Brevard County, Florida

Misty Belford, Board Chairperson

Date

cc: Solicitation File (19-371-PB-WH)

Procurement & Distribution Services
Procurement: (321) 633-1000 Ext. 11645 ▪ FAX: (321) 877-0904
Distribution: (321) 633-3680 Ext. 14100 ▪ FAX: (321) 633-3698