



BREVARD SEARCH TIMELINE

January 9, 2023	School Board Work Session - <u>Pre-search</u> input from Board. <u>Discussion</u> regarding search timeline and associated activities as desired by the Board to include but not limited to website portal - on-line survey - community/staff forums - superintendent job description - other items as needed. 1:00 p.m.
January 24, 2023	School Board Work Session – <u>Review</u> DRAFT timeline and finalize on-line survey. 9:00 a.m.
January 30 thru February 17, 2023	Window for on-line survey to be open for input. Conduct 3 community forums, 3 staff focus groups (instructional - administrative - educational support), and 1 virtual student focus group. Dates and times TBD
February 21, 2023	School Board Work Session - <u>Discussion</u> regarding results of on-line survey and community/staff forums - superintendent job description. <u>Determine</u> minimum and/or preferred qualifications - qualities and characteristics needed in the next superintendent - salary range - length of contract to be offered - contents of application packet - application process and advertisement venues - other items as needed. 2:00 p.m.
February 24, 2023	Advertisement period begins.
March 7, 2023	School Board Work Session - <u>Discussion</u> related to applicant screening process for selecting semi-finalists - finalist's interview schedule and associated activities - other items as needed. 2:00 p.m.
March 13 thru 17, 2023	Spring Break
March 31, 2023	Advertisement period ends. (Midnight)



Florida School Boards Association SUPERINTENDENT SEARCH

April 4, 2023	Special School Board Meeting or Work Session - <u>Identify</u> semi-finalists (no ranking) and questions for semi-finalists - <u>Review</u> the method/process for selection of finalists - contract negotiation process - <u>Update</u> related to finalist's interview schedule and associated activities - other items as needed. TIME TBD
April 11, 2023	FSBA receives responses from semi-finalists for dissemination to the Board.
April 18, 2023	Special School Board Meeting or Work Session - <u>Identify</u> finalists – <u>Review</u> the method/process for selection of superintendent - <u>Updates</u> related to on-site interviews - other items as needed. TIME TBD
April 26, 2023	Out of area finalists arrive in Brevard County.
April 27 and 28, 2023	<u>Conduct</u> on-site interviews for finalists (NOTE: On-site interviews to include School Board collectively and School Board members individually.)
May 2, 2023	Special School Board Meeting - <u>Select superintendent</u> - Contract negotiations begin with an effective start date determined. TIME TBD
May 9, 2023	School Board Meeting - Approve contract. 5:30 p.m.
DATE TBD	New superintendent start date. <i>Timeline - Board Agreement: Date:</i> <i>Timeline - Revised: Date:</i>