

**SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
BOARD AGENDA ITEM – January 19, 2021**

PROCUREMENT SOLICITATION

**ITB 21-244-B-NC Food Service Refrigeration, Equipment Repair
and Preventative Maintenance**

<input checked="" type="checkbox"/> (ITB) Invitation To Bid	<input type="checkbox"/> (ITN) Invitation To Negotiate	<input type="checkbox"/> (PB) Piggyback
<input type="checkbox"/> (RFP) Request For Proposal	<input type="checkbox"/> (RFQ) Request For Qualifications	<input type="checkbox"/> (SC) State Contract
<input type="checkbox"/> (SS) Sole Source		

REQUESTOR: Plant Operations & Maintenance

Legal Review Required: Yes No

Standard Template Used with No Changes: Yes No

Standard Template Type: Invitation to Bid

VENDOR NAME	AMOUNT AWARDED	REQUIRED PRODUCTS/SERVICES
Southeast Services of CFL Whaley Foodservice, LLC	Variable	Food service refrigeration & equipment repair and preventative maintenance
Total	Variable	

<input type="checkbox"/> Contract Renewal	New Contract Amount	Variable
<input type="checkbox"/> Recurring Contract	Previous Contract Amount	N/A
<input checked="" type="checkbox"/> New Contract	Variance	N/A

PRICE INCREASE / DECREASE EXPLANATION: Previous solicitation was for \$158,000 annually, this has been increased to variable, as there is a 6-7% increase in labor rate from 2016.

DISCUSSION:

The School Board of Brevard County has over 86 school and ancillary sites that have full cafeteria and culinary arts kitchens and athletic snack bars. These kitchens have numerous walk-in and reach-in coolers, freezers and refrigerators and an assortment of kitchen equipment. BPS Maintenance does not have the resources and trained personnel to service and repair thousands of equipment, coolers and freezers.

The standard Invitation to Bid template has been used, which does not require legal review.

CONTRACT TERM:

The initial contract term shall commence January 20, 2021 and continue until January 19, 2024 with an optional one (1) two (2) year renewal period.

RECOMMENDATION:

It is the recommendation of Susan Hann, Assistant Superintendent, Facilities Services and James Ross, Director, Plant Operations & Maintenance to award ITB 21-244-B-NC to Southeast Services of CFL and Whaley Service, LLC to be utilized on an as needed basis.

AUTHORITY FOR ACTION:

Florida Administrative Code 6A-1.012 (9)

School Board of Brevard County
Office of Procurement & Distribution Services
2700 Judge Fran Jamieson Way
Viera, FL 32940-6601
Mark W. Mullins, Ed.D., Superintendent



December 2, 2020

NOTICE OF INTENDED DECISION

ITB # 21-244-B-NC

Food Service Refrigeration & Equipment Repair and Preventative Maintenance

The Office of Procurement Services hereby notifies all firms of an intended decision regarding the award of the above-mentioned solicitation as outlined attached.

Failure to file a protest within the time prescribed in section [120.57](#)(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

Please contact Jennifer Wells, Buyer I at 321-633-1000 ext. 11106 or by email at wells.jennifer@brevardschools.org if you should have any questions. Thank you for your continued interest in The School Board of Brevard County, Florida.

Sincerely,

Kristine Rodriguez, MBA, CPPO, CPPB
Director of Procurement and Distribution Services

TABSHEET ITB # 21-244-B-NC Food Service Refrigeration & Equipment Repair and Preventative Maintenance Friday, November 20, 2020 at 2:00 PM Opened By: James (Nick) Canjar, Buyer II Witnessed By: Jennifer Wells, Buyer I This is the tabsheet showing award recommendation pending Board Approval.		Commerical Foodservice Inc. d/b/a/ Tech 24 410 E. Washington Street Greenville, SC 29601 Nakita Rowell-Stevens 804-714-8669 nakita.rowellstevens@mytech24.com	Hobart Service - a division of ITW Food Equipment Group LLC 701 S. Ridge Ave. Troy, OH 45374 (Accts Rec) Vonda Manahan 937-332-2781 Vonda.Manahan@HobartService.com (Accts Rec) Helen Collard 937-332-2688 Helen.Collard@hobartservice.com	Southeast Services of CFL 498 Main Street Cocoa, FL 32922 Jake Harrell 321-632-6800 Jake@southeastserv.com	Whaley Foodservice, LLC P.O. Box 615 Lexington, SC 29071 Sandi Halcomb 407-757-0851 sandi.halcomb@whaleyfoodservice.com
Date Solicited: October 30, 2020					
Date Opened: November 20, 2020					
# Solicited: 140 # MWBE: 0					
# Planholders: 19 # Submittals: 4					
Completed Bidder's Acknowledgement	Yes	Yes	Yes	Yes	Yes
FL Dept. of State Division of Corporations Number	P25464	M02000000355	P08000015166	M16000002959	
Addenda	Yes	Yes	Yes	No	
Completed Exhibit A: Price Sheet	Yes	Yes	Yes	Yes	
References Form	Yes	Yes	Yes	Yes	
Certified Business Program Reciprocity Affidavit (if applicable)	Yes	N/A	N/A	Yes	
Bidder's Statement of Principal Place of Business (if applicable)	South Carolina	Florida	Florida	South Carolina	
Litigations/Bankruptcy	No	No	No	No	
Local Business Tax Receipts	Yes	Yes	Yes	Yes	
Current W-9	Yes	Yes	Yes	Yes	
Proof of Insurance	Yes	Yes/Expired	Yes	Yes	
Contact Information	Yes	Yes	Yes	Yes	
Subcontractor Information (If applicable)	N/A	N/A	N/A	N/A	
Specifications or Literature (If applicable)	N/A	N/A	N/A	N/A	
Proof of Experience per Section 3.0N	Yes	Yes	Yes	Yes	
Copy of LP Gas License: Specialty Installer per Secino 3.0O	No	Yes	Yes	Yes	
Proof of Qualifier Identification card	No	Yes	Yes	Yes	
Proof of minimum of two (2) services technicians on staff	Yes	Yes	Yes	Yes	
Proof of food servcie equipment commerical gas opeated appliance repair training per section 3.0R	Yes	Yes	Yes	Yes	
ITEM NO.	DESCRIPTION				
	Refrigeration and Equipment Repair Rates	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate
1	Repair Technician Standard Hourly Rate (Monday through Friday 7:00 AM - 5:00 PM)	\$99 (travel = \$65 add'tl)	\$128.00	\$85.00	\$92.00
2	Repair Technician Non-Standard Hourly Rate (Monday through Friday prior to 7:00 AM and after 5:00 PM and Saturday and Sunday)	\$148.50	\$192.00	\$127.50	\$138.00
		% Markup	% Markup	% Markup	% Markup
3	Material Markup NTE 15%	15%	15%	15%	15%
4	Equipment Rental Markup NTE 15%	15%	15%	15%	15%
Note: Repair Cost Hourly Rate is fully burdended to include labor, tools, transportation, and overhead and profit for work estimated under \$5,000.00. All repair work estimated to be over \$5,000.00 shall be lump sum.					

Recommended Award Key: Columns highlighted in yellow identify the recommended award.

All other bidders did not meet the definition of responsive and responsible for this bid as outlined in Section 2.10