

SCHOOL BOARD OF BREVARD COUNTY, FLORIDA

BOARD AGENDA ITEM – May 12, 2020

PROCUREMENT SOLICITATION

**ITB # 20-629-B-SH: Tree Trimming,
Vegetation Removal & Stump Grinding**

<input checked="" type="checkbox"/> (ITB) Invitation To Bid	<input type="checkbox"/> (ITN) Invitation To Negotiate	<input type="checkbox"/> (PB) Piggyback
<input type="checkbox"/> (RFP) Request For Proposal	<input type="checkbox"/> (RFQ) Request For Qualifications	<input type="checkbox"/> (SC) State Contract
<input type="checkbox"/> (SS) Sole Source		

REQUESTOR: Plant Operations & Maintenance

Legal Review Required: Yes No

Standard Template Used with No Changes: Yes No

Standard Template Type: Invitation to Bid

VENDOR NAME	AMOUNT AWARDED	REQUIRED PRODUCTS/SERVICES
Danella Construction Corporation of FL, Inc.	\$200,000.00 Annually	Tree trimming, vegetation removal and stump grinding services
Quisqueya Landscaping Services LLC		

<input type="checkbox"/> Contract Renewal	New Contract Amount	\$200,000.00
<input type="checkbox"/> Recurring Contract	Previous Contract Amount	\$125,000.00
<input checked="" type="checkbox"/> New Contract	Variance	\$75,000.00

PRICE INCREASE / DECREASE EXPLANATION:

Price per hour is greater than previous contract and amount of work expected has increased. Schools are requesting more vegetation management services based on security concerns.

DISCUSSION:

The Grounds and the Area teams in Plant Operations and Maintenance are responsible for tree trimming, vegetation removal and stump grinding. Professional services are used for tree trimming, vegetation removal and stump grinding on an as-needed basis depending on the urgency and difficulty of the work. This multi-year contract will provide these services.

The standard Invitation to Bid template has been used, which does not require legal review.

CONTRACT TERM:

The initial contract term shall commence May 13, 2020 and continue until May 12, 2023 with one (1) optional two (2) year renewal period.

RECOMMENDATION:

It is the recommendation of Susan Hann, Assistant Superintendent of Facilities Services and James Ross, Director of Plant Operations & Maintenance to approve the attached tabulation sheet with the above vendors in the amount of up to \$200,000.00 annually.

AUTHORITY FOR ACTION:

Florida Administrative Code 6A-1.012 (9)

TABSHEET ITB # 20-629-B-SH Tree Trimming, Vegetation Removal, and Stump Grinding March 13, 2020 at 2:00 PM Opened By: Sean Hynes, Buyer II Witnessed By: Nick Canjar, Buyer II This is the tabsheet showing award recommendation pending Board Approval May 12, 2020 Date Solicited: 2/13/20 Date Opened: 3/13/20 # Solicited 480 # MWBE 41 # Planholders 29 # Submittals 2		Danella Construction Corporation of FL, Inc. 581 Washburn Rd. Melbourne, FL 32934 Caitlin Loughran 321-704-3274 cloughran@danella.com		Quisqueya Landscaping Services LLC 1923 Morning Dr. Orlando, FL 32809 Junior Encarracion 407-341-0158 quisqueyalawn@gmail.com		
Completed ITB Bidder's Acknowledgement		Y		Y		
FL Dept. of State Division of Corporations Number		H24042		L13000111969		
Addendum #1		Y		Y		
References Form		Y		Y		
Certified Business Program Reciprocity Affidavit		N/A		N/A		
Confidential Materials		N		Y		
Bidder's Statement of Principal Place of Business		N		N		
Litigations/Bankruptcy		N		N		
Local Business Tax Receipts		Y		Y		
Current W-9		Y		Y		
Proof of Insurance		Y		Y		
Contact Information		Y		Y		
ITEM						
ITEM NO.	DESCRIPTION					
North Area		Quantity	Hourly	Total	Hourly	Total
1	Tree/vegetation trimming, pruning and/or removal services	300	226.90	68,070.00	200.00	60,000.00
2	Regular Hourly Rate - Stump grinding services	150	135.38	20,307.00	200.00	30,000.00
3	Emergency-After Hours Tree/vegetation trimming, pruning and/or removal services	50	340.35	17,017.50	205.00	10,250.00
4	Emergency-After Hours Stump grinding services	50	203.08	10,154.00	203.00	10,150.00
Central Area		Quantity	Hourly	Total	Hourly	Total
5	Tree/vegetation trimming, pruning and/or removal services	300	237.22	71,166.00	206.00	61,800.00
6	Regular Hourly Rate - Stump grinding services	150	141.54	21,231.00	190.00	28,500.00
7	Emergency-After Hours Tree/vegetation trimming, pruning and/or removal services	50	355.82	17,791.00	190.00	9,500.00
8	Emergency-After Hours Stump grinding services	50	212.31	10,615.50	198.00	9,900.00
South Area		Quantity	Hourly	Total	Hourly	Total
9	Tree/vegetation trimming, pruning and/or removal services	300	247.53	74,259.00	200.00	60,000.00
10	Regular Hourly Rate - Stump grinding services	150	147.69	22,153.50	200.00	30,000.00
11	Emergency-After Hours Tree/vegetation trimming, pruning and/or removal services	50	371.29	18,564.50	200.00	10,000.00
12	Emergency-After Hours Stump grinding services	50	221.54	11,077.00	200.00	10,000.00
	TOTALS	1,650		362,406.00		330,100.00

Recommended Award Key: Columns highlighted in yellow identify the recommended award.

All other bidders did not meet the definition of responsive and responsible for this bid as outlined in Section 2.11