



## Brevard Public Schools

MISSION: TO SERVE EVERY STUDENT WITH EXCELLENCE AS THE STANDARD  
Educational Services Facility  
2:00 p.m.

### August 8, 2023, Work Session

**Date: Aug 08 2023**

#### Opening Exercises

##### [1. Opening Exercises](#)

Chairman Matt Susin called the meeting to order at 2:01 pm

#### Roll Call

##### [2. Roll Call](#)

Board Members Present: Katy Campbell, Jennifer Jenkins, Matt Susin, Gene Trent and Megan Wright.

#### Pledge of Allegiance

##### [3. Pledge of Allegiance](#)

Chairman Susin ask everyone present to stand for the Pledge of Allegiance.

#### Order of Business

##### **Rule Development / Public Hearing**

##### [4. Revisions to Policy 6180.01 Allocation and Use of Sales Surtax and New Administrative Procedure 6180.01](#)

📎 [1 - po and ap with Coverpages for Upload 6180.1.pdf](#)

📎 [HB 1259 engrossed.pdf](#)

Chairman Susin opened floor for discussion. No comments or speakers.

#### Topics

##### [5. Procurement Process Presentation](#)

📎 [Procurement Process Presentation.pdf](#)

The Board and Dr. Rendell invited Ms. Kristy Rodriguez, Director of Procurement & Distribution Services to speak to the Board. Ms. Rodriguez provided the Board with her department's overview, which included the following:

- Organizational Structure & FY2024 Budget Matrix for Departments
- Department Overview
- Applicable Laws, Rules, Policies
- Standard of Ethical Conduct, Values & Guiding Principles
- Competitive Thresholds
- Procurement Cycle
- Formal Solicitation Types
- Alternate Source Contracting
- Competition Exemptions
- Agreements
- Approval & Signature Authority
- Resource

The Board was provided with an opportunity throughout the presentation and at the conclusion to address questions.

The Board made the following recommendations:

- Ms. Campbell addressed the concern that the "Cone of Silence" emails have not been received of late by some of the Board members. The Board recommended that the email list be updated.

The Board expressed appreciation to Ms. Rodriguez and her team.

#### 6. Lobbyist Registration Discussion

Chairman Susin opened the floor for discussion on this item.  
Ms. Wright recommended this item be moved to a future Work Session.  
The Board agreed to move this item to a future Work Session.

### **Closing Remarks**

#### 7. Closing Remarks

Ms. Wright discussed the idea of using her allocated funds for membership new/renewal for a non-profit organization as she is opting not to renew her FSBA membership. Discussion ensued amongst the Board. After the discussion the Board decided to table this until a future Work Session.

### **Adjournment**

#### 8. Adjournment

Chairman Susin adjourned the meeting at 3:15 pm

Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

NOTES:

- Brevard Public Schools Television (BPS-TV) will broadcast this meeting live on Spectrum cable channel 496. Board meetings are also available as streaming video on the district web page at [www.brevardschools.org](http://www.brevardschools.org) and YouTube channel at <https://youtube.com/c/BrevardSchools>.
- Sensory and mobility impaired persons seeking assistance for participation in any meeting, conference, or seminar should contact Gail Williams, Director, Labor Relations, five days prior to the meeting date. Ms. Williams may be reached at 321-633-1000, ext. 11266 (voice) or [williams.gail@brevardschools.org](mailto:williams.gail@brevardschools.org) (email).
- Individuals or groups may address comments to the School Board during the Rule Development portion of the meeting specific to the policy being discussed. There will be no other opportunity to public comment during workshops.