



Brevard Public Schools

MISSION: TO SERVE EVERY STUDENT WITH EXCELLENCE AS THE STANDARD
Educational Services Facility
5:30 p.m.

August 22, 2023, Board Meeting

Date: Aug 22 2023 (5:30 pm)

A. Call to Order

1. Call to Order

Chairman Susin called the meeting to order at 5:29pm.

A. Roll Call

2. Roll Call

Board Members Present: Katie Campbell, Matt Susin, Gene Trent and Megan Wright

A. Moment of Silence

3. Moment of Silence

The Board held a moment of silent reflection and invited the audience to join.

A. Invocation

A. Pledge of Allegiance

4. Pledge of Allegiance

Chairman Susin asked Ms. Hannah a Rockledge High student to lead all in attendance in the Pledge of Allegiance.

A. Entertainment

5. Rockledge High School Orchestra

The Rockledge Orchestra and Ms. McGivney performed before the Board, Dr. Rendell and the audience two beautifully played pieces. Chairman Susin invited Addyson Jones to the podium to speak. The Board thanked Ms. McGivney and the Rockledge High Orchestra for their performance. An informational video was played.

Recess 5:40 pm

Return 5:44 pm

A. Board Member/Superintendent Recognitions

6. Board Members/Superintendent Recognitions

Board Members and Dr. Rendell recognized various students, staff, community members and business partners and outlined the positive impact each have on Brevard Public Schools.

Recess 6:18 pm
Return 6:20 pm

A. Adoption of Agenda

7. Adoption of Agenda

Dr. Rendell read into record the changes made to the agenda since it was released to the public:

- addition of F17. Job Description: Custodian
- revisions to A8. Administrative Staff Recommendations and H29 Procurement Solicitations

Motion

Adopt the August 22, 2023 Board Meeting and its revisions, if applicable.

Vote Results (Approved)

Motion: Megan Wright

Second: Katye Campbell

Matthew Susin - Aye

Katye Campbell - Aye

Gene Trent - Aye

Megan Wright - Aye

A. Ancillary Item

A. Administrative Staff Recommendations

8. Administrative Staff Recommendations

After the Board voted to approve the administrative recommendations, Dr. Rendell recognized administrators who were in attendance.

Motion

Approve the listed administrative staff recommendations:

Vote Results (Approved)

Motion: Katy Campbell

Second: Megan Wright

Matthew Susin - Aye

Katy Campbell - Aye

Gene Trent - Aye

Megan Wright - Aye

B. Recognition of Visitors/Guests/Staff

[9. 2024 Principal Achievement Award for Outstanding Leadership and Outstanding Assistant Principal Achievement Award](#)

Board Members, Dr. Rendell and Community Credit Union representatives recognized Brevard Public Schools 2024 Principal and Assistant Principal Achievement Award for Outstanding Leadership and the positive impact each have on Brevard Public Schools.

C. Resolutions/Proclamations

D. Presentations

E. Public Comments

[10. Public Comments](#)

Chairman Susin reminded speakers of their time limit of three minutes and of the decorum expected while speaking.

18 individuals signed up to address the Board.

F. Consent

F. Board Office

[11. Meeting Minutes](#)

[june-27-2023-board-meeting-minutes.pdf](#)

[june-27-2023-work-session-minutes.pdf](#)

[july-11-2023-board-meeting-minutes.pdf](#)

[july-11-2023-work-session-minutes.pdf](#)

[july-27-2023-work-session-minutes \(1\).pdf](#)

[july-27-2023-tentative-budget-hearing-school-board-meeting-minutes \(2\).pdf](#)

[august-8-2023-board-meeting-minutes \(1\).pdf](#)

[august-8-2023-work-session-minutes \(1\).pdf](#)

F. Financial Services

[12. BPS/BSF Annual Agreement](#)

[☞ BSF - District Agreement 2023-24 Draft - JMW CLEAN 07-12-2023FINAL.pdf](#)

13. Property Disposal

[☞ Board Report 08-22-2023.pdf](#)

[☞ Board Report Letters 08-22-2023.pdf](#)

F. Human Resources

14. Instructional Staff Recommendations

[☞ Instructional Staff 08-22-23.pdf](#)

15. Support Staff Recommendations

[☞ Support Staff 08-22-23.pdf](#)

16. Personnel Allocations 2023-2024

[☞ Personnel Allocations Manual 2023-24_Redlined.pdf](#)

[☞ Personnel Allocations Manual 2023-24_Clean.pdf](#)

F. Student Services

[☞ 17. Title III Part A, English Language Acquisition, Language Enhancement, and Academic Achievement](#)

[☞ 18. Individuals with Disabilities Education Act \(IDEA\) Part B, K-12 Entitlement](#)

[☞ 19. Individuals with Disabilities Education Act \(IDEA\) Part B, Preschool Entitlement](#)

[☞ 20. Enhanced Instructional Opportunities for Recently Arrived Immigrant Children and Youth](#)

F. Project Management

[☞ 21. West Melbourne School for Science - DCR and Demolition of Portables](#)

[☞ West Melbourne Site Plan-DCR LL01, N065-N167-N916.pdf](#)

[☞ 22. Oak Park Elementary School Classroom Casework Renovations - Close Out](#)

[☞ OEF Oak Park Casework.pdf](#)

[☞ 23. Cocoa Beach Jr./Sr. High School - Design Build Services](#)

[☞ Cocoa Beach Aqualab Early Works GMP Attachments.pdf](#)

[☞ 24. Easement and Bill of Sale to City of Cocoa Utilities - Rockledge High School Fire Line](#)

[☞ Rockledge HS Fire Line - City of Cocoa Bill-of-Sale for signature.pdf](#)

[☞ Aerial - Rockledge HS Fire Line Easement.pdf](#)

[☞ Rockledge HS Fireline - City of Cocoa Water Line Easement.pdf](#)

[☞ 25. Mims Elementary School - Additional Construction Management Services](#)

[☞ Mims Intercom Change Order No. 1.pdf](#)

F. Approval of Consent

[☞ 26. Approval of Consent](#)

Ms. Wright stepped out of the boardroom during this vote.

Motion

Approve the August 22, 2023, Regular Meeting Consent agenda with the exception of the item number F17 pulled for discussion.

Vote Results (Approved)

Motion: Katye Campbell

Second: Gene Trent

Matthew Susin	- Aye
Katye Campbell	- Aye
Gene Trent	- Aye
Megan Wright	- Not Present

Items Pulled for Discussion

F. Labor Relations

27. Job Description: Custodian

🔗 [JD Authorization Form - Custodian \(002\).pdf](#)

🔗 [CUSTODIAN_L5015_08.14.23 clean.pdf](#)

🔗 [9500_CUSTODIAN_L5015_07.01.20a SH 08.03.2023.pdf](#)

The Board discussed an issue in the new job description. The Board decided to move this item to the next board meeting.

G. Public Hearing

G. Project Management

28. Revisions to Policy 6180.01 Allocation and Use of Sales Surtax and New Administrative Procedure 6180.01

🔗 [1 - po and ap with Coverpages for Upload 6180.1.pdf](#)

🔗 [HB 1259 engrossed.pdf](#)

Chairman Susin opened for discussion or comments. No, comments or discussion. Board voted to pass.

Ms. Wright stepped out of the boardroom.

Motion

Review and approve revisions to Policy 6180.01

Vote Results (Not Started)

Motion: Katye Campbell

Second: Gene Trent

H. Action

H. Procurement & Distribution Services

29. Procurement Solicitations

[A\)21-221-P-WH - Agenda Item -Amend 3 -Analytics and Gradebook.pdf](#)

[B\)23-752-B-TC NOI-Reject All Bids..pdf](#)

[C\)23-1074-SS-WH -n2y for Board Signature....pdf](#)

[D\)Agenda 24-100-PB-LWS final..pdf](#)

[E\)24-097-PB-DR - OpenGov Piggyback Letter Final...pdf](#)

Chairman Susin opened for discussion or comments. No, comments or discussion. Board voted to pass.

Motion

Approve the Request for Proposal (RFP) below:

a) 21-221-P-WH - Student Information System - Amendment 3 - Accounting Services - \$3,394,926.25 - Operating - Other

Approve the Invitations to Bid (ITBs) below:

b) 23-752-B-TC - Fire Extinguisher Sales, Inspections & Recharging Services - Reject All Responses - Facilities Services - \$N/A - Operating - Other

Approve the Sole Source (SS) below:

c) 23-1074-SS-WH – News to You - n2y - ESE Program Support - \$86,992.88 - Special Revenue - Federal

Approve the Piggy Back (PB) below:

d) 24-100-PB-LW, IFSS, Security Systems - Installation, Repair & Monitoring Services - Facilities, Plant Operations & Maintenance - \$Variable - Sales Surtax

e) 24-097-PB-WH – eProcurement & Contract Management Software - Procurement - \$228,369.70 - Operating - Other

Vote Results (Approved)

Motion: Katy Campbell

Second: Gene Trent

Matthew Susin - Aye

Katy Campbell - Aye

Gene Trent - Aye

Megan Wright - Not Present

30. Department/School Initiated Agreements

[A\) 24-017-A-MC Kaier Consulting.pdf](#)

[B\)24-087-A-MC Drug Diversion Prog Board agenda..pdf](#)

Chairman Susin opened for discussion or comments. No, comments or discussion. Board voted to pass.

Motion

Approve the Agreements below:

a) 24-017-A-MC Kaier EC Consulting, LLC - Elementary Leading & Learning - \$67,500.00 - Special Revenue - Federal

b)24-087-A-MC – Brevard Prevention Coalition/Drug Diversion Program - Alternative School - \$150,000.00 - Operating-Other

Vote Results (Approved)

Motion: Katy Campbell

Second: Gene Trent

Matthew Susin	- Aye
Katy Campbell	- Aye
Gene Trent	- Aye
Megan Wright	- Not Present

H. Legal Services

31. Amended Outside Legal Counsel Contract 23-1042-A-KR - Wagstaff & Cartmell, LLP and Co-Counsel

[Social Media Representation Agreement \(Wagstaff-Maher\)_Brevard v2_Final.pdf](#)

Chairman Susin opened for discussion or comments. No, comments or discussion. Board voted to pass.

Ms. Wright returned after the vote at 7:12 pm

Motion

Approve amended contract for legal representation in Social Media Litigation.

Vote Results (Approved)

Motion: Katy Campbell

Second: Gene Trent

Matthew Susin	- Aye
Katy Campbell	- Aye
Gene Trent	- Aye
Megan Wright	- Not Present

I. Information

J. Staff Reports

K. Board Member Reports/Discussion Points

[32. Board Members Reports/Discussion Points](#)

Mr. Trent spoke on the public comments about the voting practices by the Board members.

Ms. Wright brought up the Viera High hazing incident. Dr. Rendell gave a brief explanation of what occurred and what steps are being taken to educate the students and staff involved going forward.

Recess 7:24 pm
Returned 7:33 pm

Topics carried over from the August 22, 2023, Work Session
The Board and Dr. Rendell discussed the following topics:

- po3124 Drug Free Workplace: Recommended to move forward with the following language updates: from being barred from applying to BPS for a period of 1yr.to a 30-day period of time before a potential applicant can apply again. The language will not change if a person fails a drug test.
- Contract Performance Review: Board recommended moving forward.
- Citizens Advisory Board: Ms. Campbell recommended that we follow the Charters.Review models from other districts that have a Citizens Advisory Board and ensure legal review.
- Lobbyist Registration: Policy: The Board recommended to send to NEOLA and they will add to our numbering system. Registration: The Board recommended to send to staff and bring any changes to the Board.

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- Ms. Wright brought up communication that was released from the District on Covid. Dr. Rendell recommended that we return to the pre Covid policy. The Board discussed this, and Dr. Rendell will send a letter to the State DOH for clarification so that BPS is following the correct protocol.
 - Ms. Campbell brought up the concern that parents are being required to sign off on all activities (tutoring, assemblies, clubs, etc.). The Board recommended bundling these required parental approval documents sent out for digital signature or paper format.

L. Superintendent's Report

[33. Superintendent's Report](#)

M. Public Comments (If Additional Time Needed)

N. Adjournment

[34. Adjournment](#)

Chairman Susin adjourned the meeting at 8:15pm.

Chairman: _____

Secretary: _____

INSTITUTION: ARTICLE IX - SECTION 1. Public education: The education of children is a fundamental value of the people of the State of Florida. It is, therefore, a paramount duty of the state to make adequate provision for the education of all children residing within its borders. Adequate provision shall be made by law for a uniform, efficient, safe, secure, and high-quality system of free public schools that allows students to obtain a high-quality education and for the establishment, maintenance, and operation of institutions of higher learning and other public education programs that the needs of the people may require.

ADDRESSING THE BOARD: Individuals or groups may address comments to the School Board at any regular meeting by following established procedures set forth in Board Policy 0169.1. All attendees must register his or her intention to speak in the public portion of the meeting upon arrival by completing a speaker's form. The signup period for all public comments, both agenda and non-agenda, will close at the start of the Board meeting.

NOTES:

- Sensory and mobility impaired persons seeking assistance for participation in any meeting, conference, or seminar should contact Ms. Williams, Director, Labor Relations, five days prior to the meeting date. Ms. Williams may be reached at 321-633-1000, ext. 11265 (voice) or williams.gail@brevardschools.org (email).
- This publication can be made available to persons with disabilities in a variety of formats, including large print, DVDs, and Braille. Telephone or written requests should include your name, address, and telephone number. Requests should be made to the School Board Office, 2700 Judge Fran Jamieson Way, Viera, FL 32940-6699, (321) 633-1000, ext. 11410 at least two (2) weeks prior to the time you need the publication.
- We respectfully request that ALL ELECTRONIC ITEMS AND CELL PHONES REMAIN OFF while the School Board is in session.
- Brevard Public Schools Television (BPS-TV) will broadcast this meeting live on Spectrum cable channel 496. Board meetings are also available as streaming video on the district web page at www.brevardschools.org and YouTube channel at <https://youtube.com/c/BrevardSchools>.
- Any person who decides to appeal a decision made by the School Board with respect to any matter considered at such meeting or hearing is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.