

SCHOOL BOARD OF BREVARD COUNTY, FLORIDA

BOARD AGENDA ITEM – August 11, 2020

PROCUREMENT SOLICITATION

SC 17-SC-089-DR A1 – Financial & Performance Audit Extension

<input type="checkbox"/> (ITB) Invitation To Bid	<input type="checkbox"/> (ITN) Invitation To Negotiate	<input type="checkbox"/> (PB) Piggyback
<input type="checkbox"/> (RFP) Request For Proposal	<input type="checkbox"/> (RFQ) Request For Qualifications	<input checked="" type="checkbox"/> (SC) State Contract
<input type="checkbox"/> (SS) Sole Source		

REQUESTOR: Facilities

Legal Review Required: Yes No

Standard Template Used with No Changes: Yes No

Standard Template Type: State Contract

VENDOR NAME	AMOUNT AWARDED	REQUIRED PRODUCTS/SERVICES
Carr, Riggs & Ingram, LLC	\$250,000.00	Financial & Performance Audits
Six (6) Month Total	\$250,000.00	

<input checked="" type="checkbox"/> Contract Extension	Extension Amount	\$250,000.00
<input type="checkbox"/> Recurring Contract	Previous Extension Amount	\$200,000.00
<input type="checkbox"/> New Contract	Variance	\$50,000.00

PRICE INCREASE / DECREASE EXPLANATION:

A typical audit cost is \$4,500 - \$6,000 each, based on hourly rates and hours expended. The number of audits is increasing based on the sales surtax projects and the addition of Viera Elementary School.

DISCUSSION:

The District has been using Carr, Riggs & Ingram (CRI), LLC as their construction contract compliance auditor by utilizing the State of Florida contract. This contract has been extended for an additional six (6) months by the State. The District uses CRI to audit all construction projects over \$1 million and some under \$1 million. The auditors review the final pay application (before District payment) to verify job costs and compliance with the contract terms.

The standard state contract agenda template has been used, which does not require legal review.

CONTRACT TERM:

The contract extension shall be effective from August 12, 2020 through January 14, 2021.

RECOMMENDATION:

It is the recommendation of Susan Hann, Assistant Superintendent of Facilities and Dave Lindemann, Director of Planning, Design & Construction, to approve the six (6) month extension with Carr, Riggs & Ingram, LLC in the amount not to exceed \$250,000.00.

AUTHORITY FOR ACTION:

Florida Administrative Code 6A-1.012 (5)



AMENDMENT 3
To State Term Contract 973-000-14-01
Management Consulting Services

This Amendment No. 3 ("Amendment") to the Management Consulting Services Contract, State Term Contract No. 973-000-14-01 ("Contract"), between the State of Florida, Department of Management Services ("Department"), and Carr, Riggs, & Ingram, LLC ("Contractor"), collectively referred to herein as the "Parties," is effective as of the date last signed below.

WHEREAS the Contract was entered into by the Parties on January 15, 2014, to continue through January 14, 2017, for the provision of Management Consulting Services, pursuant to Solicitation No. ITN 02-973-000-A; and

WHEREAS Amendment No. 1 subsequently renewed the Contract through January 15, 2020, updated public records language, and updated Contractor Pricing; and

WHEREAS Amendment No. 2 subsequently extended the Contract through July 14, 2020, and amended Exhibit A: Special Contract Conditions to replace the public records language and add Section 30 ("Cooperation with Inspector General and Records Retention"); and

WHEREAS in accordance with section 287.057(12), Florida Statutes, upon mutual agreement, the Parties may extend the Contract.

NOW THEREFORE, for the mutual covenants contained herein, the Parties agree as follows:


- 1.0 Contract Extension.** The Parties hereby extend the Contract for a period of six (6) months, effective July 15, 2020, through January 14, 2021.
- 2.0 Contract Amendment.** Section 29, Scrutinized Companies List, of Exhibit A: Special Contract Conditions, is hereby amended to add the following sentences:

The Contractor certifies that it is not on the Scrutinized Companies that Boycott Israel List or engaged in a boycott of Israel. The Department may, at its option, terminate the Contract if the vendor is placed on such list or engaged in such boycott.
- 3.0 Warrant of Authority.** Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.
- 4.0 Conflict.** To the extent that any of the terms of the Contract, as previously amended, conflict with the terms of this Amendment, the terms of this Amendment will control.
- 5.0 Effect.** Unless otherwise modified by this Amendment, all terms and conditions contained in the Contract, as previously amended, shall continue in full force and effect.

[signature page follows]

State of Florida:
Department of Management Services

Contractor:
Carr, Riggs, & Ingram, LLC

DocuSigned by:

By: _____
Name: **Jonathan R. Satter**
Title: **Secretary**
Date: 6/30/2020 | 2:22 PM EDT

DocuSigned by:

By: _____
Name: **Brent Sparkman**
Title: **Partner**
Date: 6/23/2020 | 10:42 AM EDT