

SCHOOL BOARD OF BREVARD COUNTY, FLORIDA

BOARD AGENDA ITEM – March 23, 2021

PROCUREMENT SOLICITATION

**ITN 19-380-N-DR – Purchasing Card & E-Payables
– Contract Termination**

<input type="checkbox"/> (ITB) Invitation To Bid	<input checked="" type="checkbox"/> (ITN) Invitation To Negotiate	<input type="checkbox"/> (PB) Piggyback
<input type="checkbox"/> (RFP) Request For Proposal	<input type="checkbox"/> (RFQ) Request For Qualifications	<input type="checkbox"/> (SC) State Contract
<input type="checkbox"/> (SS) Sole Source		

REQUESTOR: Financial Services

Legal Review Required: Yes No

Standard Template Used with No Changes: Yes No

Standard Template Type: ITN Template

VENDOR NAME	AMOUNT AWARDED	REQUIRED PRODUCTS/SERVICES
JPMorgan Chase Bank, N.A.	Revenue Generating	Purchasing Card and Electronic Vendor Payment

<input checked="" type="checkbox"/> Contract Cancellation	New Contract Amount	N/A
<input type="checkbox"/> Recurring Contract	Previous Contract Amount	Revenue
<input type="checkbox"/> New Contract	Variance	N/A

PRICE INCREASE / DECREASE EXPLANATION: N/A

DISCUSSION:

On May 28, 2019, the Board approved the award of the Purchasing Card (P-card) and Electronic Vendor Payment Services (E-Payables) to JPMorgan Chase Bank, N.A. Finance and Procurement met weekly with representatives of JPMorgan for several months to work diligently to get the new program to satisfy our requirements. Finance and Procurement have determined that our needs cannot be met, and both departments do not have sufficient resources to take on the additional work required with this product.

This recommendation is in accordance with Section 8, "Term and Termination" of the agreement, "The School Board reserves the right to cancel the agreement for any or no reason upon sixty (60) days prior written notice". No funds have been expended as this is a revenue generating agreement. The District will continue to use its existing provider for P-Card and E-Payables, Bank of America.

The standard Invitation to Negotiate template and termination letter has been used, which does not require legal review.

CONTRACT TERM:

The initial contract was awarded on May 28, 2019 and shall be terminated as of May 22, 2021.

RECOMMENDATION:

It is the recommendation of Susan Denyer, Director of Accounting Services, Cynthia Lesinski, Chief Financial Officer, Kristine Rodriguez, Director of Procurement & Distribution Services, and Robin Novelli, Chief Operating Officer to terminate the above agreement with JPMorgan Chase Bank, N.A.

AUTHORITY FOR ACTION:

Florida Administrative Code 6A-1.012