

**SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
BOARD AGENDA ITEM – November 16, 2021**

PROCUREMENT SOLICITATION

ITB 19-599-B-SH Elevator Maintenance & Service

<input checked="" type="checkbox"/> (ITB) Invitation to Bid	<input type="checkbox"/> (ITN) Invitation to Negotiate	<input type="checkbox"/> (PB) Piggyback
<input type="checkbox"/> (RFP) Request for Proposal	<input type="checkbox"/> (RFQ) Request for Qualifications	<input type="checkbox"/> (SC) State Contract
<input type="checkbox"/> (SS) Sole Source		

REQUESTOR: Plant Operations and Maintenance **Legal Review Required:** Yes No
Standard Template Used with No Changes: Yes No
Standard Template: ITB

VENDOR NAME	AMOUNT AWARDED	REQUIRED PRODUCTS/SERVICES
Mowery Elevator Company of Florida, Inc.	N/A	Elevator Maintenance & Service
Total	N/A	

<input checked="" type="checkbox"/> Contract Cancellation	New Contract Amount	N/A
<input type="checkbox"/> Recurring Contract	Previous Contract Amount	N/A
<input type="checkbox"/> New Contract	Variance	N/A

PRICE INCREASE / DECREASE EXPLANATION: N/A

DISCUSSION:

The Board approved ITB 19-599-B-SH Elevator Maintenance & Service on June 25, 2019. This cancellation is in accordance with section 2.24, "Termination/Cancellation of Contract". A piggyback solicitation is being recommended for award to provide Elevator, Service, Repair and Related Services (PB 22-253-PB-JW).

The standard ITB template was used, which did not require legal review.

CONTRACT TERM:

The initial contract term commenced June 25, 2019 and will be terminated effective November 17, 2021.

RECOMMENDATION:

It is the recommendation of Susan Hann, P.E., Assistant Superintendent of Facilities Services and James Ross, Director of Plant Operations and Maintenance to terminate ITB 19-599-B-SH with Mowery Elevator Company of Florida, Inc.

AUTHORITY FOR ACTION:

Florida Administrative Code 6A-1.012 (9)

School Board of Brevard County
2700 Judge Fran Jamieson Way
Viera, FL 32940-6601
Mark W. Mullins, Ed.D., Superintendent



October 11, 2021

ORIGINAL

Timothy S. Mowery Jr.
Mowery Elevator Company of Florida, Inc.
4518 Lafayette Street
Marianna, Florida 32446

RE: CONTRACT TERMINATION LETTER
ITB 19-599-B-SH Elevator Maintenance & Service

Dear Mr. Mowery:

This letter serves as your official notification that the above-mentioned contract with your company and The School Board of Brevard County, FL will be recommended to the Board for termination at the November 16, 2021, Board meeting. This recommendation is in accordance with Section 2.24, "Termination/Cancellation of Contract" of the agreement, "The School Board reserves the right to cancel the contract without cause with a minimum thirty (30) days written notice".

If the Board approves the termination of your contract, the contract will terminate November 17, 2021.

If you have any questions, please do not hesitate to contact me at 321-633-1000, ext. 11645.

Sincerely,

Kristine Rodriguez, MBA, NIGP-CPP, CPPO, CPPB
Director of Procurement & Distribution Services

Procurement & Distribution Services
Procurement: (321) 633-1000 Ext. 11645 · FAX: (321) 877-00904
Distribution Services: (321) 633-3680 Ext. 14100 · FAX: (321) 633-3698