

SCHOOL BOARD OF BREVARD COUNTY, FLORIDA

BOARD AGENDA ITEM – May 12, 2020

PROCUREMENT SOLICITATION

SS # 20-077-SS-SH: AccuAir Bard HVAC Equipment

<input type="checkbox"/> (ITB) Invitation To Bid	<input type="checkbox"/> (ITN) Invitation To Negotiate	<input type="checkbox"/> (PB) Piggyback
<input type="checkbox"/> (RFP) Request For Proposal	<input type="checkbox"/> (RFQ) Request For Qualifications	<input type="checkbox"/> (SC) State Contract
<input checked="" type="checkbox"/> (SS) Sole Source		

REQUESTOR: Plant Operations & Maintenance

Legal Review Required: Yes No

Standard Template Used with No Changes: Yes No

Standard Template Type: Sole Source

VENDOR NAME	AMOUNT AWARDED	REQUIRED PRODUCTS/SERVICES
AccuAir, Incorporated	\$150,000.00	Bard OEM HVAC equipment
Total	\$150,000.00	

<input type="checkbox"/> Contract Renewal	New Contract Amount	\$150,000.00
<input type="checkbox"/> Recurring Contract	Previous Contract Amount	\$150,000.00
<input checked="" type="checkbox"/> New Contract	Variance	\$0.00

PRICE INCREASE / DECREASE EXPLANATION: N/A

DISCUSSION:

The School Board currently uses Bard HVAC units at sites throughout the county. AccuAir, Incorporated is the sole factory authorized representative and stocking distributor of Bard Engineering Products in Florida.

The standard sole source agenda template has been used, which does not require legal review.

CONTRACT TERM:

The initial contract term shall commence May 13, 2020 and continue until May 1, 2021.

RECOMMENDATION:

It is the recommendation of Susan Hann, Assistant Superintendent of Facilities Services and Jim Ross, Director of Plant Operations & Maintenance to approve the sole source with AccuAir, Incorporated in the amount of \$150,000.00.

AUTHORITY FOR ACTION:

Florida Administrative Code 6A-1.012 (12(d))



TO: All Concerned

SUBJECT: Authorized Bard Engineered Products Distributor

DATE: May 1, 2020

This communication is being sent to advise that Accuair, Incorporated is the sole factory authorized representative and stocking distributor of Bard engineered products in the state of Florida (not inclusive of the Panhandle area). This authorization letter is a continuation of the authorization from 2016, and will automatically expire 5-1-2021. A renewal letter will be submitted when requested, on an annual basis. If there is any change in authorization status, a separate letter will be submitted.

If you have any questions or need further clarification, please feel free to contact me.

Respectfully,

A handwritten signature in blue ink that reads "Matthew P. Monroe".

Matthew P. Monroe
Vice President, Customer Experience
Bard Manufacturing Company, Inc.
matt.monroe@bardhvac.com