

**SCHOOL BOARD OF BREVARD COUNTY, FLORIDA**

**BOARD AGENDA ITEM – February 7, 2023**

**DEPARTMENT/SCHOOL INITIATED AGREEMENT**

**20-569-A-WH - Scribbles**

<input type="checkbox"/> (BW) Bids Waived <span style="margin-left: 150px;"><input checked="" type="checkbox"/> (A) Agreement</span>
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**REQUESTOR:** Open Enrollment & Charter, GCR
 **Legal Review Required:**  Yes  No  
**Standard Template Used with No Changes:**  Yes  No  
**Standard Template Type:** Amendment

VENDOR NAME	AMOUNT AWARDED	REQUIRED PRODUCTS/SERVICES
Scribbles Software, LLC	Revenue Generating	ScribChoice online application system ScribOrder online record request system
<b>Total</b>	Revenue Generating	

<input checked="" type="checkbox"/> <b>Contract Renewal</b>	<b>New Contract Amount</b>	Revenue Generating
<input type="checkbox"/> <b>Recurring Contract</b>	<b>Previous Contract Amount</b>	Revenue Generating
<input type="checkbox"/> <b>New Contract</b>	<b>Variance</b>	N/A

**PRICE INCREASE / DECREASE EXPLANATION:** N/A

**DISCUSSION:**

Updated contract between Scribbles and Brevard Public Schools to provide online application database programming for Controlled Open Enrollment and online fee collection for Government and Community Relations. Scribbles services are a revenue generating model for the district with fees paid back to the district at an annual revenue around \$350,000.

The standard amendment template has been used, which does not require legal review.

**CONTRACT TERM:**

The renewal contract term shall commence February 8, 2023 and continue until January 31, 2025.

**RECOMMENDATION:**

It is the recommendation of Jane Cline, Assistant Superintendent of Elementary Learning and Learning and Rachel Roberts, Director of Open Enrollment and Charter to approve the attached agreement renewal amendment with Scribbles Software, LLC.

**AUTHORITY FOR ACTION:**

Florida Administrative Code 6A-1.012 11(b)



Agreement #: 20-569-A-WH-A2  
Approval Date: \_\_\_\_\_

**Amendment 2**  
To Agreement Between  
**The School Board of Brevard County, Florida**  
and  
**Scribbles Software, LLC**  
**For Scribbles Software Services**  
**Agreement # 20-569-A-WH**

**THIS AMENDMENT** (hereinafter referred to as “Amendment”) to the agreement identified above (referred to as the “Agreement”) by and between The School Board of Brevard County, Florida, a political subdivision of the State of Florida, located at 2700 Judge Fran Jamieson Way, Viera, Florida 32940, more commonly known as Brevard Public Schools (hereinafter referred to as “BPS”) and Scribbles Software, LLC whose business address is 10617 Southern Loop Blvd. Pineville, North Carolina 28134, (hereinafter referred to as “Contractor”), is made as follows:

**WITNESSETH:**

**WHEREAS**, pursuant to the terms of the Agreement, the parties may amend the Agreement upon mutual written consent; and

**WHEREAS**, BPS and Contractor wish to amend the Agreement by renewal for two (2) years through this Amendment;

**WHEREAS**, BPS and Contractor wish to amend the ScribOrder portion of the Agreement as outlined in Exhibit A through this Amendment;

**NOW, THEREFORE**, in consideration of the mutual covenants and provisions contained herein, the parties hereto agree as follows:

1. Renew the agreement for one additional term beginning February 8, 2023 through January 31, 2025
2. Except as expressly modified herein, the terms and conditions of the Agreement remain unchanged. In the event of a conflict between the terms of this Amendment and those of the Agreement, BPS and Contractor agree that the terms of this Amendment shall prevail and control.

**SIGNATURE PAGE TO FOLLOW**

**IN WITNESS WHEREOF**, BPS has made and executed this Amendment and Contractor has made and executed this Amendment on the day and year below written.

**SCRIBBLES SOFTWARE, LLC**

By: **Marshall Simmonds** Digitally signed by Marshall Simmonds  
Date: 2023.01.19 14:29:01 -05'00' \_\_\_\_\_ Date: 1/19/2023 \_\_\_\_\_

Authorized Representative Signature

Print Name: Marshall Simmonds

Title: VP of Sales

**THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Matthew Susin, Board Chairperson

## EXHIBIT A

1. ScribOrder, an online student record requests application, at no fee to BPS for ScribOrder. Scribbles will collect fees per document type for BPS that are set by BPS. Scribbles charges a \$5.00 convenience fee per transaction to the requester for orders made online through ScribOrder. Scribbles will deliver a monthly, itemized statement to BPS by the 25th of each month for the previous months collection of BPS's fees through ScribOrder. At its discretion, BPS may use funds generated through ScribOrder to pay for other Scribbles applications and/or conversion services listed in the original agreement.

Scribbles provides the applications to BPS inclusive of the following services:

- Configuration
- Testing
- Training
- Software upgrades
- Technical Support. Monday - Friday 8:00 AM to 6:00 PM EST excluding holidays.

2. ScribChoice, an online school choice application system. Scribbles will charge a \$5 fee per application excluding free zoned and employee applications. Scribbles will deliver a monthly, itemized statement by the 25th of each month for the previous months collection of student record request fees.

Scribbles will provide the application to BPS inclusive of the following services:

- Consulting
- Configuration
- Testing
- Training/Mentoring
- Software Upgrades
- Technical Support