SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
BOARD AGENDA ITEM – March 10, 2020

DEPARTMENT/SCHOOL INITIATED AGREEMENT AMENDMENT 20-244-A-JW-A1 Cambridge Education LLC

☐ (BW) Bids Waived  ☐ (CA) Consultant Agreement  ☒ (A) Agreement

REQUESTOR: Professional Learning & Development  Legal Review Required:  ☐ Yes  ☒ No

Standard Template Used with No Changes:  ☒ Yes  ☐ No

Standard Template Type:  Amendment

<table>
<thead>
<tr>
<th>VENDOR NAME</th>
<th>AMOUNT AWARDED</th>
<th>REQUIRED PRODUCTS/SERVICES</th>
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</thead>
<tbody>
<tr>
<td>Cambridge Education LLC</td>
<td>$62,100.00</td>
<td>Training that will enhance administrator’s ability to provide effective feedback after conducting classroom observations</td>
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<td></td>
<td>Reduction of $10,500.00</td>
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<tr>
<td>New Total</td>
<td>$51,600.00</td>
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☐ Contract Renewal  ☒ Contract Amendment  ☐ New Contract

New Contract Amount  $51,600.00
Previous Contract Amount  $62,100.00
Variance  -$10,500.00

PRICE INCREASE / DECREASE EXPLANATION: With current staff profile, only 22 (twenty-two) days were needed, reducing the contract by 5 (five) days.

DISCUSSION:
Based on the amount of administrators needing training there was a reduction in the amount of service days needed, thereby reducing the contract total by $10,500.00 to a new total of $51,600.00.
The training program was adapted as follows:
• 1 full day session reviewing the rubric (1st semester)
• 7 full days for school site visits in small groups of 3-4 participants (1st semester)
• 7 full days for school site visits in small groups of 3-4 participants (2nd semester)
• 7 full days for re-calibration trainings with half day school visits in groups approximately 4 administrators.
Total days: 22 full days
The standard agreement amendment template has been used, which does not require legal review.

CONTRACT TERM:
The initial contract commenced October 15, 2019 and continues until June 30, 2020.

RECOMMENDATION:
It is the recommendation of Dr. Beth Thedy, Ed.D., Deputy Superintendent, Chief Human Resources Officer, and Michael Alba, Director of Professional Learning and Development to approve the attached amendment with Cambridge Education LLC reducing the total to $51,600.00.

AUTHORITY FOR ACTION:
Florida Administrative Code 6A-1.012
Amendment 1
To Agreement Between
The School Board of Brevard County, Florida
and
CAMBRIDGE EDUCATION LLC
20-244-A-JW-A1

THIS AMENDMENT (hereinafter referred to as "Amendment") to the agreement identified above (referred to as the "Agreement") by and between The School Board of Brevard County, Florida, a political subdivision of the State of Florida, located at 2700 Judge Jamieson Way, Viera, Florida 32940, more commonly known as Brevard Public Schools (hereinafter referred to as "BPS") and Cambridge Education LLC whose business address is 101 Station Drive, Suite 130, Westwood, MA, 02090, (hereinafter referred to as "Contractor"), is made as follows:

WITNESSETH:

WHEREAS, pursuant to the terms of the Agreement, the parties may amend the Agreement upon mutual written consent; and

WHEREAS, BPS and Contractor wish to amend the Agreement reducing the number of training days and contract amount to modify the current staff profile, only 22 days were needed, reducing the contract by 5 (five) days through this Amendment;

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, the parties hereto agree as follows:

1. Brevard County Schools identified a need for professional development for new administrators and recalibration training for current administrators. Contract and purchase order were generated for a total of 27 days in 2019-2020 in the total amount of $62,100.00. This amendment requested reduces the number of training days by 5 (five), thereby reducing the contract amount to $51,600.00.

2. The above recitals are true and correct and are hereby incorporated by reference.

3. Except as expressly modified herein, the terms and conditions of the Agreement remain unchanged. In the event of a conflict between the terms of this Amendment and those of the Agreement, BPS and Contractor agree that the terms of this Amendment shall prevail and control.

SIGNATURE PAGE TO FOLLOW
IN WITNESS WHEREOF, BPS has made and executed this Amendment and Contractor has made and executed this Amendment on the day and year below written.

CAMBRIDGE EDUCATION LLC

By: [Signature] Date: 2/4/20

Authorized Representative Signature

Print Name: Kevin Hardy

Title: Vice President

THE SCHOOL BOARD OF BREvard COUNTY, FLORIDA

By: Misty Belford, Board Chairperson

Date: 

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<tr>
<th>YEAR</th>
<th>FND</th>
<th>CNTR</th>
<th>PROJECT</th>
<th>FUNC</th>
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<td></td>
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<td>$51,600.00</td>
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Send required insurance certificates to the Procurement Department.

New Vendors: Send all completed Forms to the Procurement and Distribution Services Department.

Contractor Contact Name: Kevin Hardy

Email Address: kevin.hardy@mottmac.com

Phone Number: 781-915-0015

Fax Number: 781-915-0001