

**SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
BOARD AGENDA ITEM – October 12, 2021**

PROCUREMENT SOLICITATION **ITB 19-949-B-JW Awards, Trophies and Promo Items -Cancellation**

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> (ITB) Invitation To Bid | <input type="checkbox"/> (ITN) Invitation To Negotiate | <input type="checkbox"/> (PB) Piggyback |
| <input type="checkbox"/> (RFP) Request For Proposal | <input type="checkbox"/> (RFQ) Request For Qualifications | <input type="checkbox"/> (SC) State Contract |
| <input type="checkbox"/> (SS) Sole Source | | |

REQUESTOR: Procurement and Distribution Services **Legal Review Required:** Yes No
Standard Template Used with No Changes: Yes No
Standard Template: ITB

| VENDOR NAME | AMOUNT AWARDED | REQUIRED PRODUCTS/SERVICES |
|---|----------------|---|
| All Sports Fan Gear AMC Promotional Products Brown and Bigelow Image Depot Neff Motivation Sharp Marketing | N/A | Awards, Trophies and Promo Items |
| Total | N/A | |

| | | |
|--|---------------------------------|-----|
| <input checked="" type="checkbox"/> Contract Cancellation | New Contract Amount | N/A |
| <input type="checkbox"/> Recurring Contract | Previous Contract Amount | N/A |
| <input type="checkbox"/> New Contract | Variance | N/A |

PRICE INCREASE / DECREASE EXPLANATION: N/A

DISCUSSION:

The Board approved ITB #19-949-B-JW for Awards, Trophies and Promo Items on August 27, 2019. This cancellation is in accordance with Section 2.22 "Termination/Cancellation of Contract". A new solicitation was issued and is being recommended for award to provide Awards, Trophies and Promo Items (ITB #22-001-B-CC).

The standard ITB template was used, which does not require legal review.

CONTRACT TERM:

The initial contract term commenced August 27, 2019 and will be terminated effective October 13, 2021.

RECOMMENDATION:

It is the recommendation of Robin Novelli, Chief Operating Officer and Kristy Rodriguez, Director of Procurement and Distribution Services to terminate ITB #19-949-B-JW with the vendors listed above.

AUTHORITY FOR ACTION:

Florida Administrative Code 6A-1.012 (9)

School Board of Brevard County
2700 Judge Fran Jamieson Way
Viera, FL 32940-6601
Mark W. Mullins, Ed.D., Superintendent



September 13, 2021

ORIGINAL

RE: CONTRACT CANCELLATION LETTER
19-949-B-JW Awards Trophies and Promo items

To Whom It May Concern:

This letter serves as your official notification that the above-mentioned contract with your company and The School Board of Brevard County, FL will be recommended to the Board for cancellation at the October 12, 2021 Board meeting. This recommendation is in accordance with Section 2.22, "Termination/Cancellation of Contract" of the agreement, "The School Board reserves the right to cancel the contract without cause with a minimum thirty (30) days written notice".

If the Board approves the cancellation of your contract, the contract will terminate October 13, 2021.

If you have any questions, please do not hesitate to contact the buyer responsible for this contract at cottle.candy@brevardschools.org or at 321-633-1000, ext. 11635.

Sincerely,

Kristine Rodriguez, MBA, NIGP-CPP, CPPO, CPPB
Director of Procurement & Distribution Services