

## Superintendent Search Interview Schedule - (Sample - Four Finalists on Two Days)

DATE	DATE	DATE																														
<b>Host Greets Upon Arrival (Time TBD)</b>	7:00 to 8:00 AM - Breakfast with Host (Candidate A - Host TBD) (Candidate B - Host TBD) (Candidate C - Host TBD) (Candidate D - Host TBD)																															
	7:00 to 8:00 AM - Breakfast with Host (Candidate A - Host TBD) (Candidate B - Host TBD) (Candidate C - Host TBD) (Candidate D - Host TBD)																															
<u>Candidate A</u> Host / TBD	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;"></td> <td style="width: 15%; text-align: center;">Board Interview (Board Room)</td> <td style="width: 15%; text-align: center;">Community Tour</td> <td style="width: 15%; text-align: center;">School Tour</td> <td style="width: 30%; text-align: center;">Community Tour</td> </tr> <tr> <td style="text-align: center;">8:30 to 10:00 AM</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> <td style="text-align: center;">C</td> <td style="text-align: center;">C</td> </tr> <tr> <td style="text-align: center;">10:30 to 12:00 Noon</td> <td style="text-align: center;">D</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> <td style="text-align: center;">C</td> </tr> <tr> <td colspan="5" style="text-align: center;"><b>12:00 Noon to 1:00 PM Lunch with Host*</b></td> </tr> <tr> <td style="text-align: center;">1:15 to 2:45 PM</td> <td style="text-align: center;">C</td> <td style="text-align: center;">D</td> <td style="text-align: center;">A</td> <td></td> </tr> <tr> <td style="text-align: center;">3:15 to 4:45 PM</td> <td style="text-align: center;">B</td> <td></td> <td style="text-align: center;">D</td> <td></td> </tr> </table>		Board Interview (Board Room)	Community Tour	School Tour	Community Tour	8:30 to 10:00 AM	A	B	C	C	10:30 to 12:00 Noon	D	A	B	C	<b>12:00 Noon to 1:00 PM Lunch with Host*</b>					1:15 to 2:45 PM	C	D	A		3:15 to 4:45 PM	B		D		One on One    Bd Member   Bd Member   Bd Member   Bd Member   Bd Member Room TBD   Room TBD   Room TBD   Room TBD   Room TBD
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1:15 to 2:45 PM	C	D	A																													
3:15 to 4:45 PM	B		D																													
<u>Candidate B</u> Host / TBD	10:30 to 12:00 Noon	8:15 to 9:15    A    B    C    D 9:30 to 10:30            A    B    C    D 10:45 to 11:45    D            A    B    C 12:00 to 1:00            Lunch with Host** 1:00 to 2:00            C    D            A    B 2:15 to 3:15            B    C    D            A																														
<u>Candidate C</u> Host / TBD	12:00 Noon to 1:00 PM Lunch with Host*	** Lunch with Host    Candidate A - Host TBD Candidate B - Host TBD Candidate C - Host TBD Candidate D - Host TBD																														
<u>Candidate D</u> Host / TBD	1:15 to 2:45 PM																															
<u>Candidate D</u> Host / TBD	<b>* Lunch with Host</b> (Candidate A - Host TBD)    (Candidate B - Host TBD) (Candidate C - Host TBD)    (Candidate D - Host TBD)																															
<b>Dinner with Host</b> Candidate A - TBD Candidate B - TBD Candidate C - TBD Candidate D - TBD	<b>5:30 to 7:00 PM Community Reception - Location/Time TBD</b> Candidate A - Room TBD Candidate B - Room TBD Candidate C - Room TBD Candidate D - Room TBD																															
	<b>7:00 PM Dinner with Host</b> (Candidate A - Host TBD)    (Candidate B - Host TBD) (Candidate C - Host TBD)    (Candidate D - Host TBD)																															

**1:00 to 5:00 PM - Community Tours for Spouse if Desired**

**Candidate A - ( \_\_ Name \_\_ )**  
**Candidate B - ( \_\_ Name \_\_ )**  
**Candidate C - ( \_\_ Name \_\_ )**  
**Candidate D - ( \_\_ Name \_\_ )**