



Brevard Public Schools

MISSION: TO SERVE EVERY STUDENT WITH EXCELLENCE AS THE STANDARD
Educational Services Facility - Training Rooms 5 & 6
9:00 a.m.

April 19, 2023 Joint Meeting with the School Board and Audit Committee

Date: Apr 19 2023 (9:00 a.m.)

Opening Exercises

[1. Opening Exercises](#)

Chairman Susin called the Joint Audit Committee Meeting to order at 9:00 a.m.

Roll Call

[2. Roll Call](#)

Board Members Present: Katye Campbell, Jennifer Jenkins, Matt Susin, Gene Trent and Megan Wright.

Pledge of Allegiance

[3. Pledge of Allegiance](#)

Chairman Susin led the pledge of allegiance.

Order of Business

[4. Audit Committee Presentation](#)

📎 [Audit Committee 2023 Presentation.pdf](#)

Art Edwards provided the Board with a FY 2022-23 mid-term report to include the following:

- BPS Audit Committee Overview
- Audit Committee Members
- SBBC Financial Oversight
- Reporting Structure
- BPS Audit Insight and Oversight
- BPS External Auditors Engagement
- BPS Internal Auditors Engagement
- Internal Audit Functions
- Internal Audit Implementation
- Internal Audit Universe
- BPS Internal Audits
- FY 2021-22 & 2022-23 Internal Audits Completed
- Corrective Actions & Remediation Status
- 15 Year Look Back at Significant Audit Committee Activity
- 2022-23 Audit Committee Goals & Highlights

Board Members expressed appreciation to the Audit Committee for their work.

[5. RSM Student Discipline Report](#)

🔗 [FINAL BPS Student Discipline Internal Audit Report.pdf](#)

🔗 [Discipline Report Presentation 04192023.pdf](#)

RSM provided the Board with information pertaining to their student discipline internal audit, to include the following:

- Overview
- National Challenges
- Internal Audit Key Events Timeline
- Key Metrics
- Regulatory Requirements
- Roles and Responsibilities
- Referral Reporting and Documentation
- Training and Resources
- Inherent Risks of a Dual Behavior Incident Coding System
- Behavior Severity Scales
- Corrective Actions
- Alternative Placement

Chairman Susin adjourned the Joint Audit Committee Meeting at 9:59 a.m.
Art Edwards called the Regular Audit Committee Meeting to order at 10:00 a.m.

RSM continued their presentation on the student discipline internal audit:

- Comparable School Districts
- Corrective Action
- Alternative Placement
- RSM Recommendations Communications with Law Enforcement Discipline Governance, Structure and Training Formalized Monitoring Processes Automated Discipline Procedures Student Information System Resources Formalized Procedural Documentation Student Discipline Policy Compliance Accuracy and Completeness of Discipline Documentation Alternative Learning Center
- Stakeholder Surveys

RSM concluded their report and offered Ms. Hann, Acting Superintendent, an opportunity to address the Board. Ms. Hann stated that this topic is a significant issue nationwide which affects academic performance and teacher/student recruitment. She expressed that this is an opportunity for Brevard to be a leader in working through these challenges as seen across the country. Ms. Hann explained that RSM's document provides the district with a good roadmap as staff work to address these issues strategically and provided an overview of where the district is at.

Discussion ensued among the Board pertaining to RSM's recommendations. The Board was in support of having Ms. Hann prepare recommendations to be shared with the Board at a future meeting.

Upon the conclusion of the Board's discussion, Ms. Jenkins asked for clarification on several topics which were addressed/answered by RSM.

Closing Remarks

[6. Closing Remarks](#)

Adjournment

[7. Adjournment](#)

Chairman Susin adjourned the Joint Audit Committee Meeting at 9:59 a.m. and RSM proceeded with their presentation pertaining to their student discipline internal audit as part of the Regular Audit Committee Meeting. Board discussion concluded pertaining to this topic at 11:59 a.m.

Chairman: _____

Secretary: _____

NOTES:

-Sensory and mobility impaired persons seeking assistance for participation in any meeting, conference, or seminar should contact Karyle Green, Director, Labor Relations, five days prior to the meeting date. Dr. Green may be reached at 321-633-1000, ext. 11266 (voice) or green.karyle@brevardschools.org (email).