



Brevard Public Schools

MISSION: TO SERVE EVERY STUDENT WITH EXCELLENCE AS THE STANDARD
Educational Services Facility
5:30 p.m.

March 28, 2023 Board Meeting

Date: Mar 28 2023 (5:30 p.m.)

A. Call to Order

1. Call to Order

Chairman Matt Susin called the meeting to order at 5:30 p.m.

A. Roll Call

2. Roll Call

Board Members Present: Katye Campbell, Jennifer Jenkins, Matt Susin, Gene Trent and Megan Wright.

A. Moment of Silence

3. Moment of Silence

The Board held a moment of silent reflection and invited the audience to join.

A. Invocation

A. Pledge of Allegiance

4. Pledge of Allegiance

Chairman Susin led the pledge of allegiance.

A. Entertainment

A. Board Member/Superintendent Recognitions

5. Board Member/Superintendent Recognitions

Board Members and Dr. Schiller recognized various students, staff, community members and business partners and outlined the positive impact each have on Brevard Public Schools.

A. Adoption of Agenda

6. Adoption of Agenda

Dr. Schiller read into record the changes made to the agenda since it was released to the public:

Revisions

- A7. Administrative Staff Recommendations
- D9. Student Achievement Presentation and Analysis
- F16. Instructional Staff Recommendations
- F17. Support Staff Recommendations

Additions

- K39. Interim Superintendent Contract Amendment Request

Motion

Adopt the March 28, 2023 School Board meeting agenda and its revisions.

Vote Results (Approved)

Motion: Katy Campbell

Second: Megan Wright

| | |
|-------------------|-------|
| Matthew Susin | - Aye |
| Katy Campbell | - Aye |
| JenniferD Jenkins | - Aye |
| Gene Trent | - Aye |
| Megan Wright | - Aye |

A. Ancillary Item

A. Administrative Staff Recommendations

[7. Administrative Staff Recommendations](#)

The majority of the Board were in support to move the administrative appointment of Marijo Seibel to the April 11, 2023 meeting to allow time to further analyze before voting.

Motion

Move the administrative staff appointment recommendation for Marijo Seibel to the April 11, 2023 Board Meeting.

Vote Results (Approved)

Motion: Matthew Susin

Second: Megan Wright

| | |
|-------------------|-------|
| Matthew Susin | - Aye |
| Katy Campbell | - Nay |
| JenniferD Jenkins | - Nay |
| Gene Trent | - Aye |
| Megan Wright | - Aye |

Motion

Approve the listed administrative staff recommendations, with the exception of Marijo Seibel:

Accept the resignation of Janene M. Jost from the position of Principal at Sunrise Elementary School, effective June 30, 2023.

Accept the retirement of Cynthia M. Vanderpool from the position of Assistant Principal (10 month) at Stevenson Elementary School, effective May 31, 2023.

The reclassification/transfer of Debra Abell from the position of Assistant Principal (12 month) in Elementary Leading and Learning to the position of Interim Principal at Mims Elementary School, on annual contract, effective March 20, 2023. Annual salary based on grade 26 of the Nonbargaining Salary Administration Program.

The reclassification of Russell Bruhn from the position of Interim Chief of Staff/Chief Strategic Communications Officer to the position of Chief Strategic Communications Officer, on annual contract, effective March 15, 2023.

The reclassification/transfer of Marijo Seibel from the position of Certified Counselor at Lockmar Elementary School to the position of temporary Staff Attorney effective March 29, 2023 through June 30, 2023, with a pro-rated salary of \$110,000.

The reclassification of Jessica Mosca from the position of Payroll Manager in Accounting Services to the position of Director of Payroll Services, on annual contract, effective March 29, 2023. Annual contract based on grade 29 of the Nonbargaining Salary Administration Program.

Accept the retirement of Michelle J. Aloise from the position of Assistant Principal (10 month) at Holland Elementary School, effective March 23, 2023.

Accept the resignation of Sean M. Chance from the position of Principal at Roy Allen Elementary School, effective June 30, 2023.

The reclassification of Stephen B. Link from the position of Assistant Principal (12 month) at Heritage High School to the position of Acting Principal at Heritage High School, on annual contract, effective March 29, 2023. Annual salary based on grade 29 of the Nonbargaining Salary Administration Program.

Vote Results (Approved)

Motion: Katy Campbell

Second: Matthew Susin

| | |
|-------------------|-------|
| Matthew Susin | - Aye |
| Katy Campbell | - Aye |
| JenniferD Jenkins | - Aye |
| Gene Trent | - Aye |
| Megan Wright | - Aye |

B. Recognition of Visitors/Guests/Staff

[8. Recognition of Visitors/Guests/Staff](#)

B. SLL Acceleration & Enrichment

[9. 2022 - 2023 Florida Music Educators Association Award Recipients](#)

Dr. Stephanie Soliven, her team and the Board recognized the 2022-23 Florida Music Educators Associate Award recipients.

C. Resolutions/Proclamations

D. Presentations

D. Superintendent

[10. Student Achievement Presentation & Analysis \(Dropout and Graduation, et al. Data\)](#)

📎 [Student Achievement Updates AMC 3-27-23_FINAL.pdf](#)

Dr. Anna-Marie Cote and Ms. Neyda Francis provided the Board and audience with a student achievement presentation and analysis. Discussion ensued among the Board pertaining to the information presented, to include questions answered by staff and clarification/additional information for the audience. Appreciation was expressed for the team who provided the information.

Chairman Susin called for a recess at 7:52 p.m. The meeting resumed at 8:05 p.m.

E. Public Comment (Agenda Items)

[11. Public Comments \(Agenda Items\)](#)

Chairman Susin invited speakers to the podium. 30 speakers signed up to address the Board.

Chairman Susin called for a recess at 9:30 p.m. The meeting resumed at 9:40 p.m.

F. Consent

F. Board Office

[12. Meeting Minutes](#)

📎 [2023-0307 Board Meeting Minutes.pdf](#)

📎 [2023-0307 Work Session Minutes.pdf](#)

[13. Student Expulsion\(s\)](#)

📎 [2023-21S.pdf \(Confidential\)](#)

F. Financial Services

[14. Property Disposal](#)

📎 [Board Report Letters 03-28-2023.pdf](#)

📎 [Board Report 03-28-2023.pdf](#)

F. Budgeting, Cost Accounting & FTE

[15. FY 2023 Interim Financial Statements - January 2023](#)

📎 [FY 2023 Interim Financial Statements - January 2023.pdf](#)

[16. General Fund Budget Amendment #6 - February 2023](#)

📎 [February 2023 FY 2023 Monthly Budget Amendment #6.pdf](#)

F. Human Resources

17. Instructional Staff Recommendations

📎 [Instructional Staff 03-28-23.pdf](#)

18. Support Staff Recommendations

📎 [Support Staff 03-28-23.pdf](#)

F. Head Start Program

19. Head Start Non-Competitive 5-year Grant – Intent to Apply/Write and Submit – Grant No. 04CH012171

📎 [FGL_Continuation Application COLA Quality Improvement.pdf](#)

F. Project Management

20. FPL Construction and Maintenance Easement - Mims Elementary Cafetorium Building

📎 [Mims ES Cafetorium - FPL Easement.pdf](#)

📎 [Mims ES Cafetorium - FPL Easement Sketch and Description.pdf](#)

21. Cocoa Beach Junior/Senior High School Cafeteria Renovations - Close Out

📎 [OEF for SB 3282023.pdf](#)

22. Stone Magnet Middle School Canopy Renovation - Close Out

📎 [OEF-209 version 2012 -Stone Canopy \(003\).pdf](#)

23. Creel Elementary School Classroom Renovation - Close Out

📎 [OEF-209 version 2012 -Creel Classrooms 2021.pdf](#)

24. Andersen Elementary School Technology Infrastructure Upgrades - Close Out

📎 [OEF for SB 328.pdf](#)

25. Hoover Middle School - Interlocal Agreement Regarding Joint Use of Facilities

📎 [Hoover Interlocal Agreement 03.20.2023.pdf](#)

26. Merritt Island High School - Traffic Safety Improvements - Construction Management Services

📎 [MIHS traffic improvement plan.pdf](#)

📎 [Merritt Island North Entrance GMP Attachments.pdf](#)

27. Rockledge High School - Cafeteria Renovation - Construction Management Services

📎 [Rockledge Food Service Remodel GMP Attachments.pdf](#)

28. Jackson Middle School - Construction Management Services - SALES SURTAX RENEWAL

📎 [Jackson Electrical & Fire Alarm GMP Attachments.pdf](#)

29. Apollo Elementary School - Construction Management Services - SALES SURTAX RENEWAL

📎 [Apollo Intercom GMP Attachments.pdf](#)

30. Challenger 7 Elementary School - Construction Management Services - SALES SURTAX RENEWAL

📎 [Challenger 7 Intercom GMP Attachments.pdf](#)

[31. Coquina Elementary School - Design Services](#)

[☞ Coquina Building 5 Design Attachments.pdf](#)

[32. Coquina Elementary School - Construction Management Services](#)

[☞ Coquina Building 5 Fire Restoration GMP Attachments.pdf](#)

[☞ Coquina fire photo.pdf](#)

F. Approval of Consent

[33. Approval of Consent](#)

Motion

Approve the March 28, 2023 School Board Meeting Consent Agenda items with the exception of those items pulled for discussion, if applicable.

Vote Results (Approved)

Motion: Matthew Susin

Second: Megan Wright

Matthew Susin - Aye

Katye Campbell - Aye

JenniferD Jenkins - Aye

Gene Trent - Aye

Megan Wright - Aye

Items Pulled for Discussion

F. Project Management

[34. Tooley Community Development Group Amendment to Cuyler Lease Agreement](#)

[☞ Cuyler site map.pdf](#)

[☞ Tooley Community Development Group Cuyler School Use Plan.pdf](#)

[☞ Tooley Community Development Group Lease Agreement Amendments shown in strikethrough underline.pdf](#)

[☞ Amendment to Lease extending term 03.14.2023 signed.pdf](#)

Ms. Wright requested to pull this item due to things within the contract language that were not the most advantageous for the district, to include:

-Changing the lease from 5 years to 50 years.

-The ability to terminate the lease, which should be permissible by both parties.

Ms. Wright thought this item should be brought back to the Board on a regular basis, more than every 50 years.

Ms. Hann provided clarifying information on what the property is, how it is used, and the reason for a 50 year lease. She also provided answers to additional questions posed by the Board.

Discussion ensued among the Board pertaining to suggestions for Ms. Hann to consider. The contract will be brought forward at a future meeting.

Motion

Table decision until it is brought back before the Board with a reduced length of term.

Vote Results (Approved)

Motion: Katy Campbell

Second: Megan Wright

Matthew Susin - Aye

Katy Campbell - Aye

JenniferD Jenkins - Aye

Gene Trent - Aye

Megan Wright - Aye

G. Public Hearing

H. Action

H. Procurement

[35. Procurement Solicitations](#)

[a - ITB 23-599-B-LW - New 2023 Ford E-450 Utilimaster P700 Step Van.pdf](#)

[b - 23-370-B-TC - Water Based Fire Suppression Systems Maintenance and Test.pdf](#)

[c - RFP 32-407-P-WH- Staff Evaluation System and Professional Management System.pdf](#)

Ms. Wright stated that she worked with Dr. Green to learn more about RFP32-407-P-WH - Staff Evaluation System and Professional Management System and after reviewing the bids submitted and trusting the work of the individuals on the committee, she felt confident that this is the best contract for the district to approve.

Motion

Approve the Invitation To Bid (ITB) below:

a) ITB 23-599-B-LW - New 2023 Ford E-450 Utilimaster P700 Step Van - Procurement & Distribution Services - \$71,931.80 - Capital Projects

b) 23-370-B-TC - Water Based Fire Suppression Systems Maintenance and Test - Facilities Services - \$Variable

Approve the Request for Proposal (RFP) below:

c) RFP 23-407-P-WH - Staff Evaluation System and Professional Management System - Human Resources - \$1,070,947.62 - Operating Categorical

Vote Results (Approved)

Motion: Katy Campbell

Second: JenniferD Jenkins

Matthew Susin - Aye

Katy Campbell - Aye

JenniferD Jenkins - Aye

Gene Trent - Aye

Megan Wright - Aye

I. Information

I. Student Services

[36. Board Policy 5136 - Wireless Communication Devices](#)

[po5136 rev2-24 for Work Session with Coverpages for Upload.pdf](#)

I. District Operations

[37. 2022 USDA National School Lunch Program Equipment Assistance Grant for School Food Authorities](#)

[2022 USDA NSLP Equipment Assistance Grant Florida Department of Agriculture and Consumer Services.pdf](#)

I. Elementary Office of Leading and Learning

[38. Board Policy 2521 - Instructional Materials Program](#)

[1 - po2521 with Coverpages - Rev 3.22.23 For Rule Dev & Info.pdf](#)

[39. Amend the Contract for Pineapple Cove Classical Academy at West Melbourne](#)

[PCCA WM - Initial Contract for 15 year term-final 3-6-23.pdf](#)

J. Staff Reports

K. Board Member Reports/Discussion Points

[40. Interim Superintendent Contract Amendment Request](#)

[Signed Contract - Interim Superintendent - 12.20.22.pdf](#)

[Amended Agreement - 2.10.23 - NOT BOARD APPROVED.docx](#)

Mr. Susin provided an overview to the Board on why this item was added for discussion and asked Mr. Gibbs to explain the process in which they worked with Dr. Schiller to amend his employment agreement. Mr. Susin explained the additional requests made by Dr. Schiller for inclusion within the agreement which he did not have the authority to approve without bringing before the Board.

Dr. Schiller explained why he did not approve to have this item on the agenda for discussion at this time.

Mr. Susin explained that after learning of requests for information made by Dr. Schiller which caused concern, he decided that this topic needed to be addressed before the Board before any additional lapse of time.

Discussion ensued among the Board pertaining to Dr. Schiller's amendment requests, components/statements made within the last document provided to the Board Chair and General Counsel and the request for information recently made by Dr. Schiller, in addition to other concerns.

Board consensus was to place Dr. Schiller on administrative leave while they evaluate statements/allegations made and to assign Sue Hann as Superintendent designee.

Motion

Place Dr. Schiller, Interim Superintendent, on administrative leave.

Vote Results (Approved)

Motion: Matthew Susin

Second: Megan Wright

| | |
|-------------------|-------|
| Matthew Susin | - Aye |
| Katye Campbell | - Aye |
| JenniferD Jenkins | - Aye |
| Gene Trent | - Aye |
| Megan Wright | - Aye |

Motion

Appoint Sue Hann as Superintendent designee.

Vote Results (Approved)

Motion: Matthew Susin

Second: Katye Campbell

| | |
|-------------------|-------|
| Matthew Susin | - Aye |
| Katye Campbell | - Aye |
| JenniferD Jenkins | - Aye |
| Gene Trent | - Aye |
| Megan Wright | - Aye |

[41. Board Member Reports/Discussion Points](#)

L. Superintendent's Report

42. ESF Sub/Volunteer at Schools Update

This topic was not addressed.

M. Public Comments (Non-Agenda Topics)

43. Public Comments (Non-Agenda Topics)

N. Adjournment

44. Adjournment

The meeting adjourned at 10:58 p.m.

Chairman: _____

Secretary: _____

INSTITUTION: ARTICLE IX - SECTION 1. Public education:

The education of children is a fundamental value of the people of the State of Florida. It is, therefore, a paramount duty of the state to make adequate provision for the education of all children residing within its borders. Adequate provision shall be made by law for a uniform, efficient, safe, secure, and high quality system of free public schools that allows students to obtain a high quality education and for the establishment, maintenance, and operation of institutions of higher learning and other public education programs that the needs of the people may require.

ADDRESSING THE BOARD:

Individuals or groups may address comments to the School Board at any regular meeting by following established procedures set forth in Board Policy 0169.1. All attendees must register his or her intention to speak in the public portion of the meeting upon arrival by completing a speaker's form. The signup period for all public comments, both agenda and non-agenda, will close at the start of the Board meeting.

NOTES:

- Sensory and mobility impaired persons seeking assistance for participation in any meeting, conference, or seminar should contact Karyle Green, Director, Labor Relations, five days prior to the meeting date. Dr. Green may be reached at 321-633-1000, ext. 11266 (voice) or green.karyle@brevardschools.org (email).
- This publication can be made available to persons with disabilities in a variety of formats, including large print, DVDs and Braille. Telephone or written requests should include your name, address, and telephone number. Requests should be made to School Board Office, 2700 Judge Fran Jamieson Way, Viera, FL 32940-6699, (321) 633-1000, ext. 11412 at least two (2) weeks prior to the time you need the publication.
- We respectfully request that ALL ELECTRONIC ITEMS AND CELL PHONES REMAIN OFF while the School Board is in session.
- Brevard Public Schools Television (BPS-TV) will broadcast this meeting live on Spectrum cable channel 496. Board meetings are also available as streaming video on the district web page at www.brevardschools.org and YouTube channel at <https://youtube.com/c/BrevardSchools>.
- Any person who decides to appeal a decision made by the School Board with respect to any matter considered at such meeting or hearing is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.