



Brevard Public Schools

MISSION: TO SERVE EVERY STUDENT WITH EXCELLENCE AS THE STANDARD

Educational Services Facility

5:30 p.m.

January 24, 2023 School Board Meeting

Date: Jan 24 2023 (5:30 p.m.)

A. Call to Order

1. Call to Order

Chairman Matt Susin called the meeting to order at 5:30 p.m.

A. Roll Call

2. Roll Call

Board Members Present: Megan Wright, Katye Campbell, Jennifer Jenkins, Gene Trent and Matt Susin.

A. Moment of Silence

3. Moment of Silence

The Board held a moment of silent reflection and invited the audience to join.

A. Invocation

A. Pledge of Allegiance

4. Pledge of Allegiance

Chairman Susin led the pledge of allegiance.

A. Entertainment

A. Board Member/Superintendent Recognitions

5. Board Member/Superintendent Recognitions

Board Members and Dr. Schiller recognized various students, staff, community members and business partners and outlined the positive impact each have on Brevard Public Schools.

A. Adoption of Agenda

6. Adoption of Agenda

Dr. Schiller read into record the changes made to the agenda since it was released to the public:

Additions

- F11. Student Expulsions
- F17. Field Trip Palm Bay Magnet High School's MCJROTC Air Riffle Team
- H40. Interim Reorganization Plan
- H41. Job Description: Interim Chief of Staff
- H42. Job Description: Interim Deputy Superintendent
- H43. Interim Reorganization Staff Recommendations
- K48. School Board Working Guidelines Follow-Up

Revisions

- F13. Instructional Recommendations
- F14. Support Staff Recommendations

Motion

Adopt the January 24, 2023 School Board meeting agenda and its revisions.

Vote Results (Approved)

Motion: Katy Campbell

Second: JenniferD Jenkins

Matthew Susin	- Aye
Katy Campbell	- Aye
JenniferD Jenkins	- Aye
Gene Trent	- Aye
Megan Wright	- Aye

A. Ancillary Item

A. Administrative Staff Recommendations

[7. Administrative Staff Recommendations](#)

The following individual was recognized who was at the meeting:

-Jeffrey Coverdale - Reclassed from the position of Assistant Principal at Golfview Elementary to the position of Acting Principal at Golfview Elementary, effective January 25, 2023.

Motion

Approve the listed administrative staff recommendations:

Accept the resignation of Magali C. Rassel from the position of Principal at Golfview Elementary School, effective January 20, 2023.

The reclassification of Jeffrey E. Coverdale from the position of Assistant Principal (10 month) at Golfview Elementary School to the position of Acting Principal at Golfview Elementary, on annual contract, effective January 25, 2023. Annual salary based on grade 26 of the Nonbargaining Salary Administration Program.

Vote Results (Approved)

Motion: Megan Wright

Second: Katy Campbell

Matthew Susin	- Aye
Katy Campbell	- Aye
JenniferD Jenkins	- Aye
Gene Trent	- Aye
Megan Wright	- Aye

B. Recognition of Visitors/Guests/Staff

C. Resolutions/Proclamations

D. Presentations

D. Secondary Office of Leading and Learning

[8. Adult and Community Education](#)

[BACE Slide Show for January 2023 Board Presentation_.pdf](#)

Dr. Stephanie Soliven, Assistant Superintendent of Secondary Leading & Learning, and Lorri Benjamin, Director of Adult & Community Education, presented an update to the Board pertaining to BPS' Adult Ed programs and success rates. The Board expressed appreciation to the team.

E. Public Comment (Agenda Items)

[9. Public Comments \(Agenda Items\)](#)

Chairman Susin invited speakers to the podium. 17 speakers signed up to address the Board.

Chairman Susin recessed the meeting at 7:17 p.m. The meeting resumed at 7:27 p.m.

Motion

Motion to move the Public Comments (Non-Agenda Items) speakers to the Public Comments (Agenda Items) portion of the agenda, giving each speaker 3 minutes and the ability to address the Board by name.

Vote Results (Approved)

Motion: Matthew Susin

Second: JenniferD Jenkins

Matthew Susin	- Aye
Katye Campbell	- Aye
JenniferD Jenkins	- Aye
Gene Trent	- Aye
Megan Wright	- Aye

F. Consent

F. Board Office

10. Meeting Minutes

- 🔗 [2022-1205 Special Board Meeting.pdf](#)
- 🔗 [2022-1208 Special Board Meeting.pdf](#)
- 🔗 [2022-1213 Work Session.pdf](#)
- 🔗 [2022-1213 School Board Meeting.pdf](#)
- 🔗 [2022-1213 Leasing Corporation Meeting.pdf](#)
- 🔗 [2022-1215 Special Board Meeting - Interim Superintendent Interviews.pdf](#)
- 🔗 [2022-1216 Special Board Meeting.pdf](#)
- 🔗 [2022-1220 Special Board Meeting.pdf](#)
- 🔗 [2023-0109 Board Work Session.pdf](#)

11. Student Expulsion(s)

- 🔗 [2023-10S.pdf \(Confidential\)](#)
- 🔗 [2023-11S.pdf \(Confidential\)](#)

F. Financial Services

12. Property Disposal

- 🔗 [Board Report 01-24-2023.pdf](#)
- 🔗 [Board Report Letters 01-24-2023.pdf](#)

F. Human Resources

13. Instructional Staff Recommendations

- 🔗 [Instructional Staff 01-24-23.pdf](#)
- 🔗 [ESOL OOF Handout 01-24-23.pdf](#)

14. Support Staff Recommendations

[☞ Support Staff 01-24-23.pdf](#)

15. Job Description: Senior Human Resources Partner

[☞ JD Authorization Form - Senior Human Resource Partner - signed.pdf](#)

[☞ 9400_HR PARTNER SR_C2513_12.18.22 - CLEAN.pdf](#)

[☞ 9400_HR PARTNER SR_C2513_12.18.22 - EDIT.pdf](#)

16. Job Description: Information Security Analyst

[☞ 9720_ANLST-INFO SEC_C2072_22.11.28 CLEAN.pdf](#)

[☞ JD Authorization Form INFORMATION SECURITY ANALAYST_rc - signed.pdf](#)

[☞ 9720_ANLST-INFO SEC_C2072_22.11.28 draft es.pdf](#)

F. Secondary Office of Leading and Learning

17. Field Trip - Palm Bay Magnet High School's MCJROTC Air Rifle Team to Anniston, Alabama, and Port Clinton, Ohio

[☞ THE MCJROTC Service and National Air Rifle LOI - February 2022-2023.pdf](#)

[☞ Detailed itinerary for 2020 Service Championships Palm Bay MHS February 2023.pdf](#)

18. Field Trip - Palm Bay Magnet High School's Debate Team Member to Cambridge, Massachusetts on February 17-20, 2023

[☞ Field Trip Itinerary - Debate Team Member - Harvard - February 2023.pdf](#)

[☞ Invitation to Harvard - Speech and Debate Team Feb. 2023.pdf](#)

19. Field Trip - Merritt Island High School Varsity Baseball Team to Gulf Shores, Alabama

[☞ Itinerary - Merritt Island HS Baseball to Gulf Shores AL - Feb 2023.pdf](#)

F. SLL Core & College/Career Readiness

20. Science Fair Field Trips

F. Head Start Program

21. Head Start Governing Board and Policy Council Reports for the Months of October and November 2022

[☞ October 2022 Monthly Report.pdf](#)

[☞ November 2022 Monthly Report.pdf](#)

F. Elementary Office of Leading and Learning

22. Class Size Compliance Plan

[☞ 22.23 Class Size Reduction Compliance Plan.pdf](#)

F. Project Management

23. Space Coast Jr./Sr. High School - Additional Construction Management Services

[☞ Space Coast Track Change Order No. 1 Attachments.pdf](#)

24. Educational Facilities Impact Fee Allocation - Quarter Ending December 31, 2022

[☞ Impact Fee Benefit District Advisory Committee Recommendations 2023-01-09.pdf](#)

25. Cocoa High School & Endeavour Elementary Canopy Covered Walkway - Close Out

☞ [OEF 209 Cocoa Endeavour Canopy Walkways.pdf](#)

26. Atlantis Elementary School - Construction Management Services - SALES SURTAX RENEWAL

☞ [Atlantis Electrical Upgrades GMP Attachments.pdf](#)

27. Port Malabar Elementary School - Construction Management Services - SALES SURTAX RENEWAL

☞ [Port Malabar Electrical Upgrades GMP Attachments.pdf](#)

28. Southwest Middle School - Construction Management Services - SALES SURTAX RENEWAL

☞ [Southwest Electrical Upgrades GMP Attachments.pdf](#)

29. Imperial Estates Elementary School - Construction Management Services - SALES SURTAX AND SALES SURTAX RENEWAL

☞ [Imperial Estates Roof Replacement GMP Attachments.pdf](#)

30. South Lake Elementary School - Construction Management Services - SALES SURTAX RENEWAL

☞ [South Lake Roof Replacement GMP Attachments.pdf](#)

31. Merritt Island High School - Additional Construction Management Services HVAC

☞ [Merritt Island Food Service Remodel Change Order No. 2.pdf](#)

32. U.S. Department of Energy - Renew America's Schools Grant Application

☞ [Energy Makeover Demonstration Program Draft Concept Paper.pdf](#)

☞ [Renew Americas Schools - Funding Opportunity Announcement.pdf](#)

☞ [Administrative Procedure 6111 Grants.pdf](#)

33. Merritt Island High School - Site Access Agreement

☞ [Petroleum Restoration Program Site Access Agreement MIHS.pdf](#)

34. Reappoint School Board Representative to the Brevard County Local Planning Agency

35. West Melbourne School for Science - Award of RFQ 23-354-Q-HD - Design Services

36. Resolution Relating to the Disposal of Vacant Land Between Florida East Coast Railway and Nieman Avenue

☞ [Resolution 2022-04 Nieman Ave Property Sale.pdf](#)

☞ [West Shore Jr_Sr High Map.pdf](#)

37. Merritt Island High School - Additional Construction Management Services - Track

☞ [MIHS track change order 1.pdf](#)

F. Approval of Consent

38. Approval of Consent

Motion

Approve the January 24, 2023 School Board Meeting Consent Agenda items with the exception of those items pulled for discussion, if applicable.

Vote Results (Approved)

Motion: Matthew Susin

Second: Megan Wright

Matthew Susin - Aye

Katy Campbell - Aye

JenniferD Jenkins - Aye

Gene Trent - Aye

Megan Wright - Aye

Items Pulled for Discussion

G. Public Hearing

G. Project Management

[39. Attendance Boundary Change Proposals - SY 2023-2024](#)

🔗 [Potential EauGallie to Viera HS Map.pdf](#)

🔗 [Potential DeLaura to Johnson Middle Map.pdf](#)

🔗 [Potential Southwest to Stone Magnet Middle.pdf](#)

🔗 [Eau Gallie to Viera High School Public Comments - Google Forms_230109kmb.pdf](#)

No individuals were present to address the item.

Motion

Conduct a Public Hearing and approve the following attendance boundary changes for School Year 2023-2024:

- Eau Gallie High School to Viera High School
- DeLaura Middle School to Johnson Middle School
- Southwest Middle School to Stone Magnet Middle School

Vote Results (Approved)

Motion: Megan Wright

Second: JenniferD Jenkins

Matthew Susin	- Aye
Katy Campbell	- Aye
JenniferD Jenkins	- Aye
Gene Trent	- Aye
Megan Wright	- Aye

H. Action

H. Superintendent

[40. Interim Reorganization Plan](#)

[📎 Interim Reorganization Plan Org Chart.pdf](#)

[📎 Interim Reorganization Salary Savings - Revised.pdf](#)

Dr. Schiller provided the Board with a recap on his proposed Interim Reorganization Plan, which was shared earlier during the Board Work Session. Ms. Jenkins explained her concerns pertaining to this plan and stated to the Board that she would be voting nay.

Motion

Approve the proposed interim reorganization plan as presented at the January 24, 2022 work session, to be effective through May 31, 2023 with an option to continue through June 30, 2023 if necessary.

Vote Results (Approved)

Motion: Katy Campbell

Second: Megan Wright

Matthew Susin	- Aye
Katy Campbell	- Aye
JenniferD Jenkins	- Nay
Gene Trent	- Aye
Megan Wright	- Aye

[41. Job Description: Interim Chief of Staff](#)

[📎 Interim Chief of Staff 2023.01.12.pdf](#)

Motion

Recommend approval of the submitted job description as requested/submitted by Karyle Green, Ed.D., Director, Professional Standards/Labor Relations.

Vote Results (Approved)

Motion: Katy Campbell

Second: Megan Wright

Matthew Susin	- Aye
Katy Campbell	- Aye
JenniferD Jenkins	- Aye
Gene Trent	- Aye
Megan Wright	- Aye

[42. Job Description: Interim Deputy Superintendent](#)

[📎 Interim Deputy Superintendent 2023.01.13.pdf](#)

Motion

Recommend approval of the submitted job description as requested/submitted by Karyle Green, Ed.D., Director, Professional Standards/Labor Relations.

Vote Results (Approved)

Motion: Katy Campbell

Second: Megan Wright

Matthew Susin	- Aye
Katy Campbell	- Aye
JenniferD Jenkins	- Aye
Gene Trent	- Aye
Megan Wright	- Aye

43. Interim Reorganization Staff Recommendations

[📎 Dr. Cote Agreement.pdf](#)

Motion

Approve the listed recommendations for interim reorganization plan and staff:

The reclassification of Karyle M. Green to include the position of Interim CHRO effective January 25, 2023. Annual salary of \$125,080 to be prorated based on days served.

The reclassification of Russell Bruhn to include the position of Interim Chief of Staff effective January 25, 2023. Annual salary of \$130,000 to be prorated based on days served.

The appointment of Tracy Webley to the position of Interim Asst. Supt. Student Services, effective January 25, 2023 with an annual salary of \$135,000 to be prorated based on days served.

Approve the attached contractual agreement and appointment of Anna-Marie Cote to the position of Interim Deputy Superintendent, effective January 25, 2023 with an annual salary of \$150,000 to be prorated based on days served.

Vote Results (Approved)

Motion: Katy Campbell

Second: Gene Trent

Matthew Susin	- Aye
Katy Campbell	- Aye
JenniferD Jenkins	- Aye
Gene Trent	- Aye
Megan Wright	- Aye

H. Procurement and Distribution Services

44. Procurement Solicitations

[a - 23-447-PB-LW - Pressure Washing Services.pdf](#)

Motion

Approve the Piggy Back (PB) below:

a) PB 23-447-PB-LW - Pressure Washing Services - Facilities Services - \$Variable - Operating Other

Vote Results (Approved)

Motion: Katy Campbell

Second: Megan Wright

Matthew Susin	- Aye
Katy Campbell	- Aye
JenniferD Jenkins	- Aye
Gene Trent	- Aye
Megan Wright	- Aye

45. Department/School Initiated Agreements

[a - 23-510-A-KR - Superintendent Search.pdf](#)

Motion

Approve the Agreement below:

a) 23-510-A-KR - Superintendent Search - School Board - \$49,500.00

Vote Results (Approved)

Motion: Katy Campbell

Second: Megan Wright

Matthew Susin	- Aye
Katy Campbell	- Aye
JenniferD Jenkins	- Aye
Gene Trent	- Aye
Megan Wright	- Aye

I. Information

I. Elementary Office of Leading and Learning

46. 2022-2023 Student Progression Plan for Brevard Public Schools

[2022-23 Red Line Version Student Progression Plan 12.15.22.pdf](#)

[2022-23 Clean Version Student Progression Plan 12.15.22.pdf](#)

[2022-2023 SPP Revisions 12.16.22.pdf](#)

J. Staff Reports

K. Board Member Reports/Discussion Points

[47. Staff Substitutes in Schools](#)

This item was not addressed.

[48. School Board Working Guidelines Follow-Up](#)

This item was addressed at the earlier Board Work Session.

[49. Board Member Reports/Discussion Points](#)

Ms. Jenkins stated that she feels an obligation to share a tragic event that occurred in our school community. She asked that everyone be very sensitive to the victim and expressed how proud she was of the student, her friend and the teacher who said something. Ms. Jenkins stated that she was grateful for the Satellite Beach Police Department who took the complaint seriously, acted quickly and made a connection with Brevard County Sherriff's Office and did the right thing. She also expressed appreciation to both the staff at the district and the school.

L. Superintendent's Report

[50. Superintendent's Report](#)

M. Public Comments (Non-Agenda Topics)

[51. Public Comments \(Non-Agenda Topics\)](#)

N. Adjournment

[52. Adjournment](#)

The meeting adjourned at 7:40 p.m.

Chairman: _____ Secretary: _____

INSTITUTION: ARTICLE IX - SECTION 1. Public education:

The education of children is a fundamental value of the people of the State of Florida. It is, therefore, a paramount duty of the state to make adequate provision for the education of all children residing within its borders. Adequate provision shall be made by law for a uniform, efficient, safe, secure, and high quality system of free public schools that allows students to obtain a high quality education and for the establishment, maintenance, and operation of institutions of higher learning and other public education programs that the needs of the people may require.

ADDRESSING THE BOARD:

Individuals or groups may address comments to the School Board at any regular meeting by following established procedures set forth in [Board Policy 0169.1](#). All attendees must register his or her intention to speak in the public portion of the meeting upon arrival by completing a speaker's form. The signup period for all public comments, both agenda and non-agenda, will close at the start of the Board meeting.

NOTES:

- Sensory and mobility impaired persons seeking assistance for participation in any meeting, conference, or seminar should contact Karyle Green, Director, Labor Relations, five days prior to the meeting date. Dr. Green may be reached at 321-633-1000, ext. 11266 (voice) or green.karyle@brevardschools.org (email).
- This publication can be made available to persons with disabilities in a variety of formats, including large print, DVDs and Braille. Telephone or written requests should include your name, address, and telephone number. Requests should be made to School Board Office, 2700 Judge Fran Jamieson Way, Viera, FL 32940-6699, (321) 633-1000, ext. 11412 at least two (2) weeks prior to the time you need the publication.
- We respectfully request that ALL ELECTRONIC ITEMS AND CELL PHONES REMAIN OFF while the School Board is in session.
- Brevard Public Schools Television (BPS-TV) will broadcast this meeting live on Spectrum cable channel 496. Board meetings are also available as streaming video on the district web page at www.brevardschools.org and YouTube channel at <https://youtube.com/c/BrevardSchools>.
- Any person who decides to appeal a decision made by the School Board with respect to any matter considered at such meeting or hearing is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*