



## Brevard Public Schools

**MISSION: TO SERVE EVERY STUDENT WITH EXCELLENCE AS THE STANDARD**

Educational Services Facility

5:30 p.m.

### July 28, 2022 Tentative Budget Hearing & School Board Meeting

**Date: Jul 28 2022 (5:30 p.m.)**

#### **A. Call to Order**

##### 1. Call to Order

Chairman Misty Belford called the meeting to order at 5:30 p.m.

#### **A. Roll Call**

##### 2. Roll Call

**Members Present:** Misty Belford, Cheryl Mcdougall, Jennifer Jenkins, Matt Susin and Katye Campbell.

#### **A. Moment of Silence**

##### 3. Moment of Silence

The Board held a moment of silent reflection and invited the viewing audience to join them.

#### **A. Pledge of Allegiance**

##### 4. Pledge of Allegiance

Chairman Belford led the Pledge of Allegiance.

#### **A. Board Member/Superintendent Recognitions**

##### 5. Board Member/Superintendent Recognitions

Board members and Dr. Mullins provided recognition and congratulations to various students, staff, community partners, programs and businesses for the positive impact each had on Brevard Public Schools.

#### **A. Adoption of Agenda**

##### 6. Adoption of Agenda

Dr. Mullins read into record the changes made to the agenda since it was first released to the public.

**Revisions**

- A7. Administrative Staff Recommendations
- A8. Tentative Budget Hearing Presentation
- A10. Adopt Proposed 2022-23 Millage Rates
- A11. Adopt Proposed 2022-23 Tentative Budget
- A12. Authorize the Superintendent to Take the Following Action
- H29. Department/School Initiated Agreements
- H30. Procurement Solicitations

**Additions**

- D13. Ad Valorem Millage Update
- D14. Recruitment Update

**A. Administrative Staff Recommendations**

[7. Administrative Staff Recommendations](#)

Dr. Mullins recognized the following administrators who were present at the meeting:

- James Sanders** – Reclassed from the position of Teacher at Oak Park Elementary School to the position of Assistant Principal (10 month) at Titusville High School, effective August 2, 2022.
- Lisel Patrylow** – Reclassed from the position of Certified School Counselor at Andersen Elementary School to the position of Assistant Principal at Fairglen Elementary School, effective August 2, 2022.
- Tammy Harvey** – Reclassed from the position of Title I Teacher at Riviera Elementary School to the position of Assistant Principal at Riviera Elementary School, effective August 2, 2022.

**Motion**

Approve the listed administrative staff recommendations:

Accept the resignation of Jayson M. Lobley from the position of Assistant Principal (12 month) in Elementary Leading and Learning, effective August 1, 2022.

The transfer of Karen D’Arceuil from the position of Assistant Principal (12 month) at Adult Ed &dash; Palm Bay to the position of Assistant Principal (12 month) at Adult Ed &dash; Melbourne, on annual contract, effective July 1, 2022. Annual contract based on grade 24 of the Nonbargaining Salary Administration Program.

The reclassification/transfer of James T. Sanders from the position of Teacher at Oak Park Elementary School to the position of Assistant Principal (10 month) at Titusville High School, on annual contract, effective August 2, 2022. Annual contract based on grade 24 of the Nonbargaining Salary Administration Program.

The reclassification/transfer of Lisel Patrylow from the position of Certified School Counselor at Andersen Elementary School to the position of Assistant Principal (10 month) at Fairglen Elementary School, on annual contract, effective August 2, 2022. Annual salary based on grade 22 of the Nonbargaining Salary Administration Program.

The reclassification of Tammy Harvey from the position of Title I Teacher at Riviera Elementary School to the position of Assistant Principal (10 month) at Riviera Elementary School, on annual contract, effective August 2, 2022. Annual salary based on grade 22 of the Nonbargaining Salary Administration Program.

The reclassification of Diane Lichenstein from the position of Assistant Director of Budgeting, Cost Accounting & FTE to the position of Director of Budgeting, Cost Accounting & FTE, on annual contract, effective July 29, 2022. Annual salary based on grade 29 of the Nonbargaining Salary Administration Program.

**Vote Results ( Approved )**

Motion: Matthew Susin

Second: Cheryl Mcdougall

Matthew Susin	- Aye
Misty Belford	- Aye
Katye Campbell	- Aye
Cheryl Mcdougall	- Aye
JenniferD Jenkins	- Aye

**A. Budget Hearing**

**A. Presentation**

[8. Tentative Budget Hearing](#)

[Brevar Public Hearing-202 July 28.pdf](#)

Cindy Lesinski, CFO, provided the Board and audience with a presentation on the proposed 2022-2023 millage levy and budget. Discussion ensued among the Board pertaining to the information presentation, which included additional clarification for the audience and questions that were answered by Ms. Lesinski.

**A. Public Comment**

9. Public Comments

Chairman Belford opened the public hearing for comments, and in accordance with Florida Law, stated the Board would hear speakers in the following order: the 2022-2023 Proposed Millage Levy followed by the 2022-2023 Tentative Budget.

- One individual was present to speak pertaining to the 2022-23 Proposed Millage Levy.
- Two individuals were present to speak pertaining to the 2022-2023 Tentative Budget.

**A. Superintendent's Recommendations**

10. Adopt Proposed 2022-23 Millage Rates

**Motion**

Adopt proposed 2022-23 millage rates of:

Operating Fund:

Required Local Effort: 3.247

Local Discretionary: 0.748

Capital Outlay: 1.500

Total: 5.495

**Vote Results ( Approved )**

Motion: Cheryl Mcdougall

Second: Katye Campbell

Matthew Susin - Aye

Misty Belford - Aye

Katye Campbell - Aye

Cheryl Mcdougall - Aye

JenniferD Jenkins - Aye

11. Adopt Proposed 2022-23 Tentative Budget

[00 - FY 2023 Proposed All Funds Budget FINAL.pdf](#)

**Motion**

Adopt the 2022-23 Tentative Budget in the following amounts:

General: 679,332,076

Special Revenue: 257,474,573

Debt Service: 38,002,926

Capital Outlay: 337,587,689

Enterprise: 1,492,287

Internal Service: 83,435,888

Total: \$ 1,397,325,439

**Vote Results ( Approved )**

Motion: Cheryl Mcdougall

Second: Katye Campbell

Matthew Susin - Aye

Misty Belford - Aye

Katye Campbell - Aye

Cheryl Mcdougall - Aye

JenniferD Jenkins - Aye

[12. Authorize the Superintendent to Take the Following Actions](#)

## **Motion**

Authorize the Superintendent to take the following actions:

1. Notify both the Property Appraiser and the Tax Collector of the Proposed 2022-23 Millage and Rolled-Back Rates:

Required Local Effort: 3.0520

Local Discretionary: 0.6338

Capital Outlay: 1.2710

Total Rolled-Back Rate: 4.9568

2) Notify both the Property Appraiser and the Tax Collector of the Final Public Hearing on September 8, 2022 at 5:30 pm at the Educational Services Facility in Viera.

3) Adjust the revenue and expenditures, if necessary, prior to the Final Public Hearing.

## **Vote Results ( Approved )**

Motion: Matthew Susin

Second: Cheryl Mcdougall

Matthew Susin - Aye

Misty Belford - Aye

Katye Campbell - Aye

Cheryl Mcdougall - Aye

JenniferD Jenkins - Aye

## **B. Recognition of Visitors/Guests/Staff**

## **C. Resolutions/Proclamations**

## **D. Presentations**

### **D. Superintendent**

#### [13. Ad Valorem Millage Update](#)

📎 [Ad Valorem Millage Update 07.28.2022.pdf](#)

Dr. Beth Thedy, Deputy Superintendent/Chief HR Officer, provided the Board and audience an Ad Valorem Millage Update. Discussion ensued among the Board, which included clarification for the audience and questions that were answered by both Dr. Thedy and Dr. Mullins.

#### [14. Recruitment Update](#)

📎 [Recruitment Update July 28 2022 DRAFT to Board 07 27 2022.pdf](#)

Dr. Beth Thedy, Deputy Superintendent/Chief HR Officer, provided the Board and audience a Recruitment and Retention Update. Discussion ensued among the Board, which included clarification for the audience and questions that were answered by both Dr. Thedy and Dr. Mullins.

## **E. Public Comment (Agenda Items)**

#### [15. Public Comments \(Agenda Items\)](#)

Chairman Belford reminded speakers of their time limit of three minutes and of the decorum expected while speaking.

One individual signed up to address the Board.

The Board provided clarification to the speaker's topic which pertained to the July 26, 2022 Work Session on the Superintendent's Evaluation.

## **F. Consent**

### **F. Board Office**

#### 16. 2022 Board Meeting Calendar Amendment

☞ [Board Approved Meeting Dates 2022 - Revised 7.28.22.pdf](#)

#### 17. Meeting Minutes

☞ [2022-0712 School Board Meeting.pdf](#)

### **F. Financial Services**

#### 18. Property Disposal

☞ [Board List Letters 07-28-2022.pdf](#)

☞ [Board Report 07-28-2022.pdf](#)

#### 19. Financial Statement For Period Ending March 31, 2022

☞ [FINAL Interim Financial Statements - March 31 2022.pdf](#)

#### 20. General Fund Budget Amendment for April 30, 2022

☞ [April 2022 FY 2022 Monthly Budget Amendment #7.pdf](#)

### **F. Human Resources**

#### 21. Instructional Staff Recommendations

☞ [Instructional Staff 07-28-2022.pdf](#)

#### 22. Support Staff Recommendations

☞ [Support Staff 07-28-2022.pdf](#)

#### 23. Specialist - Safety & Security Support Personnel

☞ [Specialist School Safety 07-28-22.pdf \(Confidential\)](#)

#### 24. Personnel Allocations 2022-2023

☞ [Personnel Allocations Manual 2022-23 Draft.pdf](#)

☞ [Personnel Allocations Manual 2022-23.pdf](#)

#### 25. Job Descriptions: School Social Worker and Social Worker - District

☞ [JD Auth Form - District SW.pdf](#)

☞ [9260\\_DIST SOC WRK\\_Exxxx\\_07.08.22 - New rev1.pdf](#)

☞ [JD Auth Form - School SW.pdf](#)

☞ [9260\\_SCH SOC WRK\\_E0790\\_06.10.20 - edit.pdf](#)

☞ [9260\\_SCH SOC WRK\\_E0790\\_06.10.20 - clean.pdf](#)

[26. Job Description: Content Specialist - 21st CCLC](#)

[2022.06.01\\_Authorization Summary\\_9219\\_LF kvijc BT.pdf](#)

[92xx\\_CONTENT SPECIAL - 21stCCLC\\_Exxx - NEW.pdf](#)

**F. Project Management**

[27. Palm Bay Magnet High School - Elevator Renewal - Additional Construction Management Services](#)

[Palm Bay Magnet High School Elevator - Change Order 1.pdf](#)

[Palm Bay MHS elevator construction photos.pdf](#)

**F. Approval of Consent**

[28. Approval of Consent](#)

**Motion**

Approve the July 28, 2022 Board Meeting consent items with the exception of those pulled for discussions, if applicable.

**Vote Results ( Approved )**

Motion: Matthew Susin

Second: Katye Campbell

Matthew Susin - Aye

Misty Belford - Aye

Katye Campbell - Aye

Cheryl Mcdougall - Aye

JenniferD Jenkins - Aye

**Items Pulled for Discussion**

**G. Public Hearing**

**H. Action**

**H. Procurement and Distribution Services**

[29. Department/School Initiated Agreements](#)

[a - 21-044-A-WH - Blackboard 22-23 Renewal.pdf](#)

[b - 22-908-A-WH - Certification Partners.pdf](#)

[c - 22-956-A-MC - Health First Shared Services.pdf](#)

[d - 22-967-A-WH - Cengage - Gale.pdf](#)

[e - 22-973-A-MC - Kaier EC Consulting LLC...pdf](#)

[f - 22-789-A-KR Short Term and Long Term Disability Insurance.pdf](#)

[g - 22-952-A-MC - Brevard Family Partnership.pdf](#)

[h - 21-717-A-KR - Vision Plan Services.pdf](#)

[i - 22-089-A-KR - Life Insurance \(1\).pdf](#)



## Motion

Approve the Agreements below:

- a) 21-044-A-WH - Blackboard 22-23 Renewal - Educational Technology - \$228,350.12 - Operating Other
- b) 22-908-BW-WH - Certification Partners - Career and Technical Education - \$52,625.00 - Operating Other
- c) 22-956-A-MC - Health First Shared Services, Inc. - Student Services - \$175,000.00 - Operating Other
- d) 22-967-A-WH - Cengage Learning - Educational Technology - \$56,527.50 - Operating Other
- e) 22-973-A-MC - Kaier EC Consulting LLC - Elementary Leading & Learning - \$82,500.00 - Special Revenue Federal
- f) 22-789-A-KR - Short Term and Long Term Disability Insurance - Employee Benefits & Risk Management - \$Variable
- g) 22-952-A-MC - Brevard Family Partnership - Student Services - \$70,694.00 - Operating Other
- h) 21-717-A-KR - Vision Plan Services - Amendment - Employee Benefits & Risk Management - \$Variable
- i) 22-089-A-KR - Life Insurance and Accidental Death and Dismemberment Insurance - Amendment - \$Variable

## Vote Results ( Approved )

Motion: Matthew Susin

Second: Katy Campbell

Matthew Susin	- Aye
Misty Belford	- Aye
Katy Campbell	- Aye
Cheryl Mcdougall	- Aye
JenniferD Jenkins	- Aye

## 30. Procurement Solicitations

- ☞ [a - 22-862-B-WH - Exterior WAP Infrustructure.pdf](#)
- ☞ [b - 22-752-P-HD, Catapult Learning, LLC -RAISE Reading Tutors.pdf](#)
- ☞ [c - RFP 19-501-P-NA - Group Medical and Pharm. Ins..pdf](#)
- ☞ [d - RFP 21-426-P-KR - Group Dental Insurance.pdf](#)
- ☞ [e - RFP 21-438-P-KR Voluntary Benefits.pdf](#)
- ☞ [f - RFP 21-446-P-KR - Flexible Spending Account.pdf](#)

**Motion**

Approve the Invitation To Bid (ITB) below:

- a) ITB 22-862-B-WH - Exterior Wireless Access Points Infrastructure Installation - Educational Technology - \$Variable - Capital Projects

Approve the Request For Proposal (RFP) below:

- b) RFP 22-752-P-HD - RAISE Reading Tutors - Elementary Leading & Learning - \$801,792.00 - Special Revenue Federal

Approve the Requests For Proposal (RFP) Amendments below:

- c) RFP 19-501-P-NA - Group Medical and Pharmaceutical Insurance Management Services - Amendment - Employee Benefits & Risk Management - \$Variable
- d) RFP 19-501-P-NA - Group Dental Insurance Plan - Amendment - Employee Benefits & Risk Management - \$Variable
- e) RFP 21-438-P-KR - Voluntary Worksite Benefits - Amendment - Employee Benefits & Risk Management - \$Variable
- f) RFP 21-446-P-KR - Flexible Spending Account (FSA), COBRA, and Retiree Billing Administration Services - Amendment - Employee Benefits & Risk Management - \$Variable

**Vote Results ( Approved )**

Motion: Cheryl Mcdougall

Second: Matthew Susin

Matthew Susin	- Aye
Misty Belford	- Aye
Katye Campbell	- Aye
Cheryl Mcdougall	- Aye
JenniferD Jenkins	- Aye

**I. Information**

**J. Staff Reports**

**K. Board Member Reports/Discussion Points**

[31. Board Member Reports/Discussion Points](#)

Board Members who provided a report and their affiliated topic(s) are below:

**Matt Susin**

**-FHSAA Decision to Seperate Girls/Boys for Wrestling Teams:** Due to the late decision, the district was unable to secure a stipend for the girl's coach. His intent is to speak to the Superintendent on ways to fill this gap until a stipend is in place. Dr. Mullins explained that Title IX requires us to have a coach.

**-Teacher Paperwork/Form Workload:** Mr. Susin explained his intent to begin looking for any reductions to allow more time in classrooms.

**-403B/401K/457:** Mr. Susin stated that employees are losing money due to separating their retirement investments into different accounts. He explained to the Board his intent to ask our current 403B/401K/457 providers for information.

**L. Superintendent's Report**

[32. Superintendent's Report](#)

Dr. Mullins provided the Board and audience with reassurance pertaining to our millage resolution submission to the County Commissioner's Office for approval on their agenda. The County Commissioner's legal team reviews all of their agenda items to ensure compliance with their processes. He clarified that BPS submitted the item long before the due date set by the County.

**M. Public Comments (Non-Agenda Topics)**

[33. Public Comments \(Non-Agenda Topics\)](#)

Speakers were reminded of the three minute time limit for non-agenda items as well as the decorum expected while speaking.

Four individuals signed up to address the Board.

Dr. Mullins clarified some misunderstanding regarding book fairs. He stated that the district is evaluating this topic and believe their is a reasonable opportunity for us to meet the requirements of statute while still providing book fairs to our schools and students. The district has the responsibility to review the books coming into our schools which has always been part of the process while working with vendors.

**N. Adjournment**

[34. Adjournment](#)

Chairman Belford adjourned the meeting at 8:11 p.m

Chairman: \_\_\_\_\_ Secretary: \_\_\_\_\_

**INSTITUTION: ARTICLE IX - SECTION 1. Public education:**

The education of children is a fundamental value of the people of the State of Florida. It is, therefore, a paramount duty of the state to make adequate provision for the education of all children residing within its borders. Adequate provision shall be made by law for a uniform, efficient, safe, secure, and high quality system of free public schools that allows students to obtain a high quality education and for the establishment, maintenance, and operation of institutions of higher learning and other public education programs that the needs of the people may require.

**ADDRESSING THE BOARD:**

Individuals or groups may address comments to the School Board at any regular meeting by following established procedures set forth in [Board Policy 0169.1](#). All attendees must register his or her intention to speak in the public portion of the meeting upon arrival by completing a speaker's form. The signup period for all public comments, both agenda and non-agenda, will close at the start of the Board meeting.

**NOTES:**

- Sensory and mobility impaired persons seeking assistance for participation in any meeting, conference, or seminar should contact Karyle Green, Director, Labor Relations, five days prior to the meeting date. Dr. Green may be reached at 321-633-1000, ext. 11266 (voice) or [green.karyle@brevardschools.org](mailto:green.karyle@brevardschools.org) (email).
- This publication can be made available to persons with disabilities in a variety of formats, including large print, DVDs and Braille. Telephone or written requests should include your name, address, and telephone number. Requests should be made to School Board Office, 2700 Judge Fran Jamieson Way, Viera, FL 32940-6699, (321) 633-1000, ext. 11412 at least two (2) weeks prior to the time you need the publication.
- We respectfully request that ALL ELECTRONIC ITEMS AND CELL PHONES REMAIN OFF while the School Board is in session.
- Brevard Public Schools Television (BPS-TV) will broadcast this meeting live on Spectrum cable channel 496. Board meetings are also available as streaming video on the district web page at [www.brevardschools.org](http://www.brevardschools.org) and YouTube channel at <https://youtube.com/c/BrevardSchools>.
- Any person who decides to appeal a decision made by the School Board with respect to any matter considered at such meeting or hearing is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*