



## Brevard Public Schools

**MISSION: TO SERVE EVERY STUDENT WITH EXCELLENCE AS THE STANDARD**

Educational Services Facility

9:30 a.m.

### July 12, 2022 School Board Meeting

**Date: Jul 12 2022 (9:30 a.m.)**

#### **A. Call to Order**

##### 1. Call to Order

Chairman Belford called the meeting to order at 9:32 a.m.

#### **A. Roll Call**

##### 2. Roll Call

**Board Members Present:** Misty Belford, Katye Campbell, Jennifer Jenkins, Cheryl McDougall and Matt Susin.

#### **A. Moment of Silence**

##### 3. Moment of Silence

The Board held a moment of silent reflection and invited the audience to join.

#### **A. Invocation**

#### **A. Pledge of Allegiance**

##### 4. Pledge of Allegiance

Chairman Belford led the pledge of allegiance.

#### **A. Entertainment**

#### **A. Board Member/Superintendent Recognitions**

##### 5. Board Member/Superintendent Recognitions

Board members and Dr. Mullins recognized various students, staff, community members and business partners and outlined the positive impact each have on Brevard Public Schools.

#### **A. Adoption of Agenda**

##### 6. Adoption of Agenda

Dr. Mullins read into record the changes made to the agenda since it was released to the public:

**Additions**

- F17. 2022-23 Pathways to Career Opportunities Grant
- H32. Department/School Initiated Agreements
- K36. EKG Testing Requirements

**Revisions**

- A7. Administrative Staff Recommendations
- D8. Superintendent Report and I33. Personnel Allocations 2022-2023

**Motion**

Approve the July 12, 2022 Board Meeting agenda and its revisions.

**Vote Results ( Approved )**

Motion: Cheryl Mcdougall

Second: Katy Campbell

Matthew Susin	- Aye
Misty Belford	- Aye
Katy Campbell	- Aye
Cheryl Mcdougall	- Aye
JenniferD Jenkins	- Aye

**A. Ancillary Item**

**A. Administrative Staff Recommendations**

[7. Administrative Staff Recommendations](#)

Dr. Mullins recognized the following administrators who were present at the meeting:

- Kelly Grugan** – Reclassed from the position of Assistant Principal at Riviera Elementary School to the position of Assistant Principal at Gardendale Separate Day School, effective July 12th.

## Motion

Approve the listed administrative staff recommendations:

Accept the resignation of Holly Hultgren from the position of Assistant Principal (10 month) at Titusville High School, effective July 31, 2022.

The reclassification/transfer of Kelly Grugan from the position of Assistant Principal (10 month) at Riviera Elementary School to the position of Assistant Principal (12 month) at Gardendale Separate Day School, on annual contract, effective July 12, 2022. Annual salary based on grade 24 of the Nonbargaining Salary Administration Program.

Accept the resignation of Tamra Thatcher from the position of Director of State Regional Literacy in Elementary Leading and Learning, effective July 22, 2022.

## Vote Results ( Approved )

Motion: Cheryl Mcdougall

Second: Katy Campbell

Matthew Susin - Aye

Misty Belford - Aye

Katy Campbell - Aye

Cheryl Mcdougall - Aye

JenniferD Jenkins - Aye

## B. Recognition of Visitors/Guests/Staff

## C. Resolutions/Proclamations

## D. Presentations

### D. Superintendent

#### [8. Superintendent Report - Summer Programs](#)

[Board Presentation Summer Opportunities.pdf](#)

Dr. Mullins provided the Board and viewing audience with a Superintendent's Report pertaining to 2022 Summer Learning Opportunities. In addition to the report, Dr. Mullins provided information about recently released school grades and school improvements.

Discussion ensued among the Board regarding the information presented and the great work throughout the district.

## E. Public Comment (Agenda Items)

#### [9. Public Comments \(Agenda Items\)](#)

Chairman Belford reminded speakers of their time limit of three minutes and of the decorum expected while speaking.

Two individuals signed up to address the Board.

Dr. Mullins and the Board provided clarification to remarks made by public speakers.

## **F. Consent**

### **F. Board Office**

#### 10. Meeting Minutes

🔗 [2022-0628 School Board Meeting.pdf](#)

### **F. Financial Services**

#### 11. Property Disposal

🔗 [Board Report 07-12-2022.pdf](#)

🔗 [Board Report Letters 07-12-2022.pdf](#)

### **F. Budgeting, Cost Accounting & FTE**

#### 12. Advertisement of the FY 2023 Proposed Budget

### **F. Human Resources**

#### 13. Instructional Staff Recommendations

🔗 [Instructional Staff 07-12-2022.pdf](#)

#### 14. Support Staff Recommendations

🔗 [Support Staff 07-12-2022.pdf](#)

#### 15. Job Descriptions: Cafe Assistant I-II and Cafeteria Manager I-II

🔗 [FNS Cafeteria Assistant I and II JD Authorization Form 04 27 2022 Signed.pdf](#)

🔗 [9600\\_CAFE ASSISTANT I - II 06 20 22 clean.pdf](#)

🔗 [9600\\_CAFE MGR I and II 04.29.22 clean.pdf](#)

🔗 [FNS Cafeteria Manager I and Cafeteria Manager II JD Authorization Form 04 27 2022 Signed.pdf](#)

🔗 [9600\\_CAFE ASSISTANT I - II 06 20 22 edit.pdf](#)

🔗 [9600\\_CAFE MGR I and II 04.29.22 edit rev1.pdf](#)

### **F. Secondary Office of Leading and Learning**

#### 16. Florida Educational Equity Act Annual Update - 2021-2022

🔗 [2021-22 EQUITY REPORT\\_FINAL\\_07.12.22.pdf](#)

#### 17. 2022-23 Pathways to Career Opportunities Grant (PCOG)

### **F. Student Services**

#### 18. Mental Health Grant Application for School Year 2022-2023

🔗 [MH YMHA APPLICATION WORD 6.21.2022 for SB on 7.12.2022.pdf](#)

### **F. Project Management**

#### 19. Columbia Elementary School - Technology Infrastructure Renewal - Design Build Services - SALES SURTAX AND SALES SURTAX RENEWAL

🔗 [Columbia Technology Infrastructure GMP Attachments.pdf](#)

[20. Independent Citizens Oversight Committee - Reappointment of Member](#)

[21. Astronaut High School - Construction Management Services - SALES SURTAX RENEWAL](#)

[☞ Astronaut Intercom GMP Attachments.pdf](#)

[22. Johnson Middle School - Construction Management Services - SALES SURTAX AND SALES SURTAX RENEWAL](#)

[☞ Johnson Intercom GMP Attachments.pdf](#)

[23. Meadowlane Intermediate - Construction Management Services - SALES SURTAX RENEWAL](#)

[☞ Meadowlane Intermediate Intercom GMP Attachments.pdf](#)

[24. Ocean Breeze Elementary School - Construction Management Services - SALES SURTAX](#)

[☞ Ocean Breeze Intercom GMP Attachments.pdf](#)

[25. West Melbourne School for Science - Construction Management Services - SALES SURTAX RENEWAL](#)

[☞ West Melbourne Intercom GMP Attachments.pdf](#)

[26. Southwest Middle School - Design Services - SALES SURTAX RENEWAL](#)

[☞ Southwest Electrical Renewal Design Attachments.pdf](#)

[27. DCR and Demolition of Storage Portables](#)

[☞ Cocoa Beach Site Plan-DCR Units.pdf](#)

[28. Edgewood Jr./Sr. High School - Construction Management Services](#)

[☞ Edgewood Press Box GMP Attachments.pdf](#)

[29. West Shore Jr./Sr. High School - Construction Management Services](#)

[☞ West Shore Concession Stand GMP Attachments.pdf](#)

## **F. Approval of Consent**

[30. Approval of Consent](#)

### **Motion**

Approve the July 12, 2022 Board Meeting consent items with the exception of those pulled for discussions, if applicable.

### **Vote Results ( Approved )**

Motion: Cheryl Mcdougall

Second: Katy Campbell

Matthew Susin - Aye

Misty Belford - Aye

Katy Campbell - Aye

Cheryl Mcdougall - Aye

JenniferD Jenkins - Aye

## **Items Pulled for Discussion**

## G. Public Hearing

## H. Action

### H. Procurement and Distribution Services

#### 31. Procurement Solicitations

[a - ITB 22-618-B-MC - HVAC Steam Coil Cleaning Services.pdf](#)

[b - 22-909-SS-WH - CA iReady.pdf](#)

#### **Motion**

Approve the Invitation To Bid (ITB) below:

a - ITB 22-618-B-MC - HVAC Steam Coil Cleaning Services - Facilities Services - \$Variable - Operating Other

Approve the Sole Source (SS) below:

b - SS 22-909-SS-WH - iReady - Elementary Leading & Learning - \$1,518,221.00 - Operating Categorical

#### **Vote Results ( Approved )**

Motion: Cheryl Mcdougall

Second: JenniferD Jenkins

Matthew Susin - Aye

Misty Belford - Aye

Katy Campbell - Aye

Cheryl Mcdougall - Aye

JenniferD Jenkins - Aye

#### 32. Department/School Initiated Agreements

[a - 22-912-BW-HD - Studies Weekly.pdf](#)

Ms. Campbell provided clarification to the public as this item was addressed by a public comment speaker. She explained that this is an extension to utilize materials that we currently are using which have already been through the instructional approval process. The process for the new materials will follow after the one year extension is complete.

## **Motion**

a) BW 22-912-BW-HD - Studies Weekly - Elementary Leading & Learning - \$179,915.40 - Operating Categorical

## **Vote Results ( Approved )**

Motion: Katye Campbell

Second: Cheryl Mcdougall

Matthew Susin - Aye

Misty Belford - Aye

Katye Campbell - Aye

Cheryl Mcdougall - Aye

JenniferD Jenkins - Aye

## **I. Information**

### **I. Human Resources**

#### [33. Personnel Allocations 2022-2023](#)

[Personnel Allocations Manual 2022-23 Draft.pdf](#)

[Personnel Allocations Manual 2022-23.pdf](#)

### **I. Career & Technical Education**

#### [34. Strengthening CTE for the 21st Century Act \(Perkins V\), Advancing CTE through Entrepreneurship and Training \(EET\) Grant](#)

#### [35. 2022-23 Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Act Grant Application](#)

## **J. Staff Reports**

## **K. Board Member Reports/Discussion Points**

#### [36. EKG Testing Requirements](#)

Mr. Susin stated that \$25,000 was donated for additional EKG testing within elementary schools. The funds could be distributed by the Brevard Schools Foundation via scholarships to interested families. He provided an overview to the Board and asked if there was support to have staff begin developing a process. Discussion ensued among the Board and Dr. Mullins for further clarification. The Board was in support for the Superintendent and staff to explore options for moving forward.

#### [37. Board Member Reports/Discussion Points](#)

Board Members who provided a report and their affiliated topic(s) are below:

-Matt Susin Governor's Executive Order on Pharmacy Benefit Management  
New State Legislation Affecting Elementary School Libraries  
Ms. Cline, Assistant Superintendent of Elementary Leading and Learning, provided an overview to the Board and the status of where we are at as a district to uphold the legislation.

## **L. Superintendent's Report**

[38. Superintendent's Report](#)

**M. Public Comments (Non-Agenda Topics)**

[39. Public Comments \(Non-Agenda Topics\)](#)

Speakers were reminded of the three minute time limit for non-agenda items as well as the decorum expected while speaking.

Four individuals signed up to address the Board.

**N. Adjournment**

[40. Adjournment](#)

Chairman Belford adjourned the meeting at: 11:22 a.m.

Chairman: \_\_\_\_\_ Secretary: \_\_\_\_\_

**INSTITUTION: ARTICLE IX - SECTION 1. Public education:**

The education of children is a fundamental value of the people of the State of Florida. It is, therefore, a paramount duty of the state to make adequate provision for the education of all children residing within its borders. Adequate provision shall be made by law for a uniform, efficient, safe, secure, and high quality system of free public schools that allows students to obtain a high quality education and for the establishment, maintenance, and operation of institutions of higher learning and other public education programs that the needs of the people may require.

**ADDRESSING THE BOARD:**

Individuals or groups may address comments to the School Board at any regular meeting by following established procedures set forth in [Board Policy 0169.1](#). All attendees must register his or her intention to speak in the public portion of the meeting upon arrival by completing a speaker's form. The signup period for all public comments, both agenda and non-agenda, will close at the start of the Board meeting.

**NOTES:**

- Sensory and mobility impaired persons seeking assistance for participation in any meeting, conference, or seminar should contact Karyle Green, Director, Labor Relations, five days prior to the meeting date. Dr. Green may be reached at 321-633-1000, ext. 11266 (voice) or [green.karyle@brevardschools.org](mailto:green.karyle@brevardschools.org) (email).
- This publication can be made available to persons with disabilities in a variety of formats, including large print, DVDs and Braille. Telephone or written requests should include your name, address, and telephone number. Requests should be made to School Board Office, 2700 Judge Fran Jamieson Way, Viera, FL 32940-6699, (321) 633-1000, ext. 11412 at least two (2) weeks prior to the time you need the publication.
- We respectfully request that ALL ELECTRONIC ITEMS AND CELL PHONES REMAIN OFF while the School Board is in session.
- Brevard Public Schools Television (BPS-TV) will broadcast this meeting live on Spectrum cable channel 496. Board meetings are also available as streaming video on the district web page at [www.brevardschools.org](http://www.brevardschools.org) and YouTube channel at <https://youtube.com/c/BrevardSchools>.
- Any person who decides to appeal a decision made by the School Board with respect to any matter considered at such meeting or hearing is hereby advised that he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.