



SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
School Board Policy Executive Summary
 Form D

Policy Number:	5200
Title of Policy:	Attendance
Cabinet Member:	Christine Moore
Purpose of Revisions:	The purpose of the proposed revisions to the policy is to ensure compliance with all applicable federal and state laws, Florida State Board of Education Rules, Board policies, administrative rules, procedures, and guidelines. In addition, the proposed revisions promote transparency and accountability.
Tentative Schedule:	<ul style="list-style-type: none"> • Cabinet – 9/26/22 (Have to Legal by the week prior to Cabinet) • Work Session – 10/11/22 • Rule Development (Public Hearing) – 10/25/22 • School Board Meeting Information – 10/25/22 • School Board Meeting Approval – 12/13/22 • Effective Date – upon approval
Summary of Proposed Policy Revisions:	<ul style="list-style-type: none"> • The following were added/removed from the current policy: • Additions: New reasons for excused absences, truancy procedures for home ed, discipline section on tardies/truancy • Removal: Action on 3 unexcused absences, removal of time limit for being considered present, attendance appeal process, absences related to autism, college visits, married and pregnant students • These proposed revisions do encompass the suggested language from NEOLA. • Past practices not in NEOLA have been added to the administrative procedure.
Specific Authority:	F.S. 984.151, F.S. 1002.20, F.S. 1003.02, F.S. 1003.21, F.S. 1003.23, F.S. 1003.24, F.S. 1003.26, F.S. 1003.27, F.A.C. 6A-1.044, Pupil Attendance Records F.A.C. 6A-1.09512, Equivalent Minimum School Term for Compulsory Attendance Purposes, F.A.C. 6A-1.09513, Parents' Responsibility for School Attendance, F.A.C. 6A-1.09514, Excused Absences for Religious Instruction or Holiday
Next Steps:	<ul style="list-style-type: none"> • Training for BPS employees regarding revisions to policy and revised Procedures.

**Current
Version**

5200 - ATTENDANCE

The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session. School attendance shall be the responsibility of parents/legal guardians and students. Absences shall be reported to the school by the parent/legal guardian or adult student as soon as practicable.

In accordance with statute, the Superintendent shall require, from the parent/legal guardian of each student of compulsory school age or from an adult student who has been absent from school or from class for any reason, a statement of the cause for such absence. The Board reserves the right to verify such statements and to investigate the cause of each single absence.

In addition, educators shall have the responsibility of encouraging regular attendance of students, maintaining accurate attendance records, and following reporting procedures prescribed by the Superintendent. Schools will record absent and tardy students in the automated student attendance recordkeeping system.

- A. Teachers shall record absentees each period of the school day and report absences as required by the school;
- B. Parents/legal guardians should be notified each time their child has an unexcused absence, or an absence for which the reason is unknown, to prevent the development of patterns of nonattendance, insofar as possible;
- C. When a student has been absent three (3) consecutive days and the school has been unable to ascertain the reason for the absences, the absences shall be investigated or at any other time if deemed necessary by the school principal.
- D. The parent/legal guardian or adult student must report absences in writing to the school as soon as possible. Failure to report and explain the absence(s) shall result in unexcused absence(s). The final authority for determining acceptability of the reason for the absence(s) shall rest with the principal.

Each school should establish procedures to ensure good attendance. A student who is absent more than nine (9) days within a semester or more than four (4) days within a nine (9) week period for schools on a block schedule, will not receive a passing grade for the semester.

Absences **not** counted in the nine (9) days/four (4) days attendance policy are:

- A. court dates
- B. religious holidays
- C. illness with medical documentation
- D. chronic and extended illness

A student is considered to be present at school, if away from school on a school day and engaged in an educational activity that constitutes a school approved instructional program or activity.

Kindergarten students must be in attendance for a minimum of 162 days, as a criteria for progression to first grade. The principal may in consultation with the teacher, deny promotion based on this criteria.

All students must be in attendance a minimum of four (4) hours of instructional time to be considered present each day.

Make-Up Work

Students may be able to make up any work missed for grade or credit within the nine (9) days per semester or the four (4) days within a nine (9) week period for schools on a block schedule. All educational requirements for the course shall be met before a passing grade and/or credit is assigned. The student shall have a reasonable amount of time, left up to the discretion of the teacher, to complete make-up work. Principals may grant extensions to make-up time limit for extenuating circumstances.

The principal ~~should~~ shall determine, in consultation with teachers, when appropriate, whether the student should be given the opportunity to make-up schoolwork and course requirements missed while absent due to out-of-school suspension.

If this privilege is given, the student shall have a reasonable amount of time left up to the discretion of the teacher following suspension to complete the schoolwork missed and shall do so on his or her own initiative.

Attendance Appeal Committee

Each school shall establish an Attendance Appeal Committee to implement the appeals process. A uniform set of procedures has been developed by the district's attendance committee.

Each student is entitled to an appeal once the student has been absent more than nine (9) days within a semester or more than four (4) days within a nine (9) week period for schools on a block schedule. Individual schools will publicize the availability of the appeals process which will be scheduled at the discretion of the principal.

Tardies

Each school shall establish a tardy policy to ensure prompt arrival to school and class. Chronic tardies to school and/or class may result in referral to the appropriate administrator or designee.

Habitual Truant

As defined in F.S. 1003.01, a "habitual truant" is "a student who has fifteen (15) or more unexcused absences within ninety (90) calendar days with or without the knowledge or consent of the student's parent/guardian, and who is subject to compulsory school attendance."

Any student who accumulates a total of fifteen (15) days of unexcused absence in a period of ninety (90) calendar days will be considered habitually truant. The student and his/her parent/legal guardian shall be informed of excessive absences as well as the district's intent to file a complaint with the Circuit Court Juvenile Division and notify the Department of Highway Safety and Motor Vehicles (DHSMV).

The Superintendent is authorized to file a truancy petition under F.S. 984.151 if a student has accrued at least five (5) unexcused absences, or absences for which the reasons are unknown, within a calendar month or ten (10) unexcused absences, or absences for which the reasons are unknown within a ninety (90) calendar day period or has had more than fifteen (15) unexcused absences in a ninety (90) calendar day period.

Drivers License

Pursuant to F.S. 322.091, each public school principal or the principal's designee shall report to the Department of Highway Safety and Motor Vehicles (DHSMV) the legal name, birth date, sex, and social security number of any minor under its jurisdiction who accumulates fifteen (15) unexcused absences in a period of ninety (90) calendar days. The legislation further provides that those minors who thus fail to satisfy attendance requirements will be ineligible for the driving privilege.

Married and/or Pregnant Students

Married and/or pregnant students shall not be prohibited from attending school. Teenage students who are parents shall receive the same educational instruction or its equivalent as other students, but may voluntarily be assigned to a class or program suited to their special needs. Students participating in Teenage Parent Programs (TPP) shall be exempt from minimum attendance requirements for absences relating to pregnancy or parenting, but shall be required to make up the work missed due to the absence pursuant to F.S. 1003.54 before a passing grade and/or credit is assigned. Make-up work should be completed as soon as possible.

The District will provide information on alternative and adult education programs. Pregnant students may choose to attend one of these programs, provided the curriculum allows for credit or coursework toward a high school diploma.

College Visits and Military Recruitment

Trips for college/military should be scheduled when school is not in session. The administration may make an exemption if the college or military facility has a planned program agenda for a specific day or if the student has a specific appointment with a college or military official that is validated in writing. These trips are limited to junior and senior students, for three (3) school days per school year.

Adult Students

An adult student (eighteen (18) years of age) who is not residing with a parent/legal guardian shall not be prohibited from registering or remaining in school. All adult students are required to follow all school board rules, policies, and procedures, and shall be under the authority of the principal as it relates to leaving school grounds, attendance, and discipline procedures.

Absences Related to Treatment of Autism Spectrum Disorder

Appointments for a therapy service provided by a licensed health care practitioner or behavior analyst certified pursuant to Florida law for the treatment of autism spectrum disorder including, but not limited to, applied behavioral analysis, speech therapy, and occupational therapy are considered excused absences with the provision of proper documentation. Parents/legal guardians must request and be granted approval prior to the treatment.

On-Line Attendance

All schools shall implement the on-line attendance reporting procedure using TERMS from the classroom.

Regular School Attendance

- A. Regular school attendance shall be the responsibility of parents/legal guardians and students. In addition, the parent/legal guardian shall be required to justify each absence of the child by providing the reasons and explanations for the student's absence to the school.
- B. Each school shall continually encourage and promote regular school attendance of students. Furthermore, each school shall maintain accurate attendance records, track absences, and follow attendance reporting procedures prescribed by the Superintendent.
- C. Any student who fails to attend any regularly scheduled class and has no excuse for absence shall be referred to the appropriate school administrator. No student will be suspended for unexcused tardiness, lateness, absence, or truancy, but the student may be assigned to detention or placed in existing alternative programs.
Disciplinary action shall include notifying the student's parent/legal guardian. Chronic truancy, deliberate nonattendance, or students with at least five (5) unexcused absences within the semester shall result in a referral to the Individual Problem Solving Team (IPST).
- D. Students identified as physically or mentally impaired and eligible under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 and are exhibiting a pattern of non-attendance, shall be referred to the Individual Problem Solving Team (IPST) to review the attendance record and make appropriate recommendations.

Absence of Student for Work

Students may not be given excused absences to remain out of school for the purpose of working, unless the job is an integral part of the student's instructional program.

Open Enrollment Revocation

Revocation of an Educational Location Option (ELO) or Educational Program Opportunity (EPO) may occur for the following reasons:

- A. Poor attendance
- B. Inappropriate behavior
- C. Unacceptable grades due to lack of academic effort by the student
- D. Excessive tardies or late pick-up after school of the student
- E. Falsification of address or entrance documents

F.S. 1002.20, 1003.01, 1003.21, 1003.24, 1003.26, 1003.27

Adopted 5/1/02
Revised 12/10/02
Revised 7/22/14
Revised 9/11/18

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REVISED POLICY - VOL. 19, NO. 1

5200 - ATTENDANCE

The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session. School attendance is the responsibility of parents and students. Absences shall be reported to the school attendance office by the parent or adult student as soon as practicable.

In accordance with statute, the Superintendent shall require, from the parent of each student of compulsory school age or from an adult student who has been absent from school or from class for any reason, a statement of the cause for such absence. The School Board reserves the right to verify such statements and to investigate the cause of each single absence.

In addition, educators have the responsibility to encourage regular attendance of students, maintain accurate attendance records, and follow reporting procedures prescribed by the Superintendent. Schools will record absent and tardy students in the automated student attendance recordkeeping system.

Provision shall be made for promoting school attendance through adjustment of personal problems, education of parents, and enforcement of the compulsory attendance laws and related child-welfare legislation. Accordingly:

- A. absences must be reported to the school by the parent or adult student as soon as practicable;

Failure to report and explain the absence(s) shall result in unexcused absence(s). The final authority for determining acceptability of the reason for the absence(s) shall rest with the principal.

- B. **upon each unexcused absence, or absence for which the reason is unknown, the principal shall contact the student's parent to determine the reason for the absence;**
- C. teachers shall record absentees each period of the school day and report absences, excused and unexcused, as required by the school;
- D. insofar as possible, parents should be contacted each time their child has an unexcused absence, or an absence for which the reason is unknown, to prevent the development of patterns of nonattendance;
- E. when a student has at least five (5) unexcused absences or absences for which the reasons are unknown, within a calendar month, or ten (10) unexcused absences, or absences for which the reasons are unknown, within a ninety (90) calendar day period, the teacher shall report to the Principal that the child may be exhibiting a pattern of nonattendance. Unless there is clear evidence that the absences are not a pattern of nonattendance, the Principal will refer to the case to the school's child study team to determine if early patterns of truancy are developing. If the child study team finds that a pattern of nonattendance is developing, a meeting with the parent must be scheduled to identify potential remedies. If the problem is not resolved, the child study team will implement interventions **set forth in, and act in accordance with, the requirements in F.S. 1003.26.**
- 1. If a parent refuses to participate in the remedial strategies determined by the child study team because s/he believes that the strategies are unnecessary or inappropriate, the parent may appeal to the Board.**
 - 2. The appeal will be heard by a hearing officer who will make recommendations for final action to the Board.**
 - 3. If the Board's final determination is that the strategies of the child study team are appropriate, and the parent still refuses to participate or cooperate, the superintendent may seek criminal prosecution for noncompliance with compulsory school attendance.**

If the parent of a child who has been identified as exhibiting a pattern of nonattendance enrolls the child in a home education program pursuant to F.S. Chapter 1002, the superintendent shall provide the parent a copy of F.S. 1002.41 and the accountability requirements set forth in F.S. 1003.26. The superintendent shall also refer the parent to a home education review committee composed of the District contact for home education programs and at least two (2) home educators selected by the parent from a District list of all home educators who have conducted a home education program for at least three (3) years and who have indicated a willingness to serve on the committee. The home education review committee shall review the portfolio of the student, as defined by F.S. 1002.41, every thirty (30) days during the District's regular school terms until the committee is

satisfied that the home education program is in compliance with F.S. 1002.41(1)(d). The first portfolio review must occur within the first thirty (30) calendar days of the establishment of the program. The follow provisions shall also occur if the committee does not determine that the home education program is in compliance with F.S. 1002.41(1)(d):

- A. If the parent fails to provide a portfolio to the committee, the committee shall notify the superintendent.
- B. The superintendent shall then terminate the home education program and require the parent to enroll the child in an attendance option that meets the definition of “regular school attendance” under F.S. 1003.01(13)(a), (b), (c), or (e) within three (3) days.
- C. Upon termination of a home education program pursuant to this subparagraph, the parent shall not be eligible to reenroll the child in a home education program for 180 calendar days.
- D. Failure of a parent to enroll the child in an attendance option as required by this subparagraph after termination of the home education program pursuant to this subparagraph shall constitute noncompliance with the compulsory attendance requirements of F.S. 1003.21 and may result in criminal prosecution under F.S. 1003.27(2).
- E. Nothing contained herein shall restrict the ability of the superintendent to review the portfolio pursuant to F.S. 1002.41(1)(e).

If a student subject to compulsory school attendance will not comply with attempts to enforce school attendance, the parent or the superintendent shall refer the case to the case staffing committee pursuant to F.S. 984.12 and the superintendent may file a truancy petition pursuant to the procedures in F.S. 984.151.

Under the direction of the superintendent, the _____ shall give written notice that requires enrollment or attendance within three (3) days after the date of notice, in person or by return-receipt mail, to the parent when no valid reason is found for a student’s nonenrollment in school.

- A. If the notice and requirement are ignored, the _____ shall report the case to the superintendent, who may refer the case to the child study team at the school the student would be assigned according to attendance area policies or to the case staffing committee, established pursuant to F.S. 984.12.
- B. The child study team shall diligently facilitate intervention services and shall report the case back to the superintendent only when all reasonable efforts to resolve the nonenrollment behavior are exhausted.
- C. If the parent still refuses to cooperate or enroll the child in school, the superintendent shall take such steps as are necessary to bring criminal prosecution against the parent. **Subsequently, the superintendent shall give written notice in person or by return-receipt mail to the parent that criminal prosecution is being sought for nonattendance. The superintendent may file a truancy petition, as defined in F.S. 984.03, following the procedures outlined in F.S. 984.151.**

Each school should also establish procedures to ensure good attendance consistent with this policy.

Make-Up for Absences

For excused absences, the student shall have a reasonable amount of time, up to ten (10) school days, to complete make-up work. Principals may grant extensions to the make-up time limit for extenuating circumstances.

For unexcused absences, each principal shall establish site-specific policies that encourage both regular attendance and high academic achievement, and shall review and modify these policies from time-to-time as required to maintain and improve their effectiveness.

Excused Absences

The Board considers the following factors to be reasonable excuses for time missed at school:

- A. Personal illness of the student (medical evidence may be required by the principal or designee for absences exceeding five (5) consecutive days).
- B. Court appearance of the student.
- C. Medical appointment of the student.

- D. Pregnancy related issues (see also Policy 5751).
- E. Approved school activity.
- F. Insurmountable conditions. Insurmountable conditions are extreme weather conditions, communicable disease outbreaks, and local conditions determined by the School District which, after taking into account the material circumstances, would render impracticable a student's attendance at school. (F.A.C. 6A-1.09513)
- G. Other absences with prior approval of the principal or designee.
- H. Attendance at a center under Children and Families Services supervision.
- I. Significant community events with prior permission of the Principal.
- J. Religious instruction or religious holiday.
- K. Death in the immediate family.
- L. Appointments for a therapy service provided by a licensed health care practitioner or behavior analyst certified pursuant to Florida law for the treatment of autism spectrum disorder including, but not limited to, applied behavioral analysis, speech therapy, and occupational therapy.

Absences not included in excused absences listed above shall be unexcused.

Students may not be given excused absences to remain out of school for the purpose of working, unless the job is an integral part of the student's instructional program.

Discipline

No student will be suspended for unexcused tardiness, lateness, absence, or truancy but the student may be assigned to detention or placed in existing alternative programs.

Any student who fails to attend any regularly scheduled class and has no excuse for absence should be referred to the appropriate administrator. Disciplinary action should include notification to parents or guardians.

A student's grade in any course is based on his/her performance in the instructional setting and shall not be reduced for reasons of conduct. If a student violates the attendance or other rules of the school, s/he should be disciplined appropriately for the misconduct, but his/her grades should be based upon what the student can demonstrate s/he has learned.

The Superintendent shall develop administrative procedures that:

- A. provide the student and his/her parents the opportunity to challenge the attendance record prior to notification and that such notification complies with applicable Board rules;
- B. require a school session that is in conformity with the rules of the State Board;
- C. govern the keeping of attendance records in accordance with the rules of the State Board;
- D. identify the habitual truant, investigate the cause(s) of his/her behavior, and consider modification of his/her educational program to meet particular needs and interests;
- E. require that students whose absence has been excused have an opportunity to make up work they missed and receive credit for the work, if completed;
- F. require that any student who, due to a specifically identifiable physical or mental impairment, exceeds or may exceed the District's limit on excused absence is referred for evaluation for eligibility either under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 or other appropriate accommodation.

Habitual Truancy

Whenever any student has a total of fifteen (15) unexcused absences from school within ninety (90) calendar days, with or without the knowledge or consent of the parent, s/he will be considered habitually truant. The Board authorizes the Superintendent to inform the student and his/her parents of the record of excessive absences as well as the District's intent to notify the Department of Highway Safety and Motor Vehicles, if appropriate. The Superintendent is authorized to file a truancy petition under F.S. 984.151 if a student has accrued at least five (5) unexcused absences, or absences for which the reasons are unknown, within a calendar month or ten (10) unexcused absences, or absences for which the reasons are unknown within a ninety (90) calendar day period or has had more than fifteen (15) unexcused absences in a ninety (90) calendar day period.

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Legal References

F.S. 984.151

F.S. 1002.20

F.S. 1003.02

F.S. 1003.21

F.S. 1003.23

F.S. 1003.24

F.S. 1003.26

F.S. 1003.27

F.A.C. 6A-1.044, Pupil Attendance Records

F.A.C. 6A-1.09512, Equivalent Minimum School Term for Compulsory Attendance Purposes

F.A.C. 6A-1.09513, Parents' Responsibility for School Attendance

F.A.C. 6A-1.09514, Excused Absences for Religious Instruction or Holiday

Cross References

 po5751 - PARENTAL-MARRIED STATUS OF STUDENTS

 ap5200 - ATTENDANCE

Redline Draft

5200 - ATTENDANCE

A. General

1. The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session. School attendance ~~shall be~~ the responsibility of parents/legal guardians and students. Absences shall be reported to the school by the parent/legal guardian or adult student as soon as practicable.
2. In accordance with statute, the Superintendent ~~or shall~~ designee shall require, from the parent/legal guardian of each student of compulsory school age or from an adult student who has been absent from school or from class for any reason, a statement of the cause for such absence. The Board reserves the right to verify such statements and to investigate the cause of each single absence.
3. In addition, educators shall have the responsibility of encouraging regular attendance of students, maintaining accurate attendance records, and following reporting procedures prescribed by the Superintendent ~~or designee~~. Schools will record absent and tardy students in the automated student attendance recordkeeping system.

B. Provision shall be made for promoting school attendance through adjustment of personal problems, education of parents, and enforcement of the compulsory attendance laws and related child-welfare legislation. Accordingly:

1. absences must be reported to the school by the parent or adult student as soon as practicable:

~~—~~ a.

Failure to report and explain the absence(s) shall result in unexcused absence(s). The final authority for determining acceptability of the reason for the absence(s) shall rest with the principal.

2.

~~1.~~ upon each unexcused absence, or absence for which the reason is unknown, the principal or designee shall contact the student's parent to determine the reason for the absence;

3. teachers shall record absentees each period of the school day and report absences, excused and unexcused, as required by the school;

~~—~~ 4. insofar as possible, parents should be contacted each time their child has an unexcused absence, or an absence for which the reason is unknown, to prevent the development of patterns of nonattendance;

5. when a student has at least five (5) unexcused absences or absences for which the reasons are unknown, within a calendar month, or ten (10) unexcused absences, or absences for which the reasons are unknown, within a ninety (90) calendar day period, the teacher shall report to the Principal or designee that the child may be exhibiting a pattern of nonattendance. Unless there is clear evidence that the absences are not a pattern of nonattendance, the ~~Principal~~ principal or

designee will refer to the case to the school's child study team to determine if early patterns of truancy are developing. If the child study team finds that a pattern of nonattendance is developing, a meeting with the parent must be scheduled to identify potential remedies. If the problem is not resolved, the child study team will implement interventions set forth in, and act in accordance with, the requirements in F.S. 1003.26.

a.

If a parent refuses to participate in the remedial strategies determined by the child study team because s/he believes that the strategies are unnecessary or inappropriate, the parent may appeal to the ~~Board~~Principal or designee.

~~b. The appeal will be head by a hearing officer who will make recommendations for final action to the Board.~~

If the ~~Board~~Principal' s or designee's final determination is that the strategies of the child study team are appropriate, and the parent still refuses to participate or cooperate, the superintendent or designee may seek criminal prosecution for noncompliance with compulsory school attendance.

C. If the parent of a child who has been identified as exhibiting a pattern of nonattendance enrolls the child in a home education program pursuant to F.S. Chapter 1002, the superintendent or designee shall provide the parent a copy of F.S. 1002.41 and the accountability requirements set forth in F.S. 1003.26. The superintendent or designee shall also refer the parent to a home education review committee composed of the District contact for home education programs and at least two (2) home educators selected by the parent from a District list of all home educators who have conducted a home education program for at least three (3) years and who have indicated a willingness to serve on the committee. The home education review committee shall review the portfolio of the student, as defined by F.S. 1002.41, every thirty (30) days during the ~~District's~~district's regular school terms until the committee is satisfied that the home education program is in compliance with F.S. 1002.41(1)(d). The first portfolio review must occur within the first thirty (30) calendar days of the establishment of the program. The follow provisions shall also occur if the committee does not determine that the home education program is in compliance with F.S. 1002.41(1)(d):

~~1.~~1. If the parent fails to provide a portfolio to the committee, the committee shall notify the superintendent or designee.

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2. The superintendent or designee shall then terminate the home education program and require the parent to enroll the child in an attendance option that meets the definition of "regular school attendance" under F.S. 1003.01(13)(a), (b), (c), or (e) within three (3) days.

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3. Upon termination of a home education program pursuant to this subparagraph, the parent shall not be eligible to reenroll the child in a home education program for 180 calendar days.

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4. Failure of a parent to enroll the child in an attendance option as required by this subparagraph after termination of the home education program pursuant to this subparagraph shall constitute

noncompliance with the compulsory attendance requirements of F.S. 1003.21 and may result in criminal prosecution under F.S. 1003.27(2).

5.

Nothing contained herein shall restrict the ability of the superintendent or designee to review the portfolio pursuant to F.S. 1002.41(1)(e).

D. If a student subject to compulsory school attendance will not comply with attempts to enforce school attendance, the parent or the superintendent or designee shall refer the case to the case staffing committee pursuant to F.S. 984.12 and the superintendent or designee may file a truancy petition pursuant to the procedures in F.S. 984.151.

E. Under the direction of the superintendent, their designee shall give written notice that requires enrollment or attendance within three (3) days after the date of notice, in person or by return-receipt mail, to the parent when no valid reason is found for a student's non-enrollment in school.

~~1-1.~~ If the notice and requirement are ignored, the superintendent's designee shall report the case to the superintendent, who may refer the case to the child study team at the school the student would be assigned according to attendance area policies or to the case staffing committee, established pursuant to F.S. 984.12.

~~2-2.~~ The child study team shall diligently facilitate intervention services and shall report the case back to the superintendent only when all reasonable efforts to resolve the non-enrollment behavior are exhausted.

3. If the parent still refuses to cooperate or enroll the child in school, the superintendent or designee shall take such steps as are necessary to bring criminal prosecution against the parent. Subsequently, the superintendent or designee shall give written notice in person c. c. or by return-receipt mail to the parent that criminal prosecution is being sought for nonattendance. The superintendent or designee may file a truancy petition, as defined in F.S. 984.03, following the procedures outlined in F.S. 984.151.

- ~~A. Teachers shall record absentees each period of the school-day and report absences as required by the school;~~
- ~~B. Parents/legal guardians should be notified each time their child has an unexcused absence, or an absence for which the reason is unknown, to prevent the development of patterns of nonattendance, insofar as possible;~~
- ~~C. When a student has been absent three (3) consecutive days and the school has been unable to ascertain the reason for the absences, the absences shall be investigated or at any other time if deemed necessary by the school principal.~~

Commented [CR1]: Current policy takes action at 3. NEOLA states 5, we plan to leave 3 on our attendance website and provide that as a best practice. The earlier we intervene the better. Taking action at 3 UA could also be written into the administrative procedure.

- D. The parent/legal guardian or adult student must report absences in **writing** to the school as soon as possible. Failure to report and explain the absence(s) shall result in unexcused absence(s). The final authority for determining acceptability of the reason for the absence(s) shall rest with the principal.

F. Each school should **also** establish procedures to ensure good attendance **consistent with this policy**. ~~A student who is absent more than nine (9) days within a semester or more than four (4) days within a nine (9) week period for schools on a block schedule, will not receive a passing grade for the semester.~~

Absences not counted in the nine (9) days/four (4) days attendance policy are:

- A. court dates
- B. religious holidays
- C. illness with medical documentation
- **D. chronic and extended illness**

A. ~~_____~~ **G. Excused Absences**

1. The Board considers the following factors to be reasonable excuses for time missed at school:

- a. Illness with medical documentation.
- b. Court appearance of the student.
- c. Medical appointment of the student (see Policy 5751).
- d. Pregnancy related issues.
- e. Approved school activity.
- f. Insurmountable conditions. Insurmountable conditions are extreme weather conditions, communicable disease outbreaks, and local conditions determined by the School District which, after taking into account the material circumstances, would render impracticable a student's attendance at school. (F.A.C. 6A-1.09513)
- g. Other absences with prior approval of the principal or designee.
- h. Attendance at a center under Children and Families Services supervision.

Commented [CR2]: NEOLA Template revised as posted. NEOLA would allow parents to excuse any absence. Personal illness of the student (medical evidence may be required by the principal or designee for absences exceeding five (5) consecutive days).

l.

Significant community events with prior permission of the Principal/principal or designee.

i.

Religious instruction or religious holiday.

k.

Death in the immediate family.

l.

Appointments for a therapy service provided by a licensed health care practitioner or behavior analyst certified pursuant to Florida law for the treatment of autism spectrum disorder including, but not limited to, applied behavioral analysis, speech therapy, and occupational therapy.

m. Chronic and extended illness.

H.

A student is considered to be present at school, if away from school on a school day and engaged in an educational activity that constitutes a school approved instructional program or activity.

Kindergarten students must be in attendance for a minimum of 162 days, as a criteria for progression to first grade. The principal or designee may in consultation with the teacher, deny promotion based on this criteria.

Commented [CR3]: This is not in NEOLA but because Brevard does full time kindergarten it needs to be in policy.

I. All students must be in attendance a minimum of four (4) hours of instructional time to be considered present each day.

Commented [CR4]: This will be addressed in the athletic director handbook. Currently 60 minutes earns an overall attendance code of present. The time will be addressed in a administrative procedure to allow for it to be change if need be.

Make-Up Work

Make-Up for Absences

1. For excused absences, the student shall have a reasonable amount of time, up to ten (10) school days, to complete make-up work. Principals or designee may grant extensions to the make-up time limit for extenuating circumstances.

2. For unexcused absences, each principal or designee shall establish site-specific procedures that encourage both regular attendance and high academic achievement and shall review and modify these procedures from time-to-time as required to maintain and improve their effectiveness.

J. Students may be able to make up any work missed for grade or credit within the nine (9) days per semester or the four (4) days within a nine (9) week period for schools on a block schedule. All educational requirements for the course shall be met before a passing grade and/or credit is assigned. The student shall have a reasonable amount of time, left up to the discretion of the teacher, to complete make-up work. Principals may grant extensions to make-up time limit for extenuating circumstances.

The principal should shall determine, in consultation with teachers, when appropriate, whether the student should be given the opportunity to make-up schoolwork and course requirements missed while absent due to out-of-school suspension.

If this privilege is given, the student shall have a reasonable amount of time left up to the discretion of the teacher following suspension to complete the schoolwork missed and shall do so on his or her own initiative.

Attendance Appeal Committee

Each school shall establish an Attendance Appeal Committee to implement the appeals process. A uniform set of procedures has been developed by the district's attendance committee.

Each student is entitled to an appeal once the student has been absent more than nine (9) days within a semester or more than four (4) days within a nine (9) week period for schools on a block schedule. Individual schools will publicize the availability of the appeals process which will be scheduled at the discretion of the principal.

Tardies

1. Each school shall establish a tardy policy to ensure prompt arrival to school and class. Chronic tardies to school and/or class may result in referral to the appropriate administrator or designee.

K. Discipline

1.

No student will be suspended for unexcused tardiness, lateness, absence, or truancy but the student may be assigned to detention or placed in existing alternative programs.

2.

Any student who fails to attend any regularly scheduled class and has no excuse for absence should be referred to the appropriate administrator. Disciplinary action should include notification to parents or guardians.

3.

4. A student's grade in any course is based on his/her performance in the instructional setting and shall not be reduced for reasons of conduct. If a student violates the attendance or other rules of the school, s/he should be disciplined appropriately for the misconduct, but his/her grades should be based upon what the student can demonstrate s/he has learned.

4.

The Superintendent or designee shall develop administrative procedures that:

a. provide the student and his/her parents the opportunity to challenge the attendance record prior to notification and that such notification complies with applicable Board rules;

b.

require a school session that is in conformity with the rules of the State Board;

Commented [CR5]: This is not in NEOLA. Will add to administrative procedure.

Commented [CR6]: This is not in NEOLA. It was left in policy because it is addressed in the discipline portion of NEOLA which was not in our current policy.

Commented [CR7]: This information was covered in the previous policy under the heading of Regular School Attendance.

Commented [CR8]: One could argue that our 9 day rule is not appropriate.

c.

govern the keeping of attendance records in accordance with the rules of the State Board;

d.

identify the habitual truant, investigate the cause(s) of his/her behavior, and consider modification of his/her educational program to meet particular needs and interests;

e.

require that students whose absence has been excused have an opportunity to make up work they missed and receive credit for the work, if completed;

f.

require that any student who, due to a specifically identifiable physical or mental impairment, exceeds or may exceed the District's limit on excused absence is referred to the school-based Individual Problem Solving Team (IPST) to consider an ~~an~~ evaluation for eligibility either under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 or other appropriate accommodation or the completion of a chronic health condition form.

L.

Habitual Truant

1. Whenever any student has a total of fifteen (15) unexcused absences from school within ninety (90) calendar days, with or without the knowledge or consent of the parent, s/he will be considered habitually truant. The Board authorizes the Superintendent or designee to inform the student and his/her parents of the record of excessive absences as well as the District's intent to notify the Department of Highway Safety and Motor Vehicles, if appropriate. The Superintendent or designee is authorized to file a truancy petition under F.S. 984.151 if a student has accrued at least five (5) unexcused absences, or absences for which the reasons are unknown, within a calendar month or ten (10) unexcused absences, or absences for which the reasons are unknown within a ninety (90) calendar day period or has had more than fifteen (15) unexcused absences in a ninety (90) calendar day period.

M.

As defined in F.S. 1003.01, a "habitual truant" is "a student who has fifteen (15) or more unexcused absences within ninety (90) calendar days with or without the knowledge or consent of the student's parent/guardian, and who is subject to compulsory school attendance."

Any student who accumulates a total of fifteen (15) days of unexcused absence in a period of ninety (90) calendar days will be considered habitually truant. The student and his/her parent/legal guardian shall be informed of excessive absences as well as the district's intent to file a complaint with the Circuit Court Juvenile Division and notify the Department of Highway Safety and Motor Vehicles (DHSMV).

The Superintendent is authorized to file a truancy petition under F.S. 984.151 if a student has accrued at least five (5) unexcused absences, or absences for which the reasons are unknown, within a calendar month or ten (10) unexcused absences, or absences for which the reasons are unknown within a ninety (90) calendar day period or has had more than fifteen (15) unexcused absences in a ninety (90) calendar day period.

Commented [CR9]: Paul,

I read this that a petition can be filed at 5, 10, or 15. We take action only at 15. I'm not planning to use the 5 or 10 absence option regularly, but we could for those that were in truancy court and fall back to bad habits after graduating from the program.

Driver's License

1. Pursuant to F.S. 322.091, each public school principal or the principal's designee shall report to the Department of Highway Safety and Motor Vehicles (DHSMV) the legal name, birth date, sex, and social security number of any minor under its jurisdiction who accumulates fifteen (15) unexcused absences in a period of ninety (90) calendar days. The legislation further provides that those minors who thus fail to satisfy attendance requirements will be ineligible for the driving privilege.

Commented [CR10]: This is not in NEOLA, but chose to leave it.

Married and/or Pregnant Students

Married and/or pregnant students shall not be prohibited from attending school. Teenage students who are parents shall receive the same educational instruction or its equivalent as other students, but may voluntarily be assigned to a class or program suited to their special needs. Students participating in Teenage Parent Programs (TPP) shall be exempt from minimum attendance requirements for absences relating to pregnancy or parenting, but shall be required to make up the work missed due to the absence pursuant to F.S. 1003.54 before a passing grade and/or credit is assigned. Make-up work should be completed as soon as possible.

The District will provide information on alternative and adult education programs. Pregnant students may choose to attend one of these programs, provided the curriculum allows for credit or coursework toward a high school diploma.

Commented [CR11]: This is addressed in policy 5751, it is not in NEOLA.

College Visits and Military Recruitment

Trips for college/military should be scheduled when school is not in session. The administration may make an exemption if the college or military facility has a planned program agenda for a specific day or if the student has a specific appointment with a college or military official that is validated in writing. These trips are limited to junior and senior students, for three (3) school days per school year.

Commented [CR12]: Move to administrative procedure

Adult Students

An adult student (eighteen (18) years of age) who is not residing with a parent/legal guardian shall not be prohibited from registering or remaining in school. All adult students are required to follow all school board rules, policies, and procedures, and shall be under the authority of the principal as it relates to leaving school grounds, attendance, and discipline procedures.

Absences Related to Treatment of Autism Spectrum Disorder

Appointments for a therapy service provided by a licensed health care practitioner or behavior analyst certified pursuant to Florida law for the treatment of autism spectrum disorder including, but not limited to, applied behavioral analysis, speech therapy, and occupational therapy are considered excused absences with the provision of proper documentation. Parents/legal guardians must request and be granted approval prior to the treatment.

Commented [CR13]: This is addressed in the Excused Absence section item K. We also have an administrative procedure on it ap5200.01

On-Line Attendance

All schools shall implement the on-line attendance reporting procedure using TERMS from the classroom.

Commented [CR14]: Addressed in C above. It does not state it will be done online, it does say teachers will take attendance each period.

Regular School Attendance

- A. Regular school attendance shall be the responsibility of parents/legal guardians and students. In addition, the parent/legal guardian shall be required to justify each absence of the child by providing the reasons and explanations for the student's absence to the school.
- B. Each school shall continually encourage and promote regular school attendance of students. Furthermore, each school shall maintain accurate attendance records, track absences, and follow attendance reporting procedures prescribed by the Superintendent.
- C. Any student who fails to attend any regularly scheduled class and has no excuse for absence shall be referred to the appropriate school administrator. No student will be suspended for unexcused tardiness, lateness, absence, or truancy, but the student may be assigned to detention or placed in existing alternative programs.

Disciplinary action shall include notifying the student's parent/legal guardian. Chronic truancy, deliberate nonattendance, or students with at least five (5) unexcused absences within the semester shall result in a referral to the Individual Problem Solving Team (IPST).
- D. Students identified as physically or mentally impaired and eligible under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 and are exhibiting a pattern of non-attendance, shall be referred to the Individual Problem Solving Team (IPST) to review the attendance record and make appropriate recommendations.

N. Absence of Student for Work

1. Students may not be given excused absences to remain out of school for the purpose of working, unless the job is an integral part of the student's instructional program.

O. Open Enrollment Revocation

1. Revocation of an Educational Location Option (ELO) or Educational Program Opportunity (EPO) may occur for the following reasons:

- a) 2. Poor attendance
- b) 3. Inappropriate behavior
- e) 4. Unacceptable grades due to lack of academic effort by the student
- e) 5. Excessive tardies or late pick-up after school of the student
- e) 6. Falsification of address or entrance documents

Commented [CR15]: I'm leaving this because I could not find it in any other policy.

Commented [CR16]: Paul, This is not in NEOLA. Rachel Roberts will be talking with you regarding where the best policy for this to be or if it should be in an administrative policy. I am not deleting it until we know what our plan is for this BPS procedure/policy.

Adopted 5/1/02

Revised 12/10/02

Revised 7/22/14

Revised 9/11/18

Revised

LEGAL AUTHORITY

F.S. 1002.20, 1003.01, 1003.21, 1003.24, 1003.26, 1003.27

F.S. 984.151

F.S. 1002.20

F.S. 1003.02

F.S. 1003.21

F.S. 1003.23

F.S. 1003.24

F.S. 1003.26

F.S. 1003.27

F.A.C. 6A-1.044, Pupil Attendance Records

F.A.C. 6A-1.09512, Equivalent Minimum School Term for Compulsory Attendance Purposes

F.A.C. 6A-1.09513, Parents' Responsibility for School Attendance

F.A.C. 6A-1.09514, Excused Absences for Religious Instruction or Holiday

Adopted 5/1/02

Revised 12/10/02

Revised 7/22/14

Revised 9/11/18

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5200 - ATTENDANCE

A. General

1. The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session. School attendance is the responsibility of parents/legal guardians and students. Absences shall be reported to the school by the parent/legal guardian or adult student as soon as practicable.
2. In accordance with statute, the Superintendent or designee shall require, from the parent/legal guardian of each student of compulsory school age or from an adult student who has been absent from school or from class for any reason, a statement of the cause for such absence. The Board reserves the right to verify such statements and to investigate the cause of each single absence.
3. In addition, educators shall have the responsibility of encouraging regular attendance of students, maintaining accurate attendance records, and following reporting procedures prescribed by the Superintendent or designee. Schools will record absent and tardy students in the automated student attendance recordkeeping system.

B. Provision shall be made for promoting school attendance through adjustment of personal problems, education of parents, and enforcement of the compulsory attendance laws and related child-welfare legislation. Accordingly:

1. absences must be reported to the school by the parent or adult student as soon as practicable;
 - a. Failure to report and explain the absence(s) shall result in unexcused absence(s). The final authority for determining acceptability of the reason for the absence(s) shall rest with the principal.
2. upon each unexcused absence, or absence for which the reason is unknown, the principal or designee shall contact the student's parent;
3. teachers shall record absentees each period of the school day and report absences, excused and unexcused, as required by the school;
4. insofar as possible, parents should be contacted each time their child has an unexcused absence, or an absence for which the reason is unknown, to prevent the development of patterns of nonattendance;
5. when a student has at least five (5) unexcused absences or absences for which the reasons are unknown, within a calendar month, or ten (10) unexcused absences, or absences for which the reasons are unknown, within a ninety (90) calendar day period, the teacher shall report to the Principal or designee that the child may be exhibiting a pattern of nonattendance. Unless there is clear evidence that the absences are not a pattern of nonattendance, the principal or designee will refer to the case to the school's child study team to determine if early patterns of truancy are developing. If the child study team finds that a pattern of nonattendance is developing, a meeting with the parent must be scheduled to identify potential remedies. If the problem is not resolved, the child study team will implement interventions set forth in, and act in accordance with, the requirements in F.S. 1003.26.
 - a. If a parent refuses to participate in the remedial strategies determined by the child study team because s/he believes that the strategies are unnecessary or inappropriate, the parent may appeal to the Principal or designee.
 - b. If the Principal's or designee's final determination is that the strategies of the child study team are appropriate, and the parent still refuses to participate or cooperate, the

superintendent or designee may seek criminal prosecution for noncompliance with compulsory school attendance.

- C. If the parent of a child who has been identified as exhibiting a pattern of nonattendance enrolls the child in a home education program pursuant to F.S. Chapter 1002, the superintendent or designee shall provide the parent a copy of F.S. 1002.41 and the accountability requirements set forth in F.S. 1003.26. The superintendent or designee shall also refer the parent to a home education review committee composed of the District contact for home education programs and at least two (2) home educators selected by the parent from a District list of all home educators who have conducted a home education program for at least three (3) years and who have indicated a willingness to serve on the committee. The home education review committee shall review the portfolio of the student, as defined by F.S. 1002.41, every thirty (30) days during the district's regular school terms until the committee is satisfied that the home education program is in compliance with F.S. 1002.41(1)(d). The first portfolio review must occur within the first thirty (30) calendar days of the establishment of the program. The follow provisions shall also occur if the committee does not determine that the home education program is in compliance with F.S. 1002.41(1)(d):
- 1.If the parent fails to provide a portfolio to the committee, the committee shall notify the superintendent or designee.
 2. The superintendent or designee shall then terminate the home education program and require the parent to enroll the child in an attendance option that meets the definition of "regular school attendance" under F.S. 1003.01(13)(a), (b), (c), or (e) within three (3) days.
 3. Upon termination of a home education program pursuant to this subparagraph, the parent shall not be eligible to reenroll the child in a home education program for 180 calendar days.
 4. Failure of a parent to enroll the child in an attendance option as required by this subparagraph after termination of the home education program pursuant to this subparagraph shall constitute noncompliance with the compulsory attendance requirements of F.S. 1003.21 and may result in criminal prosecution under F.S. 1003.27(2).
 5. Nothing contained herein shall restrict the ability of the superintendent or designee to review the portfolio pursuant to F.S. 1002.41(1)(e).
- D. If a student subject to compulsory school attendance will not comply with attempts to enforce school attendance, the parent or the superintendent or designee shall refer the case to the case staffing committee pursuant to F.S. 984.12 and the superintendent or designee may file a truancy petition pursuant to the procedures in F.S. 984.151.
- E. Under the direction of the superintendent, their designee shall give written notice that requires enrollment or attendance within three (3) days after the date of notice, in person or by return-receipt mail, to the parent when no valid reason is found for a student's non-enrollment in school.
1. If the notice and requirement are ignored, the superintendent's designee shall report the case to the superintendent, who may refer the case to the child study team at the school the student would be assigned according to attendance area policies or to the case staffing committee, established pursuant to F.S. 984.12.
 2. The child study team shall diligently facilitate intervention services and shall report the case back to the superintendent only when all reasonable efforts to resolve the non-enrollment behavior are exhausted.
 3. If the parent still refuses to cooperate or enroll the child in school, the superintendent or designee shall take such steps as are necessary to bring criminal prosecution against the parent. Subsequently, the superintendent or designee shall give written notice in person c. c. or by

return-receipt mail to the parent that criminal prosecution is being sought for nonattendance. The superintendent or designee may file a truancy petition, as defined in F.S. 984.03, following the procedures outlined in F.S. 984.151.

F. Each school should also establish procedures to ensure good attendance consistent with this policy

G. Excused Absences

1. The Board considers the following factors to be reasonable excuses for time missed at school:

- a. Illness with medical documentation.
- b. Court appearance of the student.
- c. Medical appointment of the student (see Policy 5751).
- d. Pregnancy related issues.
- e. Approved school activity.
- f. Insurmountable conditions. Insurmountable conditions are extreme weather conditions, communicable disease outbreaks, and local conditions determined by the School District which, after taking into account the material circumstances, would render impracticable a student's attendance at school. (F.A.C. 6A-1.09513)
- g. Other absences with prior approval of the principal or designee.
- h. Attendance at a center under Children and Families Services supervision.
- i. Significant community events with prior permission of the principal or designee.
- j. Religious instruction or religious holiday.
- k. Death in the immediate family.
- l. Appointments for a therapy service provided by a licensed health care practitioner or behavior analyst certified pursuant to Florida law for the treatment of autism spectrum disorder including, but not limited to, applied behavioral analysis, speech therapy, and occupational therapy.
- m. Chronic and extended illness.

H. Kindergarten students must be in attendance for a minimum of 162 days, as a criteria for progression to first grade. The principal or designee may in consultation with the teacher, deny promotion based on this criteria.

I. Make-Up for Absences

1. For excused absences, the student shall have a reasonable amount of time, up to ten (10) school days, to complete make-up work. Principals or designee may grant extensions to the make-up time limit for extenuating circumstances.

2. For unexcused absences, each principal or designee shall establish site-specific procedures that encourage both regular attendance and high academic achievement and shall review and modify these procedures from time-to-time as required to maintain and improve their effectiveness.

J. Tardies

1. Each school shall establish a tardy policy to ensure prompt arrival to school and class. Chronic tardies to school and/or class may result in referral to the appropriate administrator or designee.

K. Discipline

1. No student will be suspended for unexcused tardiness, lateness, absence, or truancy but the student may be assigned to detention or placed in existing alternative programs.
2. Any student who fails to attend any regularly scheduled class and has no excuse for absence should be referred to the appropriate administrator. Disciplinary action should include notification to parents or guardians.
3. A student's grade in any course is based on his/her performance in the instructional setting and shall not be reduced for reasons of conduct. If a student violates the attendance or other rules of the school, s/he should be disciplined appropriately for the misconduct, but his/her grades should be based upon what the student can demonstrate s/he has learned.
4. The Superintendent or designee shall develop administrative procedures that:
 - a. provide the student and his/her parents the opportunity to challenge the attendance record prior to notification and that such notification complies with applicable Board rules;
 - b. require a school session that is in conformity with the rules of the State Board;
 - c. govern the keeping of attendance records in accordance with the rules of the State Board;
 - d. identify the habitual truant, investigate the cause(s) of his/her behavior, and consider modification of his/her educational program to meet particular needs and interests;
 - e. require that students whose absence has been excused have an opportunity to make up work they missed and receive credit for the work, if completed;
 - f. require that any student who, due to a specifically identifiable physical or mental impairment, exceeds or may exceed the District's limit on excused absence is referred to the school-based Individual Problem Solving Team (IPST) to consider an evaluation for eligibility either under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 or other appropriate accommodation or the completion of a chronic health condition form.

L. Habitual Truant

1. Whenever any student has a total of fifteen (15) unexcused absences from school within ninety (90) calendar days, with or without the knowledge or consent of the parent, s/he will be considered habitually truant. The Board authorizes the Superintendent or designee to inform the student and his/her parents of the record of excessive absences as well as the district's intent to notify the Department of Highway Safety and Motor Vehicles, if appropriate. The Superintendent or designee is authorized to file a truancy petition under F.S. 984.151 if a student has accrued at least five (5) unexcused absences, or absences for which the reasons are unknown, within a calendar month or ten (10) unexcused absences, or absences for which the reasons are unknown within a ninety (90)

calendar day period or has had more than fifteen (15) unexcused absences in a ninety (90) calendar day period.

M. Driver's License

1. Pursuant to F.S. 322.091, each public school principal or designee shall report to the Department of Highway Safety and Motor Vehicles (DHSMV) the legal name, birth date, sex, and social security number of any minor under its jurisdiction who accumulates fifteen (15) unexcused absences in a period of ninety (90) calendar days. The legislation further provides that those minors who thus fail to satisfy attendance requirements will be ineligible for the driving privilege.

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1. Revocation of an Educational Location Option (ELO) or Educational Program Opportunity (EPO) may occur for the following reasons:

2. Poor attendance

3. Inappropriate behavior

4. Unacceptable grades due to lack of academic effort by the student

5. Excessive tardies or late pick-up after school of the student

6. Falsification of address or entrance documents

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Adopted 5/1/02

Revised 12/10/02

Revised 7/22/14

Revised 9/11/18

Revised _____

LEGAL AUTHORITY

F.S. 984.151

F.S. 1002.20

F.S. 1003.02

F.S. 1003.21

F.S. 1003.23

F.S. 1003.24



F.S. 1003.26

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